

**CITY OF LONG BEACH  
BELMONT SHORE PARKING  
AND BUSINESS  
IMPROVEMENT AREA  
ADVISORY COMMISSION  
MINUTES**

**THURSDAY, APRIL 21, 2016  
BAY SHORE LIBRARY, 195 BAY SHORE  
AVENUE, THIRD THURSDAY, 9:00 AM**

William Lorbeer, Chair  
Marsha Jeffer, Vice Chair  
Eric Forsberg, Commissioner



Kurt Schneider, Commissioner  
Joy Starr, Commissioner  
Lisa Ramelow, Commissioner

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**FINAL AGENDA AND DRAFT MINUTES**

**REGULAR MEETING**

**CALL TO ORDER**

9:05am Chair Lorbeer called the meeting to order.

**ROLL CALL**

**Commissioners** Kurt Schneider, Joy Starr, William W. Lorbeer, William W.

**Present:** Lorbeer, Eric Forsberg and Lisa Ramelow

**Commissioners** Marsha Jeffer

**Excused:**

**Also present:** Dede Rossi, BSBA Executive Director; Lisa West, CD 3 Field Deputy.

**CHAIR REPORT**

- 1) Smart Meters - Sensors.
  - Sensors have been installed.
- 2) Median Landscape Upgrade Project.
  - Project committee and Staff meeting - conceptual design, project scope, initial cost estimates, public process, etc.
  - Anticipate Staff presentation to PC with next month.

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- 3) Opportunity to Purchase Refurbished Big Belly trash receptacles.
  - 54 single BB units - currently being restored - will inspect soon.
  - What to do with the existing concrete trash receptacles.
- 4) Parking Study update - public meeting tonight.
- 5) LBT Bus Pass Program.
  - Contract negotiation status.
- 6) Security Cameras.
- 7) Dead Tree Replacement and Upgrade of Grates/Guards.
- 8) Installation of New Smart Meters in Parking Lots.
- 9) Review Budget 2015-2016 - Net Revenue.
  - Average Gross Revenue (Jan-Apr) = \$46,641
  - Average Gross Revenue (May-Dec) = \$60,557
  - Gross Increase = \$13,916 - less cc fees = \$2,373 - net change \$11,543
- 10) Announcements:
  - Parking Study meeting - April 21, 2016
  - BSBA general meeting - April 26, 2016

9:06am Bill Lorbeer spoke  
9:18am Kurt Schneiter spoke  
9:19am Eric Forsberg spoke  
9:20am Kurt Schneiter spoke  
9:21am Bill Lorbeer spoke  
9:22am Kurt Schneiter spoke

**PUBLIC PARTICIPATION: Members of the public are invited to address the Commission on items of interest to the public within Commission jurisdiction. Each speaker will be limited to three minutes unless that time is extended by the Chair. Public participation will be heard without discussion or action on the issues raised.**

There was no public participation at this time.

**CONSENT CALENDAR**

1. [16-021BS](#) Recommendation approve the minutes for the meeting held March 17, 2016.

**Attachments:** [16-021BS Finished Agenda And Draft Minutes 03.17.16.](#)

**A motion was made by Commissioner Forsberg, seconded by Schneider, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Kurt Schneider, Joy Starr, William W. Lorbeer, Eric Forsberg and Lisa Ramelow

**Excused:** 1 - Marsha Jeffer

2. [16-022BS](#) Recommendation to receive and file the Financial Report for the period ending February 29, 2016.

**Attachments:** [16-022BS BSPBIAAC February 2016 Financial Statemer](#)

**A motion was made by Commissioner Forsberg, seconded by Schneider, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Kurt Schneider, Joy Starr, William W. Lorbeer, Eric Forsberg and Lisa Ramelow

**Excused:** 1 - Marsha Jeffer

3. [16-023BS](#) Recommendation to receive and file the Long Beach Transit Employee Bus Pass Program Status Report for the period of March 1, 2016 through March 31, 2016..

**Attachments:** [16-023BS BSBA Report March 2016.pdf](#)

9:23am Bill Lorbeer spoke  
9:24am Kurt Schneider spoke  
9:24am Dede Rossi spoke  
9:25am Bill Lorbeer spoke

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**A motion was made by Commissioner Forsberg, seconded by  
Schneiter, to approve recommendation. The motion carried by the  
following vote:**

**Yes:** 5 - Kurt Schneiter, Joy Starr, William W. Lorbeer, Eric Forsberg  
and Lisa Ramelow

**Excused:** 1 - Marsha Jeffer

#### REGULAR AGENDA

4. [16-024BS](#) Recommendation to approve an expenditure of \$13,090 for 10 additional sidewalk steam cleanings by Spectrum Facility Maintenance for a period of June 2016 to October 2016.

**Attachments:** [Spectrum Addtional Cleaning Quote 03.18.16.pdf](#)

9:26am Bill Lorbeer spoke  
9:26am Dede Rossi spoke  
9:28am Eric Forsberg spoke

**A motion was made by Commissioner Starr, seconded by  
Schneiter, to approve recommendation. The motion carried by the  
following vote:**

**Yes:** 5 - Kurt Schneiter, Joy Starr, William W. Lorbeer, Eric Forsberg  
and Lisa Ramelow

**Excused:** 1 - Marsha Jeffer

5. [16-025BS](#) Recommendation to approve Fiscal Year 2017 Belmont Shore Parking and Business Improvement Area Annual Budget and service Report, and request that City staff prepare the necessary documents for City Council review.

**Attachments:** [16-025BS BSBA FY 17 Budget.pdf](#)  
[2016-17-BSBAAnnualDistrictReport\\_CityPackage.pdf](#)

9:29am Bill Lorbeer spoke  
9:33am Eric Forsberg spoke  
9:34am Bill Lorbeer spoke  
9:35am Kurt Schneiter spoke

9:35am Bill Lorbeer spoke

9:36am Lisa West spoke

**A motion was made by Commissioner Starr, seconded by Commissioner Ramelow, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Kurt Schneider, Joy Starr, William W. Lorbeer, Eric Forsberg and Lisa Ramelow

**Excused:** 1 - Marsha Jeffer

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9:37am Lisa West spoke

## **ADJOURNMENT**

At 9:28am the meeting was adjourned.

Next regular meeting: May 19, 2016.

I, Jim Fisk, Project Manager, certify that the agenda was posted not less than 72 hours prior to the meeting. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Note:**

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call Jim Fisk 48 hours prior to the Belmont Shore Parking and Business Improvement Area Advisory Commission meeting at (562) 570-3863. This information is available in an alternative format by request to Jim Fisk at (562) 570-3863. For correspondence purposes you can reach City staff at jim.fisk@longbeach.gov.