

Robert E. Shannon
City Attorney of Long Beach
333 West Ocean Boulevard
Long Beach, California 90802-4664
Telephone (562) 570-2200

1 SUMMER FOOD PROGRAM
2 SPONSOR/SITE AGREEMENT

3 **30173**

4 THIS AGREEMENT is made and entered, in duplicate, as of April 3,
5 2007 for reference purposes only, pursuant to a minute order adopted by the City Council
6 of the City of Long Beach at its meeting held on April 3, 2007, by and between the CITY
7 OF LONG BEACH ("Sponsor") and OPEN DOOR ENRICHMENT CENTER ("Site
8 Organization"), whose address is 132 E. Artesia Blvd., Long Beach, California 90805.

9 WHEREAS, the California Department of Education ("CDE") has funds for
10 a 2007 Summer Food Service Program for Children ("Program") to provide free meals to
11 eligible children; and

12 WHEREAS, Sponsor has executed or will soon execute an agreement with
13 a vendor to prepare the meals; and

14 WHEREAS, Site Organization rents, leases, owns, operates, maintains, or
15 otherwise controls a site, independent of Sponsor, located in or near the City of Long
16 Beach at which the meals could be served; and

17 WHEREAS, Site Organization desires to participate in the Program; and

18 WHEREAS, CDE requires that Sponsor enter a written agreement with each
19 Site Organization that participates in the Program;

20 NOW, THEREFORE, in consideration of the mutual terms and conditions
21 herein, the parties agree as follows:

22 1. Site Organization shall serve lunch to all needy children 18 years of age
23 and under (or persons over 18 years of age if they are mentally or physically disabled and
24 participating in a public or private nonprofit school program for the mentally or physically
25 disabled), using Site Organization employees and volunteers, all of whom are subject to
26 the management, direction, and control of Site Organization.

27 2. Sponsor shall provide to Site Organization, through Sponsor's vendor,
28 lunch as part of the Program. The number and type of meals to be provided shall depend

1 on the attendance reported to Sponsor by Site Organization on a daily basis.

2 3. Site Organization shall provide adequate supervision during the food
3 service, and shall report to Sponsor any and all problems concerning or related to the food
4 service.

5 4. Site Organization shall maintain and submit promptly such reports and
6 records as Sponsor requires.

7 5. Site Organization shall promptly report to Sponsor any change in the
8 number of meals required as attendance at Site Organization activities, programs, classes
9 and the like fluctuates. Such report is exempt from the notice provision set forth in
10 Section 17 hereof.

11 6. Site Organization and Sponsor shall comply with Title VI of the Civil Rights
12 Act of 1964 (P.L. 88-352) and all requirements imposed by the regulations of the
13 Department of Agriculture (7 CFR Part 15), Department of Justice (28 CFR Parts 42 & 50),
14 and FNS directives or regulations issued pursuant to that Civil Rights Act to the effect that
15 no person in the United States shall, on the ground of race, religion, color, sex, sexual
16 orientation, AIDS, AIDS related condition, age, national origin, disability, handicap, or
17 Vietnam Era veteran status, be excluded from participation in, be denied benefits of, or
18 otherwise be subject to discrimination under any program or activity for which Site
19 Organization and Sponsor received Federal financial assistance from the Department of
20 Agriculture. And, Site Organization and Sponsor hereby give assurance that they shall
21 immediately take any measures necessary to effectuate compliance.

22 7. Site Organization shall indemnify and hold harmless the City, its Boards,
23 Commissions, and their officials, employees and agents (collectively in this Section "City")
24 from and against any and all liability, claims, demands, damage, causes of action,
25 proceedings, penalties, loss, costs, and expenses (including attorney's fees, court costs,
26 and expert and witness fees) (collectively "Claims" or individually "Claim"). Claims include
27 allegations and include by way of example but are not limited to: Claims for property
28 damage, personal injury or death arising in whole or in part from any negligent act or

1 omission of Site Organization, its officers, employees, or agents, or anyone under Site
2 Organization's control (collectively "Indemnitor"); Site Organization's breach of this
3 Agreement; misrepresentation; willful misconduct; and Claims by any employee of
4 Indemnitor relating in any way to worker's compensation. Independent of the duty to
5 indemnify and as a free-standing duty on the part of Site Organization, Site Organization
6 shall defend City and shall continue such defense until the Claim is resolved, whether by
7 settlement, judgment or otherwise. Site Organization shall notify the City of any claim
8 within ten (10) days. Likewise, City shall notify Site Organization of any claim, shall tender
9 the defense of such claim to Site Organization, and shall assist Site Organization, as may
10 be reasonably requested, in such defense.

