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Date:

October 10, 2008

To:

Phil Hester, Director, Parks, Recreation and Marine

From:

David Ashman, Manager, Special Events and Filming

Subject:

City Costs for 2009 Veterans Day Parade

Below is an itemized breakdown of estimated City costs for the 2009 Veterans Day Parade. Please know that the City cannot cover any costs above and beyond the \$15,080 itemized below (\$17,000 previously budgeted, less a \$1,920 City Council budget reduction for FY 10).

2009 CLB Parade Estimated Costs	
Police – Public Safety	\$ 5,263
Fire – Fire Prevention Inspection	\$ 325
Public Works – Traffic Management	\$ 2,100 \$ 805
Electric Carts	\$ 805 - Commission
Generators	\$ 1,000 \$ 857 Donge Used
Portable Restrooms	\$ 857 Order
Technology Services – Wireless/Audio	\$ 1,230
Traffic Management Contractor	<u>\$ 3,500</u>
Total	\$ 15,080

Please note that Veterans Parade Committee banners and American flag displays are NOT included in the 2009 parade budget. The Committee should be notified immediately in order for them to maximize their fundraising efforts to support their activity.

Please let me know if you have any questions or need further information regarding the above 2009 Veterans Day parade estimated expenses.

CC:

Pat West, City Manager Phil Hester, Director, Parks, Recreation and Marine Jyl Marden, City Council Liason, City Manager's Office

City of Long Beach, Department of Parks, Recreation and Marine

VETERANS DAY PARADE - 9th District

Department	Services / Description	FY 08 Actual		FY 09 Est. Expenses*		FY 10 Budget	
Police	Traffic Management	\$	4,430.50	\$	4,650.00	\$	5,263.00
Fire	Fire Prevention Inspection	\$	308.00	\$	325.00	\$	325.00
Public Works	Traffic Management	\$	2,088.00	\$	2,100.00	\$	2,100.00
Technology Services	Public Address Systems/Radios	\$	1,080.00	\$	1,100.00	\$	1,230.00
Parks, Rec and Marine	Staff Support and Coordination	\$	2,600.00	\$	2,600.00	\$	-
ECSS	Electric Carts	\$	730.69	\$	805.00	\$	805.00
Quality Parking	Parking Staff	\$	-	\$	323.40	\$	-
AAA Flag & Banner	Committee Banners	\$	5,103.25	\$	3,525.00	\$	-
AAA Flag & Banner	American Flags	\$	4,500.00	\$	967.50	\$	
Duthie Generator	Generators	\$	970.75	\$	1,000.00	\$	1,000.00
United Site Services	Portable Restrooms (Parade Route)	\$	857.08	\$	384.29	\$	857.00
United Site Services	Portable Restrooms, 2 station sink, 3 basin sink (Park Celebration)	\$	857.08	\$	853.01	\$	-
JCL Barricade	Traffic Management	\$	3,500.00	\$	3,500.00	\$	3,500.00
		<u> </u>					
	Subtotal	\$	27,025.35	\$	22,133.20	\$	15,080.00

^{*} FY 09 Actual expenses will be calculated upon receipt of final invoices.

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