

Susana Gonzalez Edmond, President  
Heather Morrison, Vice President



Phyllis O. Arias, Commissioner  
Brandon Dowling, Commissioner  
Joel Garnica, Commissioner

Christina Pizarro Winting, Executive Director

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**FINISHED AGENDA AND DRAFT MINUTES**

**SPECIAL MEETING**

**CIVIL SERVICE COMMISSION MEETINGS ARE HELD VIA  
TELECONFERENCE PURSUANT TO EXECUTIVE ORDER N-29-20  
ISSUED BY GOVERNOR GAVIN NEWSOM.**

**THE CIVIC CHAMBERS WILL BE CLOSED TO THE PUBLIC.**

President Gonzalez Edmond called the meeting to order at 8:31 a.m.

**FLAG SALUTE**

President Gonzalez Edmond asked Commissioner Garnica to lead the Pledge of Allegiance.

**ROLL CALL**

**Commissioners** Phyllis O. Arias, Joel Garnica, Heather Morrison and Susana

**Present:** Gonzalez Edmond

**Commissioners** Brandon Dowling

**Excused:**

- 1. COMMENTS FROM THE PUBLIC – PUBLIC WILL HAVE THE OPPORTUNITY TO ADDRESS THE COMMISSION BY SUBMITTING WRITTEN COMMENTS VIA EMAIL TO [MARLA.CAMERINO@LONGBEACH.GOV](mailto:MARLA.CAMERINO@LONGBEACH.GOV).**

There were no public comments received.

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2. [20-188CS](#) **Recommendation to approve minutes:**  
*Special Meeting of July 8, 2020*

**A motion was made by Commissioner Garnica, seconded by Vice President Morrison, to approve recommendation. The motion carried by the following vote:**

**Yes:** 4 - Phyllis O. Arias, Joen Garnica, Heather Morrison and Susana Gonzalez Edmond

**Absent:** 1 - Brandon Dowling

**CONSENT CALENDAR (3 – 4):**

President Gonzalez Edmond pulled Traffic Engineer Test #01 under Agenda Item No. 3 for a separate discussion. All other items under Agenda Item No. 3 will be approved under Consent

Passed the Consent Calendar

**A motion was made by Commissioner Garnica, seconded by Commissioner Arias, to approve Consent Calendar Items (3 - 4), except for Traffic Engineer Test #01 under Agenda Item No. 3. The motion carried by the following vote:**

**Yes:** 4 - Phyllis O. Arias, Joen Garnica, Heather Morrison and Susana Gonzalez Edmond

**Excused:** 1 - Brandon Dowling

3. [20-189CS](#) **Recommendation to approve examination results:**  
*Office Systems Analyst - IMDCA Test #10 (Established 07/14/20)*  
*Office Systems Analyst - IMDCE Test #11 (Established 07/15/20)*  
*Refuse Operator Test #26 (Established 07/15/20)*  
*Traffic Engineer Test #01 (Established 07/15/20)*

**A motion was made to approve recommendation on the Consent Calendar except for Traffic Engineer Test #01.**

Commissioner Arias asked if Traffic Engineer was a continuous examination because Traffic Engineer shows a test number on the agenda, but not on the Exam Result template. She also wanted to know if recruitments are reopened if there are less than five candidates. Ms. McDonald responded that not listing the test number on the Exam Result template was an oversight and will be corrected. She also stated that continuous examinations could be reopened to allow more individuals to apply.

**A motion was made by Commissioner Arias, seconded by Vice President Morrison, to approve Traffic Engineer Test #01. The motion carried by the following vote:**

**Yes:** 4 - Phyllis O. Arias, Joen Garnica, Heather Morrison and Susana Gonzalez Edmond

**Absent:** 1 - Brandon Dowling

4. [20-190CS](#) **Recommendation to approve bulletin(s):**  
*Gas Maintenance Supervisor*

**A motion was made to approve recommendation on the Consent Calendar.**

#### REGULAR AGENDA

5. [20-191CS](#) **COVID-19 RELATED: RECOMMENDATION FOR EXTENSION OF PROBATIONARY PERIOD** - Jose Olivares, Water Utility Mechanic I  
*Communication from Christopher Garner, General Manager, Water Department*  
*Staff Report prepared by Sylvana Tamura, Personnel Analyst*

Ms. Pizarro Winting introduced Sylvana Tamura who briefed the Commission regarding this item.

Representatives from the Water Department were on the call to answer any questions.

**A motion was made by Commissioner Arias, seconded by Commissioner Garnica, to approve recommendation. The motion carried by the following vote:**

**Yes:** 4 - Phyllis O. Arias, Joen Garnica, Heather Morrison and Susana Gonzalez Edmond

**Absent:** 1 - Brandon Dowling

At this time, President Gonzalez Edmond reordered the agenda to move Agenda Item No. 6 to the end.

6. [20-192CS](#)      **CLOSED SESSION - PERSONNEL MATTERS - CIVIL SERVICE STAFF** (*Pursuant to Paragraph (b)(1) of Section 54957 of the California Government Code*)

President Gonzalez Edmond recessed to Closed Session.

After reconvening from Closed Session at 9:05 a.m., President Gonzalez Edmond stated that no action was taken.

7. **STANDING COMMITTEES**

*A. Executive Committee*

The Executive Committee did not meet.

*B. Recruitment and Selection Committee*

The Recruitment and Selection Committee did not meet.

*C. Special Projects Committee*

The Special Projects Committee did not meet.

8. **REPORTS FROM MANAGERS**

*A. Recruitment Division - Christina Pizarro Winting*

Ms. Pizarro Winting did not have any new information to report.

*B. Employment Services Division - Caprice McDonald*

Ms. McDonald stated that Employment Services staff are still in the process of completing the Fire Captain recruitment. Ms. Davalos assisted Ms. Goings in the performance piece of the examination. She appreciates how staff is working with the Fire Department to get this critical examination completed.

*C. Administration Support Services - Maria Alamo*

Ms. Alamo is on vacation and was not present to provide a report.

*D. Executive Director - Christina Pizarro Winting*

Ms. Pizarro Winting updated the Commission regarding the increase in positivity numbers for COVID-19. As positivity rates continue to rise in the community, the direction from the City Manager is to keep as many staff home as possible. Civil Service is very fortunate as staff is doing a great job at working remotely.

Ms. Pizarro Winting commented that as the Fire Captain examination continues, staff has taken every safety precaution at every step in the examination process. Kevin Burke, Safety Specialist, aided in ensuring proper safety protocols were being followed.

Ms. Pizarro Winting has a Return to Work subcommittee meeting this afternoon and will provide the Commission with any updates.

**9. UNFINISHED BUSINESS**

Ad Hoc Subcommittees:

*A. Subcommittee to Develop Civil Service Commission Policy regarding requests to Utilize Classified Positions in the Unclassified Service*

Ms. Pizarro Winting reported that there is a meeting scheduled with IAM this afternoon.

**10. NEW BUSINESS**

There was no new business discussed.

**ADJOURNMENT**

President Gonzalez Edmond adjourned the meeting at 9:05 a.m.

**NO HEARING**

**NOTE:**

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ និងកំណត់ហេតុឲ្យអ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។