



**CITY OF LONG BEACH**

DEPARTMENT OF FINANCIAL MANAGEMENT

333 WEST OCEAN BOULEVARD • LONG BEACH, CALIFORNIA 90802

July 12, 2005

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

**RECOMMENDATION:**

Adopt specifications No PA-01805 and award a contract to West-Lite Supply for the purchase of lamps and lighting fixtures in the estimated amount of \$125,000 for the period commencing July 15, 2005 for one year, with the option of renewing for two additional one-year periods, at the discretion of the City Manager. (Citywide)

DISCUSSION

City Council approval is being requested to enter into a Citywide contract for furnishing and delivering lamps and lighting fixtures.

The Public Works, Parks, Recreation and Marine, Fire, Harbor, Health, Library, Police, and Water Departments require lamps and lighting fixtures on an annual basis to support the City's ongoing needs.

On May 10, 2005, sixty-three potential bidders specializing in lamps and lighting fixtures were notified; eleven are Long Beach businesses, three are minority-owned Business Enterprises (MBE) and ten are Woman-owned Business Enterprises (WBE). The bid was advertised on May 12, 2005. The bid document was made available from the Purchasing Division located on the Plaza level of City Hall and the Division's website at [www.lbpurchasing.org](http://www.lbpurchasing.org). A bid announcement was also included in the Purchasing Division's weekly update on Open Bid Opportunities sent to 32 local, minority, and women's groups. Bids were opened on May 26, 2005. West Lite Supply of Cerritos, California was the lowest responsible bidder.

This matter was reviewed by Deputy City Attorney Donna F. Gwin on May 6, 2005 and by Budget Management Officer David Wodynski on June 27, 2005.

TIMING CONSIDERATIONS

City Council action to adopt Specifications No. PA-01805 and award the contract concurrently is requested on July 12, 2005 to ensure that a contract is in place expeditiously.

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FISCAL IMPACT

The cost of this contract, in the estimated amount of \$125,000 annually, is budgeted in various funds of the participating departments. The annual estimated amount is based on historical expenditures and reflects a decrease in the estimated amount awarded on the previous contract. The City will have the option of adding expenditures up to 10 percent above the contract amount.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



MICHAEL A. KILLEBREW  
DIRECTOR OF FINANCIAL MANAGEMENT

MK:JV:LB

7-12-05CouncilLtr - PA-01805Lamps&LightingFixtures

APPROVED:



GERALD R. MILLER  
CITY MANAGER