

1 FIRST AMENDMENT TO SUBCONTRACT NO. 35309

2 **35309**

3 THIS FIRST AMENDMENT TO SUBCONTRACT NO. 35309 is made and
4 entered, in duplicate, as of May 14, 2020 for reference purposes only, pursuant to a minute
5 order adopted by the City Council of the City of Long Beach at its meeting on June 12,
6 2018, by and between MENTAL HEALTH AMERICA OF LOS ANGELES, a California
7 nonprofit corporation ("Organization"), whose address is 200 Pine Avenue, Suite 400, Long
8 Beach, CA 90802, and the CITY OF LONG BEACH, a municipal corporation ("City").

9 WHEREAS, City requires specialized services requiring unique skills to be
10 performed in connection with providing one or more of the following: transitional housing,
11 permanent housing, human or social services to low-income and homeless residents in
12 connection with a grant from the U.S. Department of Housing and Urban Development
13 ("HUD") called the "Continuum of Care Program" ("CoC") which deals with the needs of the
14 homeless; and

15 WHEREAS, City and Organization (the "Parties") entered into Subcontract
16 No. 35309 (the "Subcontract") whereby Organization agreed to provide these services; and

17 WHEREAS, this Amendment is a reallocation of CoC funds to support the
18 City's public health outbreak preparedness and response effort to COVID-19; and

19 WHEREAS, the Parties desire to amend the total disbursement amount and
20 update the Project Budget attached as Attachment "B" to the Subcontract; and

21 NOW, THEREFORE, in consideration of the mutual terms, covenants, and
22 conditions herein contained, the Parties agree as follows:

23 1. Section 4.B of the Subcontract is hereby amended to read as follows.

24 "B. Total disbursements made to Organization under this
25 Subcontract by the City shall not exceed Two Hundred Forty Eight Thousand Four
26 Hundred Seventy-Nine Dollars (\$248,479) over the term of this Subcontract. Upon
27 execution of this Subcontract, the City shall disburse funds payable hereunder in
28 due course of payments following receipt from Organization of billing statements in

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
411 West Ocean Boulevard, 9th Floor
Long Beach, CA 90802-4511

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1 a form approved by the City showing expenditures and costs identified in
2 Attachment "B".

3 2. The Project Budget attached as Attachment "B" to the Subcontract is
4 hereby amended and replaced with Attachment "B-1" attached hereto and incorporated
5 herein.

6 3. Except as expressly modified herein, all of the terms and conditions
7 contained in Subcontract No. 35309 are ratified and confirmed and shall remain in full force
8 and effect.

9 IN WITNESS WHEREOF, the parties have caused this document to be duly
10 executed with all formalities required by law as of the date first stated above.

11 MENTAL HEALTH AMERICA OF LOS
12 ANGELES, a California nonprofit
13 corporation

14 June 22, 2020, 2020

15 By [Signature]
16 Name Christina Miller
17 Title President / CEO

18 June 22, 2020, 2020

19 By [Signature]
20 Name Luvia Kuhg
21 Title CEO

22 "Organization"

23 CITY OF LONG BEACH, a municipal
24 corporation

25 July 7, 2020

26 By [Signature]
27 Name Sandra J. Jabrum

28 EXECUTED PURSUANT
TO SECTION 301 OF
THE CITY CHARTER

"City"

This First Amendment to Subcontract No. 35309 is approved as to form on

July 6, 2020.

CHARLES PARKIN, City Attorney

By [Signature]
Deputy

CITY OF LONG BEACH

2018 Continuum of Care (CoC) Program

Project Budget for Mental Health America of Los Angeles Project Name: Homeless Assistance Program

HUD Contract # CA0633U9D061811 City Contract # 35309 B-1

Operational Period from 07/01/2019 to 06/30/2020 (12 months)

ELIGIBLE COSTS		AMOUNT	BUDGET SERVICE ACTIVITIES
SUPPORTIVE SERVICES			
1. CM - Program Director/Supervisor - 0.05 FTE	\$	4,544	Provides program supervision and supports Program Coordinator. Payment for Salary & benefits.
2. CM - Case Management Supervision - 0.70 FTE	\$	50,979	Provides on-site program planning and problem solving with service staff. Payment for Salary & benefits.
3. CM - Personal Service Coordinator - 2.0 FTE	\$	100,854	Provide case management to clients ton include: service plan development and implementation, housing procurement, access to mainstream resources, etc. Payment for Salary & benefits.
4. MHS - Nurse Practitioner - 0.50 FTE	\$	70,479	Provides comprehensive spectrum of mental health treatment to clients. Payment for Salary & benefits.
5. Transportation	\$	3,000	For bus passes and van expense to transport clients.
6. OC - Program Operating expenses	\$	11,185	For payment of program operating expenses (staff mileage, insurance, communications, office & program supplies, postage, client needs (HAP lunches), and medical & laboratory fees).
7. OC - Program Operating expenses (CoVID related activities)	\$	37,500	Helping household living in supportive housing acquire essential supplies (food, water, medications, transportation, information) during crises. Hiring more staff on temporary or permanent basis to help deliver services may be required to support infectious disease preparedness. Recipients whose program budgets already include street outreach may engage and help people living in unsheltered locations acquire essential supplies (including food, water, medications, toiletries, transportation, information) during crises. EFFECTIVE MARCH 13, 2020.
8. Indirect cost - 10%	\$	24,104	For allowable indirect costs.
TOTAL SUPPORTIVE SERVICES	\$	302,645	Total Program Budget for Supportive Services
TOTAL Supportive Services (Activities Request)	\$	242,116	Total Supportive Services (Activities Request) Available for Reimbursement 80%.
Administration (3%)	\$	6,363	For administration of grant (3%=\$6,363; City of Long Beach 4%=\$8,484).
AGENCY MATCH (CASH or IN-KIND)	\$	62,120	Subrecipients required match (Cash or In-Kind) except Leasing. Total Activities plus Admin minus Leasing x 25%.
TOTAL CITY OF LONG BEACH CONTRACT	\$	248,479	Leased Units/Structure, Total Supportive Services, Total Operations, HMIS, and Administration.

LB CoC FY18

ATTACHMENT 6-1
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