

October 10, 2023

C-6

Honorable Mayor and City Council
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager, or designee, to execute all documents necessary to amend Contract No. 35093 with D. Woolley & Associates Inc., of Tustin, CA, for as-needed professional land surveying services, to extend the term of the contract to January 14, 2024, at the discretion of the City Manager. (Citywide)

DISCUSSION

City Council approval is requested to amend Contract No. 35093 with D. Woolley & Associates Inc., for the continuation of professional land surveying services for the Energy Resources Department. The current agreement expires on October 14, 2023.

On July 24, 2018, the City Council awarded a contract to D. Woolley and Associates, Inc., as part of its adoption of specifications No. RPF GO18-085 for as-needed surveying services, in an amount not to exceed \$1,000,000, for a three-year term, with an option to renew for two additional one-year terms.

The Energy Resources Department is requesting a three-month extension of the contract term to facilitate the continuation of professional land surveying services while in the process of finalizing a new Request for Proposal (RFP).

This matter was reviewed by Principal Deputy City Attorney Richard F. Anthony on September 7, 2023, Purchasing Agent Michelle Wilson on September 8, 2023, and by Revenue Management Officer Geraldine Alejo on September 15, 2023.

TIMING CONSIDERATIONS

City Council action to amend Contract No. 35093 is requested on October 10, 2023, to ensure there is no interruption to services.

FISCAL IMPACT

The requested amendment will extend the term of the agreement for three months. No additional contract authority is requested at this time. Any work not currently budgeted will only proceed at such time that appropriations have been approved by the City Council. Each work order will be funded by the project, on an as-needed basis. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with the recommendation.

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SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



ROBERT M. DOWELL
DIRECTOR
ENERGY RESOURCES

APPROVED:



THOMAS B. MODICA
CITY MANAGER