

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONG BEACH RELATING TO ADOPTING AN AMENDMENT TO ORDINANCE NO. C-6496, ADOPTED JULY 5, 1988, AND AMENDED ON JANUARY 24, 1989, JULY 11, 1989, DECEMBER 5, 1989, MARCH 20, 1990, JULY 3, 1990, SEPTEMBER 18, 1990, JULY 2, 1991, JULY 7, 1992, JANUARY 26, 1993, AUGUST 24, 1993, JUNE 28, 1994, JULY 18, 1995, NOVEMBER 28, 1995, OCTOBER 1, 1996, MARCH 25, 1997, OCTOBER 7, 1997, OCTOBER 27, 1998, APRIL 20, 1999, OCTOBER 19, 1999, OCTOBER 17, 2000, OCTOBER 30, 2001, MARCH 19, 2002, NOVEMBER 26, 2002, JANUARY 6, 2004, FEBRUARY 8, 2005, NOVEMBER 1, 2005, DECEMBER 5, 2006, MARCH 20, 2007, MAY 22, 2007, DECEMBER 18, 2007, JULY 15, 2008, SEPTEMBER 21, 2010, SEPTEMBER 13, 2011, SEPTEMBER 11, 2012, AND OCTOBER 3, 2013, RELATING TO DEPARTMENTAL ORGANIZATION OF THE CITY OF LONG BEACH

The City Council of the City of Long Beach ordains as follows:

Section 1. Section 2 of Ordinance No. C-6496, adopted July 5, 1988, as amended, is amended to read as follows:

Section 2. The Departmental Organization of the City of Long Beach is hereby adopted to read as follows:

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1 Departments, Bureaus and Divisions Created.

2 There are within the City the following departments of City
3 Government, and those departments, bureaus and divisions not otherwise
4 created are hereby created and established; and the City Council
5 consolidates those departments, bureaus and divisions indicated in this
6 Section:

7 A. City Auditor Department;

8 B. City Clerk Department with the following bureaus:

9 1. Legislative Bureau;

10 2. Elections Bureau; and

11 3. Administration Bureau;

12 C. City Manager Department;

13 D. City Prosecutor Department;

14 E. Civil Service Department with the following divisions:

15 Administration and Support Services; and the following bureau and division:

16 1. Employment Services Bureau with the following
17 divisions: Employment Services; and Recruitment Services;

18 F. Development Services Department with the following division:

19 Communications; and the following bureaus and divisions:

20 1. Planning Bureau with the following divisions: Advanced
21 Planning; and Current Planning;

22 2. Housing and Community Improvement Bureau with the
23 following divisions: Housing Services; and Community Improvement;

24 3. Neighborhood Services Bureau with the following
25 divisions: Neighborhood Improvement; Neighborhood Relations; Code
26 Enforcement; and Nuisance Abatement;

27 4. Administration and Financial Services Bureau with the
28

1 following divisions: Administrative Services; Financial Services; and Grants
2 Administration; and

3 5. Building and Safety Bureau with the following divisions:
4 Engineering Services; Inspection Services; and Permit Center;

5 Whenever the Charter or ordinances of the City or other applicable
6 laws provide that certain duties and functions shall be performed either by
7 the Planning Department or the head of the Planning Department, by the
8 Department of Building and Safety or the Superintendent of Building and
9 Safety, or the Community Development Department or the head of the
10 Community Development Department, such duties and functions shall be
11 performed by the head of the Development Services Department or his or
12 her designee;

13 G. Disaster Preparedness and Emergency Communications
14 Department with the following bureaus:

15 1. Administrative Bureau;
16 2. Disaster Preparedness Bureau with the following
17 divisions: Emergency Preparedness; Disaster Management and Recovery;
18 and Homeland Security Grants; and

19 3. Emergency Communications Bureau;

20 H. Financial Management Department with the following
21 divisions: Administrative Services; Financial Systems; and the following
22 bureaus and divisions:

23 1. City Controller/Accounting Bureau with the following
24 divisions: Accounting Operations and Tidelands; Grants/Successor Agency
25 and Payroll; and Accounts Payable/CIP;

26 2. Business Services Bureau with the following divisions:
27 Purchasing; and Special Projects;

28 3. Commercial Services Bureau with the following

1 divisions: Financial Services; and Utility Services;

2 4. Treasury Operations Bureau with the following
3 divisions: Debt Management; and Cash and Investment Management;

4 5. Budget and Performance Management Bureau with the
5 following divisions: Budget Management; Revenue Management;
6 Operations Analysis; and Revenue Analysis and Special Projects;

7 6. Financial Controls Bureau with the following division:
8 Controls Operations; and

9 7. Fleet Services Bureau with the following divisions:
10 Fleet Operations; Fleet Acquisitions; Fleet Maintenance; and Towing/Lien
11 Sales;

12 I. Fire Department with the following bureaus and divisions:

13 1. Administration Bureau;

14 2. Fire Prevention Bureau with the following divisions:
15 Code Enforcement; and Community Services/Public Education;

16 3. Operations Bureau with the following divisions:
17 Operations/Facilities; and Marine Safety; and

18 4. Support Services Bureau with the following divisions:
19 Training/Fleet Management; and Emergency Medical Services;

20 J. Health and Human Services Department with the following
21 bureaus and divisions:

22 1. Planning and Prevention Bureau with the following
23 divisions: Clinical Services; and Laboratory Services;

24 2. Community Health Bureau with the following divisions:
25 Nutrition Services; and Homeless Services;

26 3. Environmental Health Bureau;

27 4. Preventive Health Bureau with the following division:
28 Nursing Services;

