



OFFICE OF THE CITY ATTORNEY
Long Beach, California

C-7

ROBERT E. SHANNON
City Attorney

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April 10, 2007

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Cristyl Meyers
Howard D. Russell
Tiffani L. Shin

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt Resolution of the City Council of the City of Long Beach Approving and Authorizing the Destruction of Certain Records, Papers, and Writings By the Department of City Attorney.

DISCUSSION

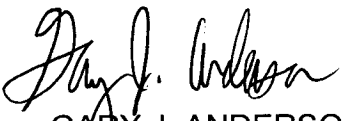
Pursuant to your request of March 28, 2007, this office has prepared and submits the above-described resolution for your consideration.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

ROBERT E. SHANNON, City Attorney

By 
GARY J. ANDERSON
Deputy City Attorney

GJA:ikm
Enclosure

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07-01474

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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH APPROVING AND AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS, PAPERS, AND WRITINGS BY THE DEPARTMENT OF CITY ATTORNEY

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Department of City Attorney any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Sec. 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes, ordinances or resolutions of the City of Long Beach or any City Board or Commission.

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Sec. 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of _____, 2007, by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

City Clerk

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)
LAW (030101)

Cost Center: ()

Records Coordinator: HIGHTOWER, KIM Mail Drop: Phone: (562)570-2255 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION.

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates		On Hold?	Destroy 12/31/2006	Location	Space#
				Beg.	Ending				
<input type="checkbox"/>	D-690-OF	10005.7	COURT CASES	04/01/1991	07/01/1991		07/01/1996	382723309	0
Iron Mountain Ref 382723309 #: Box Contents: Anti-Trust Billings - Originals									
<input type="checkbox"/>	D-691-OF	10005.7	COURT CASES	04/01/1991	07/01/1991		07/01/1996	382723310	0
Iron Mountain Ref 382723310 #: Box Contents: Anti-Trust Billings - Original									
<input type="checkbox"/>	D-692-OF	10005.7	COURT CASES	04/01/1991	07/01/1991		07/01/1996	382723311	0
Iron Mountain Ref 382723311 #: Box Contents: Anti-Trust Billings - Original									
<input type="checkbox"/>	D-693-OF	10005.7	COURT CASES	04/01/1991	07/01/1991		07/01/1996	382723312	0
Iron Mountain Ref 382723312 #: Box Contents: Anti-Trust Billings - Originals									
<input type="checkbox"/>	D-694-OF	10005.7	COURT CASES	04/01/1991	07/01/1991		07/01/1996	382723313	0
Iron Mountain Ref 382723313 #: Box Contents: Anti-Trust Billings - Originals									
<input type="checkbox"/>	D-695-OF	10005.7	COURT CASES	04/01/1991	07/01/1991		07/01/1996	382723314	0
Iron Mountain Ref 382723314 #: Box Contents: Anti-Trust Billings - Originals									
<input type="checkbox"/>	D-696-OF	10005.7	COURT CASES	04/01/1991	07/01/1991		07/01/1996	382723315	0
Iron Mountain Ref 382723315 #: Box Contents: Anti-Trust Billings - Originals									
<input type="checkbox"/>	D-697-OF	10005.7	COURT CASES	04/01/1991	07/01/1991		07/01/1996	382723316	0
Iron Mountain Ref 382723316 #: Box Contents: Anti-Trust Billings - Originals									

3 21 07	<i>M. DeG...</i>	4/13/07	<i>M. Ma...</i>	4/12/07	<i>Doug J. Anderson</i>
Date	RECORDS MANAGER	Date	DEPARTMENT HEAD	Date	CITY ATTORNEY

**Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)
LAW (030101)**

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates		On Hold?	Destroy 12/31/2006	Location	Space#
				Beg.	Ending				
<input type="checkbox"/>	D-699-OF	10005.7	COURT CASES	04/01/1991	07/01/1991		07/01/1996	382723317	0
Iron Mountain Ref 382723317 #: Box Contents: Anti-Trust Billings - Originals									
<input type="checkbox"/>	DD-408-OF	10005.7	COURT CASES	04/01/1991	07/01/1991		07/01/1996	382723318	0
Iron Mountain Ref 382723318 #: Box Contents: Anti-Trust Billings - Original									
<input type="checkbox"/>	12721	10005.7	COURT CASES	01/01/1991	12/31/2000		12/31/2005	A-09-02	1
Iron Mountain Ref LIST 1495 #: Box Contents: Anti-Trust Billings - Original									
<input type="checkbox"/>	12722	10005.7	COURT CASES	01/01/1993	12/31/2000		12/31/2005	A-09-02	2
Iron Mountain Ref LIST 1495 #: Box Contents: Anti-Trust Billings - Original									
<input type="checkbox"/>	12723	10005.7	COURT CASES	01/01/1994	12/31/2000		12/31/2005	A-09-02	3
Iron Mountain Ref LIST 1495 #: Box Contents: Anti-Trust Billings - Original									

Total Eligible Boxes to be destroyed	=	13
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	13

3/26/07		4/13/07		4/21/07	
Date	RECORDS MANAGER	Date	DEPARTMENT HEAD	Date	CITY ATTORNEY