11 8. As a condition precedent to the effectiveness of this Agreement, Site
12 Organization shall procure and maintain at Site Organization's expense for the duration of
13 this Agreement from insurance companies that are admitted to write insurance in California
14 or from authorized non-admitted insurance companies that have ratings of or equivalent
15 to A:VIII by A.M. Best Company the following insurance:

16 (a) Commercial general liability insurance (equivalent in scope to ISO
17 form CG 00 01 11 85 or CG 00 01 11 88) in an amount not less than One
18 Million Dollars (\$1,000,000) per each occurrence and Two Million Dollars
19 (\$2,000,000) general aggregate. Such coverage shall include but not be
20 limited to broad form contractual liability, cross liability, independent
21 contractors liability, and products and completed operations liability. The
22 Sponsor, its officials, employees and agents shall be named as additional
23 insureds by endorsement (on Sponsor's endorsement form or on an
24 endorsement equivalent in scope to ISO form CG 20 10 11 85 or CG 20 26
25 11 85), and this insurance shall contain no special limitations on the scope
26 of protection given to the Sponsor, its officials, employees and agents.

27 (b) Workers' Compensation insurance as required by the Labor Code
28 of the State of California and employer's liability insurance in an amount not

1 less than One Million Dollars (\$1,000,000).

2 (c) Professional liability or errors and omissions insurance in an
3 amount not less than One Million Dollars (\$1,000,000) per claim.

4 (d) If use of vehicles are necessary in the performance of this
5 Agreement, commercial automobile liability insurance (equivalent in scope
6 to ISO form CA 00 01 06 92), covering Auto Symbol 1 (Any Auto) in an
7 amount not less than Five Hundred Thousand Dollars (\$500,000) combined
8 single limit per accident.

9 Any self-insurance program, self-insured retention, or deductible must be
10 separately approved in writing by City's Risk Manager or designee and shall protect
11 Sponsor, its officials, employees and agents in the same manner and to the same extent
12 as they would have been protected had the policy or policies not contained retention or
13 deductible provisions. Each insurance policy shall be endorsed to state that coverage shall
14 not be reduced, nonrenewed or cancelled except after thirty (30) days prior written notice
15 to Sponsor, and shall be primary and not contributing to any other insurance or
16 self-insurance maintained by Sponsor. Site Organization shall notify the Sponsor in writing
17 within five (5) days after any insurance required herein has been voided by the insurer or
18 cancelled by the insured.

19 Site Organization shall require that all contractors and subcontractors which
20 Site Organization uses in the performance of services hereunder maintain insurance in
21 compliance with this Section unless otherwise agreed in writing by City's Risk Manager or
22 designee.

23 Site Organization shall deliver to Sponsor certificates of insurance and
24 required endorsements for approval as to sufficiency and form. The certificate and
25 endorsements for each insurance policy shall contain the original signature of a person
26 authorized by that insurer to bind coverage on its behalf. In addition, Site Organization,
27 shall, within thirty (30) days prior to expiration of the insurance required herein, furnish to
28 Sponsor certificates of insurance and endorsements evidencing renewal of such insurance.

1 Sponsor reserves the right to require complete certified copies of all policies of Site
2 Organization and Site Organization's contractors and subcontractors, at any time. Site
3 Organization shall make available to City's Risk Manager or designee all books, records
4 and other information relating to the insurance coverage required herein, during normal
5 business hours.

6 Any modification or waiver of the insurance requirements herein shall only
7 be made with the approval of City's Risk Manager or designee. Not more frequently than
8 once a year, the City's Risk Manager or designee may require that Site Organization, Site
9 Organization's contractors and subcontractors change the amount, scope or types of
10 coverages required herein if, in his or her sole opinion, the amount, scope, or types of
11 coverages herein are not adequate.

12 The procuring or existence of insurance shall not be construed or deemed
13 as a limitation on liability relating to Site Organization's performance or as full performance
14 of or compliance with the indemnification provisions of this Agreement.

15 9. Site Organization shall comply with all applicable laws, rules, and
16 regulations, and the directives or instructions issued by Sponsor and the CDE relating to
17 the activities or operations conducted herein. Failure to do so may result in the immediate
18 termination of this Agreement.

19 10. Sponsor shall obtain any and all State or Federal financial assistance,
20 grants, loans of State or Federal funds, and grants or loans of State or Federal property
21 necessary to the implementation of the Program.