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5. Administration Bureau with the following divisions:
Financial Services; and Administrative Operations; and

6. Housing Authority Bureau with the following divisions:
Housing Assistance, and Special Housing Projects;

K. Human Resources Department with the following divisions:
Employee Benefits and Administration; and the following bureaus and
divisions:

1. Risk Management Bureau with the following divisions:
Loss Control and Prevention; Workers' Compensation Coordination; and
Occupational Health Services;

2. Labor Relations Bureau;

3. Personnel Operations Bureau with the following
divisions: Equal Employment, Americans with Disabilities Act, and Training;
and

4. Workforce Development Bureau with the following
divisions: Workforce Operations; Workforce Development;
Communications; and Workforce Development Board;

L. Law Department;

M. Legislative Department;

N. Library Services Department with the following divisions:
Support Services; Youth Services; and the following bureaus:

1. Automated Services Bureau;

2. Branch Library Services Bureau; and

3. Main Library Services Bureau;

O. Long Beach Airport Department with the following division:
Airport Engineering; and the following bureaus and divisions:

1. Business Operations Bureau with the following divisions:
Finance and Administration; Leasing and Business Development; Public Affairs;

1 and Noise and Environmental Compliance; and

2 2. Airport Operations Bureau with the following divisions:
3 Operations; Maintenance and Facilities; Airport Security; and Building
4 Services;

5 P. Long Beach Gas & Oil Department with the following bureaus
6 and divisions:

7 1. Business Operations Bureau with the following
8 divisions: Personnel Services; Financial Services; Safety; Call Center
9 Services; and Energy Services;

10 2. Gas Services Bureau with the following division:
11 Customer Service;

12 3. Engineering and Construction Bureau with the following
13 divisions: Pipeline Maintenance; and Engineering;

14 4. Electric Generation Bureau with the following division:
15 SERRF Operations; and

16 5. Gas and Oil Operations Bureau with the following
17 divisions: Planning and Unit Operations; Production and Environmental
18 Safety; and Subsidence and Reservoir;

19 Whenever the Charter or ordinances of the City or other applicable
20 laws provide that certain duties and functions shall be performed either by
21 the Oil Properties Department or the head of the Oil Properties Department,
22 such duties and functions shall be performed by the head of the Long
23 Beach Gas and Oil Department or his or her designee;

24 Q. Parks, Recreation and Marine Department with the following
25 division: Special Projects; and the following bureaus and divisions:

26 1. Business Operations Bureau with the following
27 divisions: Personnel and Training; Finance and Controls; Contract
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1 Management and Golf Operations; Accident Prevention and Safety; and
2 Community Information and Graphics;

3 2. Community Recreation Services Bureau with the
4 following divisions: Citywide Administration; Community Services; Area I;
5 Area II; Area III; Citywide Programs; Citywide Services; Aquatics; Rangers;
6 and Historic Sites;

7 3. Maintenance and Development Bureau with the
8 following divisions: Park Facilities Maintenance; Marine Maintenance;
9 Beach Maintenance/Queensway Bay; Grounds Maintenance and
10 Development;

11 4. Marine Bureau with the following division:
12 Administration; and

13 5. Animal Care Services Bureau;

14 R. Police Department with the following divisions: Chief of Staff;
15 Internal Affairs; Employee Assistance; and the following bureaus and
16 divisions:

17 1. Investigations Bureau with the following divisions:
18 Detective; Gang/Violent Crimes; and Forensic Science Services;

19 2. Patrol Bureau with the following divisions: Patrol -
20 East; Patrol - North; Patrol - West; and Field Support;

21 3. Administration Bureau with the following divisions:
22 Records; and Personnel;

23 4. Fiscal Bureau with the following division: Fiscal; and

24 5. Support Bureau with the following divisions: Jail; Training;
25 Port Police; and Security Services;

26 S. Public Works Department with the following bureaus and
27 divisions:

28 1. Business Operations Bureau with the following

1 divisions: Budget Services; Personnel Services; and Safety and Disaster
2 Preparedness;

3 2. Public Services Bureau with the following divisions:
4 Traffic Operations; Street Maintenance; Facilities Management;

5 3. Engineering Bureau with the following divisions:
6 Construction Management; Design; Storm Water/Environmental
7 Compliance; Project Management; Transportation Engineering; Mobility
8 Programs; Parking Operations; and Capital Improvement;

9 4. Environmental Services Bureau with the following
10 divisions: Recycling and Waste Reduction; Operations; Refuse; and Street
11 Sweeping/Clean Long Beach; and

12 5. Asset Management Bureau with the following divisions:
13 Real Estate Acquisitions; and Real Estate Leasing;

14 T. Technology and Innovation Department with the following
15 division: Administrative Services; and the following bureaus and divisions:

16 1. Infrastructure Services Bureau with the following
17 divisions: Telecommunications; Wireless Communications; and Operations
18 Center;

19 2. Business Information Services Bureau with the
20 following divisions: Business Information Systems; and Business
21 Information Technology; and

22 3. Customer Services Bureau with the following divisions:
23 Customer Support; Video Communications; and Office Services.

24
25 Section 3. The City Clerk shall certify to the passage of this ordinance by
26 the City Council and cause it to be posted in three (3) conspicuous places in the City of
27 Long Beach, and it shall take effect on the thirty-first (31st) day after it is approved by the
28 Mayor.

OFFICE OF THE CITY ATTORNEY
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I hereby certify that the foregoing ordinance was adopted by the City Council of the City of Long Beach at its meeting of _____, 20__ by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

City Clerk

Approved: _____
(Date)

Mayor