




Date: August 13, 2015

To: Patrick H. West, City Manager *T.M.W.* 

From: John Gross, Director of Financial Management

For: Mayor and Members of the City Council

Subject: **Response to Questions from August 4, 2015 Budget Hearing**

This memo provides responses to questions raised by members of the City Council during the August 4, 2015 Budget Hearing. The questions answered herein were not addressed on the floor or incorporated into a subsequent departmental presentation. Public Safety related questions will be addressed by the respective departments at their August 18, 2015 presentation.

1. Provide a summary of FTE changes in the General Fund between FY 15 and FY 16. What was the fiscal impact of these FTE changes?

Changes proposed by the City Manager were made with the goal of maintaining levels of service previously approved by the City Council with the least possible impact on the fund. Departments were instructed to provide offsets to new or upgraded positions requested. In addition to the departmental requests, additional FTEs were included for the City Council requested initiatives such as the Language Access Program, Veterans Commission and Homeless Services. All of the City Manager proposed changes to the General Fund, including the City Council approved programmatic changes, resulted in a net increase to the General Fund of \$502,022. There were only five new positions that were not offset by other reductions or reallocations of departmental costs. These include:

- An Administrative Analyst I position to staff the Veterans Affairs Commission and support other health department duties;
- A Program Specialist to serve as the City's ADA Coordinator;
- An Administrative Analyst I position to aid in the coordination of the Citywide Disaster Preparedness program;
- A Maintenance Assistant I to support clean-up efforts for the Homeless Encampment Program; and
- An Administrative Intern to support Language Access Policy implementation.

Overall, the total number of General Fund FTEs from FY 15 Adopted to FY 16 Proposed increased by 23.42 FTEs. Aside from the five positions described above, this growth largely reflects technical adjustments (not actual increases in staffing) made to align and correct budgeted staff to actual staffing for facility maintenance and tree trimming operations, reallocations of FTEs to different departments and funding

sources, and additional FTEs needed to support past City Council decisions. Examples of these include additional staffing in FY 16 for the new North Library, additional Civil Service staffing, and an additional Citizen Police Complaint Commission Investigator approved during the FY 14 Year End Performance report discussion.

2. Provide a breakdown of Capital Improvement Program (CIP) funding sources including Grants, General Capital, Enterprise Funds, etc.

Attachment A, provides an overview of the funding sources, dollar amounts and project categories and summarizes the information in the much larger CIP budget book.

3. The selection of locations for the libraries with Sunday hours, how we are dealing with the Courthouse demolition costs, and how to modernize cameras to catch individuals dumping trash were mentioned as topics for further discussion.

Staff mentioned the requests at the August 11, 2015 Budget Oversight Committee (BOC) meeting as possible discussion items. At this time, it is not known if they will be agendized by the BOC.

4. Is the Police Civilian Oversight Commission adequately supported by staff?

The Citizen Police Complaint Commission is currently staffed by 2.50 FTEs comprised of an Executive Director and 1.50 Investigator FTEs. The City Council approved an adjustment which added the Citizen Police Complaint Investigator on February 10, 2015. We believe this is an appropriate staffing level.

5. How do we identify past CIP projects, like Deforest Wetlands, that are moving forward?

Deforest Wetlands and other projects that will be worked on during FY 16 are shown in the Community Budget Book.

If you have any questions, please contact Budget Manager Lea Eriksen at 8-6533.

ATTACHMENTS

CC: CHARLES PARKIN, CITY ATTORNEY
LAURA L. DOUD, CITY AUDITOR
TOM MODICA, ASSISTANT CITY MANAGER
ARTURO SANCHEZ, DEPUTY CITY MANAGER
JYL MARDEN, ASSISTANT TO THE CITY MANAGER
LEA D. ERIKSEN, BUDGET MANAGER

