



CITY OF LONG BEACH

DEPARTMENT OF FINANCIAL MANAGEMENT

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November 14, 2017

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager, or designee, to execute all documents necessary to amend Contract No. 33610 with Haaker Equipment Company, of La Verne, CA, for the purchase of Elgin Pelican street sweeper parts, to increase the annual contract amount by \$150,000, for a total annual amount not to exceed \$400,000 for the contract period ending October 31, 2017, and increase the contract by \$250,000 for a total annual amount of \$500,000 for last remaining contract period from November 1, 2017 to October 31, 2018, for a revised total aggregate contract amount not to exceed \$1,500,000; and,

Increase appropriations in the Fleet Fund (IS 386) in the Financial Management Department (FM) by \$200,000, offset by charges billed to user departments through the monthly Fleet Services Bureau MOU billing process. (Citywide)

DISCUSSION

On August 19, 2014, the City Council awarded a contract to Haaker Equipment Company, of La Verne, CA, to purchase Elgin Pelican street sweeper parts in an annual amount not to exceed of \$250,000, for a period of two years with the option to renew for two additional one-year periods. Additional funds of \$100,000 were approved by City Council on August 18, 2015, for the first year of the contract. The recommended action would increase the spending authority for the last two years of the contract.

City Council approval is requested to authorize the City Manager, or designee, to execute an amendment to Contract No. 33610 with Haaker Equipment Company to increase the annual amount by \$150,000, for a total amount of \$400,000, for the contract period ending on October 31, 2017, and to increase the annual amount by \$250,000, for a total amount of \$500,000, for the contract period ending on October 31, 2018.

The City's fleet currently has Elgin Pelican broom sweepers, and due to the age of these units, the need for replacement parts has increased. New Elgin Pelican sweepers have been ordered. Additional sweepers will be ordered when the manufacturer makes them available.

This matter was reviewed by Deputy City Attorney Monica J. Kilaita on October 26, 2017 and by Budget Operations Administrator Grace Yoon on October 24, 2017.

SUSTAINABILITY

Maintenance of the City's street sweepers, including replacement of worn parts, ensures optimal efficiency, operational performance, and safety requirements for operators and the public.

TIMING CONSIDERATIONS

City Council action is requested on November 14, 2017, to ensure the contract amendments are in place expeditiously.

FISCAL IMPACT

The total annual contract amount will not exceed \$400,000 for the contract period ending October 31, 2017, and \$500,000 for the last renewal period ending October 31, 2018. An appropriation increase of \$200,000 in the Fleet Services Fund (IS 386) in the Financial Management Department (FM) is requested to fully fund this contract, and is offset by parts costs collected through regular charges to user departments through the monthly Fleet Services Bureau MOU billing process. There is no local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



JOHN GROSS
DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:



PATRICK H. WEST
CITY MANAGER