

October 4, 2022

C-22

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt a Resolution authorizing the City Manager, or designee, to execute a contract, including any necessary amendments, with CTC Technology and Energy, of Kensington, MD, for purchasing, furnishing, and delivering high-speed data communications services for the Library Services Department, in a total annual amount not to exceed \$200,000, for a period of three years, with the option to renew for two additional one-year periods, at the discretion of the City Manager. (Citywide)

DISCUSSION

City Council approval is requested to enter into a contract with CTC Technology and Energy for purchasing, furnishing, and delivering high-speed data communications services for the Long Beach Public Library (Library).

The Library offers public internet and Wi-Fi at all twelve (12) libraries using the California Research and Education Network (CalREN) available through the Corporation for Education Network Initiatives in California (CENIC) in partnership with the California State Library. This partnership is called the California Library Connect Initiative and is led by the California State Library. On June 23, 2020, the City Council authorized the City of Long Beach (City) to enter into a contract with Califa Group, a State non-profit responsible for administering CENIC's high-speed broadband. In July 2022 the California Library Connect Initiative transitioned from Califa Group to CTC Technology and Energy (CTC) and CTC is now responsible for administering CENIC's high-speed broadband to all California libraries. This change requires a new contract to be executed between the City and CTC.

Contracting with CTC will continue to allow the Library to utilize a high-speed data network system at library locations at a highly discounted rate. The Library receives funding for this initiative through the Schools and Libraries Division (SLD) of the Universal Service Fund, commonly known as the "E-rate." E-rate is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC), and provides discounts to assist schools and libraries throughout the United States in obtaining affordable telecommunications and internet access. The E-rate discount is based on the Free/Reduced Lunch eligibility of the surrounding school district. Approximately 70 percent of the Long Beach Unified School District students are eligible for Free/Reduced Lunch under the National School Lunch Program. This translates to an E-rate discount of up to 80 percent based on the SLD Discount Matrix.

City Charter Section 1801 requires that contracts for City purchases be awarded to the lowest responsible bidder after a competitive bid process but allows for awards without a competitive bid process if accompanied by a Resolution adopted by the City Council.

Staff from the Department of Technology and Innovation (TID) and the Library concur that CENIC's high-speed data network administered by CTC is the most cost-effective provider and offers the best value for the products and desired services. TID will manage the service payments for the Main and branch libraries. The cost for CTC's data network services for the Library will not exceed \$200,000 annually, and is offset by an annual E-rate discount reimbursement of approximately \$160,000, for an estimated net annual cost of \$40,000

This matter was reviewed by Deputy City Attorney Erin Weesner-McKinley on August 19, 2022, Purchasing Agent Michelle Wilson on August 26, 2022, and by Budget Operations and Development Officer Rhutu Amin Gharib on September 2, 2022.

TIMING CONSIDERATIONS

City Council action to adopt a Resolution and award a contract concurrently is requested on October 4, 2022, to ensure a contract is in place expeditiously and to maintain adequate project management support.

FISCAL IMPACT

The estimated annual contract costs, including subsequent amendments, will not exceed \$200,000 annually. Approximately 80 percent, or \$160,000 of this expense, will be reimbursed to the City from CTC, resulting in an estimated annual net cost of \$40,000. Sufficient funds are budgeted in the General Services Fund Group in the Technology and Innovation Department and is recovered from the Library through the annual TID Memorandum of Understanding (MOU). This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

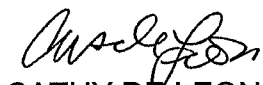
SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



LEA D. ERIKSEN
DIRECTOR OF TECHNOLOGY AND INNOVATION



CATHY DE LEON
DIRECTOR OF LIBRARY SERVICES

APPROVED:



THOMAS B. MODICA
CITY MANAGER

1 RESOLUTION NO.
2

3 A RESOLUTION OF THE CITY COUNCIL OF THE
4 CITY OF LONG BEACH AUTHORIZING THE CITY
5 MANAGER TO EXECUTE A CONTRACT WITH COLUMBIA
6 TELECOMMUNICATIONS CORPORATION, WITHOUT
7 ADVERTISING FOR BIDS, TO PURCHASE AND DELIVER
8 HIGH-SPEED DATA COMMUNICATIONS SERVICES FOR
9 LIBRARY SERVICES, IN AN ANNUAL AMOUNT NOT TO
10 EXCEED \$200,000, FOR A PERIOD OF THREE YEARS,
11 WITH AN OPTION TO RENEW FOR TWO ADDITIONAL
12 ONE-YEAR PERIODS, AT THE DISCRETION OF THE CITY
13 MANAGER
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15 WHEREAS, the Department of Library Services offers public internet and wi-
16 fi at all twelve (12) libraries using the California Research and Education Network, available
17 through the Corporation for Education Network Initiative in California (“CENIC”) in
18 partnership with the California State Library; and

19 WHEREAS, on June 23, 2020, City Council authorized the City to enter into
20 a contract with Califa Group, a State non-profit responsible for administering CENIC’s high-
21 speed broadband; and

22 WHEREAS, in July of 2022, the California Library Connect Initiative
23 transitioned from Califa Group to Columbia Telecommunications Corporation (CTC); and

24 WHEREAS, CTC is now responsible for administering CENIC’s high-speed
25 broadband to all California libraries; and

26 WHEREAS, contracting with CTC will allow the Library to continue utilizing a
27 high-speed data network system at library locations at a highly discounted rate; and

28 WHEREAS, CTC is the most cost-effective provider and offers the best value

1 for the products and desire services; and

2 WHEREAS, as such, no useful purpose would be served by advertising for
3 bids and to do so would constitute an idle and useless act and an unnecessary expenditure
4 of public funds;

5 NOW, THEREFORE, the City Council of the City of Long Beach resolves as
6 follows:

7 Section 1. The City Manager is hereby authorized to enter into a contract,
8 without advertising for bids, with Columbia Telecommunications Corporation, to purchase
9 and deliver high-speed data communications services for the Library Services Department,
10 in and annual amount not to exceed Two Hundred Thousand Dollars (\$200,000), for a
11 period of three (3) years, with an option to renew for two additional one-year periods, at
12 the discretion of the City Manager. If the sole source status of Columbia
13 Telecommunications Corporation changes, City shall publicly bid instead of extending the
14 contract.

15 Section 2. This resolution shall take effect immediately upon its adoption
16 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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OFFICE OF THE CITY ATTORNEY
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I hereby certify that the foregoing resolution was adopted by the City Council
of the City of Long Beach at its meeting of _____, 2022
by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

Recusal(s): Councilmembers: _____

City Clerk