Attachment A - New FY 16 CIP Funding Sources

FUNDING SOURCE	CIP SECTION	AMOUNT	% TOTAL CIP	DESCRIPTION
AB 2766 - Air Quality	Transportation Enhancements	\$ 420,000		Funding supports programs that reduces air pollution from motor vehicles.
	Total AB 2766 - Air Quality	\$ 420,000	1.0%	
Airport Capital	Airport	\$ 2,000,000		Enterprise fund designated to account for revenues and expenditures applicable to the operation and maintenance of the Long Beach Airport.
	Total Airport Capital	\$ 2,000,000	4.6%	
Airport Customer Facility Charge	Airport	\$ 1,500,000		The amount added to the car rental fee to provide a funding source for rental facilities
	Total Airport Customer Facility Charge	\$ 1,500,000	3.5%	
Civic Center	Public Facilities	\$ 500,000		Funding designated for use to account for revenues and expenditures applicable to the operation and maintenance of City Hall.
	Total Civic Center	\$ 500,000	1.2%	
Gas Fund	Gas & Oil	\$ 8,050,000		Appropriations from this fund are used for activities associated with the transmission and distribution of natural gas to the City's users.
	Total Gas Fund	\$ 8,050,000	18.7%	
Gas Tax Street Improvement Capital	Street Rehabilitation	\$ 6,073,805		Funding designated to account for revenues and expenditures of gasoline tax funds apportioned under the State Streets and Highways Code, as well as other sources dedicated to transportation improvements.
	Storm Drains	\$ 330,000		
	Transportation Enhancements	\$ 769,000		
	Total Gas Tax Street Improvement Capital	\$ 7,172,805	16.6%	
General Capital	Parks & Recreation	\$ 500,000		Funding designated to account for financial resources applicable to the general government operations of the City. This includes Community Development Grants, General Fund, and Refuse Fund projects.
	Public Facilities	\$ 1,990,000		
	Storm Drains	\$ 2,400,000		
	Street Rehabilitation	\$ 1,168,195		
	Total General Capital Fund	\$ 6,058,195	14.0%	
MAP - 21	Street Rehabilitation	\$ 1,400,000		Moving Ahead for Progress (MAP-21) contained a host of provisions and earmarks intended to improve and maintain the surface transportation infrastructure in the United States, including Interstate highway system, transit systems, bicycle and pedestrian facilities and freight rail operations.
	Transportation Enhancements	\$ 746,330		
	Total MAP - 21	\$ 2,146,330	5.0%	
Measure "R"	Street Rehabilitation	\$ 4,500,000		Ballot measure proposed by the Los Angeles County that was passed in 2008 increasing sales tax by one half-cent to fund transportation projects.
	Transportation Enhancements	\$ 400,000		
	Total Measure "R"	\$ 4,900,000	11.4%	
MTA Grants	Transportation Enhancements	\$ 1,480,000		State and Federal funding awarded to the City through the Metropolitan Transportation Authority (MTA) "Call for Projects"
	Total MTA Grants	\$ 1,480,000	3.4%	
Prop A	Street Rehabilitation	\$ 1,750,000		Funding from the Los Angeles County sales tax of one-half cent used exclusively to construct, improve and maintain mass transit services and facilities.
	Transportation Enhancements	\$ 525,000		
	Total Prop A	\$ 2,275,000	5.3%	
Prop C	Street Rehabilitation	\$ 5,599,000		Funding from the Los Angeles County sales tax of one-half cent used exclusively to construct, improve and maintain mass transit services and facilities.
	Total Prop C	\$ 5,599,000	13.0%	
Traffic Mitigation Program	Transportation Enhancements	\$ 750,000		Funding designated to relieve arterial congestion, accommodate planned growth and implement specific programs.
	Total Traffic Mitigation Program	\$ 750,000	1.7%	
Transportation Development Act	Parks & Recreation	\$ 100,000		Funding from sales tax receipts as specified in the California Streets and Highways Code.
	Transportation Enhancements	\$ 200,000		
	Total Transportation Development Act	\$ 300,000	0.7%	
TOTAL FY 16 CIP FUNDING*		\$ 43,151,330	100.0%	

* Total funding does not include CUP Funding from the Harbor and Water Funds.