



# CITY OF LONG BEACH

DEPARTMENT OF CITY CLERK

333 WEST OCEAN BOULEVARD | LONG BEACH, CALIFORNIA 90802 | (562) 570-6101 FAX (562) 570-6789

October 20, 2015

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

Authorize the City Manager to execute a contract with RUNBECK Election Services Inc. for mailing services and printing of official ballots, sample ballots, and vote-by-mail materials in an amount not to exceed \$620,423, plus a seven percent contingency, in administration of the April 12, 2016 Primary Nominating Election (PNE), and the June 7, 2016 General Municipal Election (GME). (Citywide)

## DISCUSSION

After issuance of a Request for Proposal on June 16, 2015, the Office of the City Clerk selected RUNBECK Election Services Inc. from among proposer for printing and mailing services of official ballots, sample ballots and vote-by-mail materials in preparation for the PNE on April 12, 2016, and if necessary, the GME on June 7, 2016.

For the April 12, 2016 PNE, RUNBECK will provide for: (1) printing and mailing of more than 200,000 sample ballots; (2) printing of 153,715 Official Ballots for use as precinct, vote-by-mail ballots, provisional and test ballots; and (3) preparation and mailing of 67,165 vote-by-mail ballots.

## TIMING CONSIDERATIONS

Approval of this action is necessary for the timely provision of election materials and services.

## FISCAL IMPACT

The appropriations necessary to cover the cost of the April 12, 2016 PNE and the June 7, 2016 GME are contained in the City Clerk Department 2016 Fiscal Year Budget.

## SUGGESTED ACTION:

Approve Recommendation.

Respectfully submitted,

Maria de la Luz Garcia  
City Clerk