



CITY OF LONG BEACH

DEPARTMENT OF HUMAN RESOURCES

R-31

333 West Ocean Boulevard 13th Floor • Long Beach, CA 90802 • (562) 570.6621

DEBORAH R. MILLS
DIRECTOR

August 11, 2015

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt the attached Resolution approving the appointment and terms of compensation for the City Clerk. (Citywide)

DISCUSSION

The City conducted a recruitment to hire a new City Clerk, following the retirement of the prior incumbent. Thirty-three candidates applied for the position.

Pursuant to California Government Code Section 54957 and Long Beach Charter Section 400 regarding Public Employee Appointment, the City Council took the following actions:

- June 9, 2015, the Council met in closed session to select the most qualified candidates to interview for the City Clerk vacancy.
- July 7, 2015, the Council met in closed session and interviewed six candidates. City Council, by a vote of 7-2, approved the top three candidates who were invited back to a second interview.
- July 21, 2015, the Council met in closed session and interviewed the final three candidates. In the closed session, City Council, by a vote of 9-0, approved the appointment of Maria de la Luz Garcia as the City Clerk.

At the direction of the City Council, the City has reached an agreement regarding the compensation for the City Clerk. The proposed compensation must be approved by the City Council in open session. The proposed compensation for the City Clerk is \$67.077 per hour, or \$140,000 on an annualized basis, plus a monthly car allowance of \$450.

This matter was reviewed by Principal Deputy City Attorney Gary Anderson on July 23, 2015 and by Budget Management Officer Victoria Bell on July 24, 2015.

HONORABLE MAYOR AND CITY COUNCIL
August 11, 2015
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TIMING CONSIDERATIONS

City Council action is requested on August 11, 2015, to ensure the City Clerk will be in place at the time of the retirement of the interim City Clerk.

FISCAL IMPACT

The cost of the recommended action is budgeted in the General Fund (GF) in the City Clerk Department (CC).

SUGGESTED ACTION

Approve recommendation.

Respectfully submitted,



DEBORAH R. MILLS
DIRECTOR

DRM:GA:KMCK:CAS
R:\Administration\CITY COUNCIL LETTERS\2015\08-11-15 ccl - City Clerk Appointment.docx

Attachment – Resolution

APPROVED:



PATRICK H. WEST
CITY MANAGER

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH APPROVING THE APPOINTMENT
AND TERMS OF COMPENSATION OF THE CITY CLERK

WHEREAS, the City Clerk for the City of Long Beach was appointed as
Interim City Clerk for a term effective from May 1, 2015 to approximately August 31,
2015; and

WHEREAS, on July 7, 2015, following a recruitment for a new City Clerk,
the City Council met in closed session pursuant to California Government Code Section
54957, where several candidates were interviewed by the City Council; and

WHEREAS, on July 21, 2015, following a closed session held pursuant to
California Government Code Section 54957, the City Council voted unanimously to select
Maria de la Luz Garcia as the City Clerk; and

WHEREAS, on July 21, 2015, pursuant to California Government Code
Section 54957.6, following the selection of Maria de la Luz Garcia, the City Council
provided direction to labor negotiators regarding the terms of compensation for the City
Clerk;

WHEREAS, at the direction of City Council, the City has reached an
agreement with Maria de la Luz Garcia regarding compensation for the position of City
Clerk.

NOW, THEREFORE, the City Council of the City of Long Beach resolves as
follows:

Section 1. The City Council approves the appointment of Maria de la Luz
Garcia as the City Clerk for the City of Long Beach.

Section 2. The City Council approves the terms of compensation for the

1 City Clerk at the rate of \$67.077 per hour or \$140,000.00 on an annual basis.

2 Section 3. This resolution shall take effect immediately upon its adoption
3 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

4
5 I hereby certify that the foregoing resolution was adopted by the City
6 Council of the City of Long Beach at its meeting of _____, 2015, by the following
7 vote:

8
9 Ayes: Councilmembers: _____

10 _____

11 _____

12 _____

13 Noes: Councilmembers: _____

14 _____

15 Absent: Councilmembers: _____

16 _____

17 _____

18 _____

19 City Clerk

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