22 11. Sponsor retains the right to require Site Organization to replace any
23 employee or volunteer whom Sponsor determines is unsatisfactory because of personal
24 appearance, conduct or failure to properly serve the public. Sponsor shall notify Site
25 Organization in writing of such deficiencies and Site Organization shall replace the
26 employee or volunteer with a suitable employee or volunteer within forty-eight (48) hours
27 after the date of such notice.

28 12. Sponsor shall have administrative responsibility for Program operations,

1 and shall submit all reports and monitor compliance with Program requirements in
2 accordance with CDE rules, regulations, policies, and procedures as set forth in 7 CFR
3 Part 225. Site Organization shall cooperate with Sponsor, if necessary, to provide
4 information for said reports.

5 13. Sponsor and Site Organization understand and agree that this
6 Agreement is contingent upon the execution of underlying agreements with the United
7 States, the State of California, or departments or agencies thereof. Consequently, neither
8 Sponsor nor Site Organization shall have any obligation to perform, and this Agreement
9 shall have no force and effect, until and unless such underlying agreements are executed.
10 Furthermore, Sponsor may terminate this Agreement if Site Organization fails to comply
11 with any underlying agreement.

12 14. Site Organization, its officers, agents, employees, and volunteers are
13 independent contractors and are not nor shall they be deemed employees or agents of
14 Sponsor. Site Organization acknowledges and agrees that a) Sponsor will not withhold
15 taxes of any kind hereunder, b) Sponsor will not secure workers' compensation or pay
16 unemployment insurance to, for or on behalf of Site Organization's employees, and c)
17 Sponsor will not provide and Site Organization is not entitled to any of the usual and
18 customary rights, benefits or privileges of Sponsor's employees.

19 15. Site Organization shall not assign its rights nor delegate its duties
20 hereunder, or any interest herein, or any portion hereof, without the prior written consent
21 of Sponsor. Any attempted assignment or delegation shall be void, and any assignee or
22 delegate shall acquire no right or interest by reason of such attempted assignment or
23 delegation.

24 16. The Director of Parks, Recreation and Marine or any other designee of
25 Sponsor's City Manager shall administer this Agreement.

26 17. All notices required or any communication desired to be given hereunder
27 shall be in writing and shall be personally delivered or deposited in the U.S. Postal Service,
28 first class, postage prepaid to the address first given herein for Site Organization and to

Robert E. Shannon
City Attorney of Long Beach
333 West Ocean Boulevard
Long Beach, California 90802-4664
Telephone (562) 570-2200

1 Sponsor c/o Department of Parks, Recreation and Marine, 2760 Studebaker Road, Long
2 Beach, California 90815-1697. Notice shall be deemed given on the date of deposit in the
3 mail or on the date of delivery, whichever applies.

4 18. The term of this Agreement shall commence at 12:01 a.m. on
5 June 18, 2007, and shall terminate at midnight on August 17, 2007, unless sooner
6 terminated as provided herein.

7 19. Sponsor shall have no liability to Site Organization if the vendor
8 supplying the food service fails to provide or delays in providing said food service.

9 20. Termination or expiration of this Agreement shall not terminate the rights
10 or liabilities of either party which rights or liabilities accrued or existed during the term of
11 the Agreement and prior to its termination or expiration.

12 IN WITNESS WHEREOF, the parties have caused this document to be

13 ///
14 ///
15 ///
16 ///
17 ///
18 ///
19 ///
20 ///
21 ///
22 ///
23 ///
24 ///
25 ///
26 ///
27 ///
28

1 executed with all formalities required by law as of the date first stated above.

2 OPEN DOOR ENRICHMENT CENTER

3 May 8th, 2007

4 By 
School Admin. President

5 May 8th, 2007

6 By 
Secretary/Treasurer

7 "Site Organization"

8 CITY OF LONG BEACH, a municipal corporation

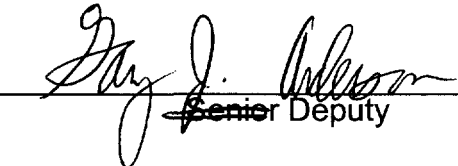
9
10 June 21, 2007

11 By 
City Manager

12 "Sponsor"

13 This Summer Food Program Sponsor/Site Agreement is hereby approved as
14 to form on June 7, 2007.

15
16 ROBERT E. SHANNON, City Attorney

17
18 By 
Senior Deputy

19
20
21
22
23
24
25
26
27
28
Robert E. Shannon
City Attorney of Long Beach
333 West Ocean Boulevard
Long Beach, California 90802-4664
Telephone (562) 570-2200