



Bill To:

East Los Angeles College  
Business Office  
1301 Avenida Cesar Chavez  
Monterey Park, CA 91754-6099

**35043**

**Vendor Address**

CITY OF LONG BEACH  
333 W. OCEAN BLVD  
LONG BEACH CA 90802  
(T)(562)570-3687  
(F)(562)570-3657

Service(s) To:

East Los Angeles College  
1200 W. Floral Dr. Stadium B5-105  
Monterey Park, CA 91754  
(323)265-8736 or (323)267-3799

**Information**

**Contract Number** 4500263316  
**Contract Amount** \$ 450,000.00  
**Order Date** 10/26/2018  
**Vendor Number** 1016286  
**Payment Terms** Payment Due Net 30 days  
**Requestor/Phone** Dr. Sharon Johnson / 323-265-8834  
**Confirmed with** MILDRED MOTA  
**Start date** 07/01/2018  
**End date** 06/30/2023

**Contract # must be referenced on all correspondence.**

<u>Fund Center</u>	<u>Comm Item</u>	<u>Fund Center</u>	<u>Comm Item</u>
E7620B	569400		

Contract between ELAC and the Long Beach Police Department to give college credits to all the training courses provided to employees of the Long Beach Police Department. All of the courses taught at the training bureau have been approved by the District Office and East Los Angeles College's curriculum committees. The contract calls for the District to pay the Long Beach Police Dept \$4.25 per instructional hour with a pro-rata adjustment for state-established registration fees.

Term: 7/01/18-6/30/23  
See Attached Addendum A for updated list of courses.  
See Attached Addendum B.

RFC: 10047824

AGREEMENT

BY AND BETWEEN THE  
CITY OF LONG BEACH

AND

THE LOS ANGELES COMMUNITY COLLEGE DISTRICT  
ON BEHALF OF EAST LOS ANGELES COLLEGE

**35043**

This Agreement is made and entered into on July 1, 2018 by and between the City of Long Beach (hereafter referred to as City) and the Los Angeles Community College District (hereafter referred to as the District) on behalf of East Los Angeles College (hereafter referred to as the College), to provide a District approved educational course by East Los Angeles College through the Long Beach Police Department Training program.

Witnesseth:

WHEREAS, The City of Long Beach conducts training programs designed for entry level and advanced law enforcement personnel; and

WHEREAS, the continuing educational training courses are approved for college credits through the District;

WHEREAS, the College is an accredited, educational institution empowered to grant college credits for approved educational training courses;

NOW THEREFORE, the parties hereto, for the mutual covenants set forth below, agree as follows:

A. RESPONSIBILITIES OF THE COLLEGE

1. The College is responsible for the educational program conducted under the terms of this Agreement. This course of instruction to be taught under this Agreement is listed in Addendum A. The City and the District may agree to provide additional courses pursuant to terms of this Agreement as the need arises.
2. The College shall offer, at the location specified by the City and consistent with the terms of this Agreement, mutually agreed upon and approved educational courses to meet the needs of the Long Beach Police Department Training Program. These locations shall be open to the public while the courses being offered by the District are in session.
3. College degree and certificate programs have been approved by the State Chancellor's Office and the courses that make up the program are part of the approved curriculum of the College. The courses of College credit shall have been approved by the College Curriculum Committee and have been approved by the District's Board of Trustees.

4. The College shall assist the City in student registration procedures, associated paperwork, and other support services to adequately manage and control its course curriculum. All students shall be processed and registered in accordance with District procedures as outlined in the College catalog to conform to State/District guidelines. The City shall be required to pay student registration fees at the rate established by the State for each enrolled student. Class hours, supervision, evaluation of course content and curriculum, and withdrawal of students shall be consistent with District approved policies regarding all courses.
5. The District shall employ all instructors consistent with requirements of the California Code of Regulations on a non-compensated basis (refer to Addendum B). The District retains the primary right to select, assign, and direct the instructional activities of any instructor employed by the District under the terms of this Agreement so long as such direction is consistent with Police Officer Standard and Training (POST) for both the Basic Academy and continued professional and perishable skills training.
6. Instruction to be claimed for State apportionment will be under the immediate supervision and control of an employee of the District who has met the minimum qualifications for instruction in the subjects to be taught under the terms of this Agreement in accordance with Title 5 of the California Code of Regulation. The minimum qualifications shall be those designated by the District. Minimum qualifications are within the purview of the Academic Senate and may be subject to change. The Current minimum qualifications are listed in Addendum B.
7. Where the instructor is not a paid employee of the District, the District shall have a written agreement with each instructor conducting instruction for which State apportionment is to be collected. The agreement between the District and each instructor shall state that the District has the primary right to control and direct the instructional activities of the instructor so long as such direction is consistent with Police Officer Standard and Training (POST) for both the Basic Academy and continued professional and perishable skills training.
8. The College shall approve the selection of course instructors, professional experts, and facilitators and evaluate the quality of instruction to ensure the needs of the students are met and the accreditation requirements of the College are satisfied.
9. The College reserves the right to inspect any records maintained by the City concerning the implementation of the terms of this Agreement.
10. If any course under the terms of this Agreement is held outside District boundaries, the District shall comply with the requirements of Section 55230-55232 of Title 5 of the California Code of Regulations regarding approval by adjoining high schools or community college districts and use of non-District facilities.

## B. RESPONSIBILITIES OF THE CITY

1. In exchange for the services and payment provided by the District to the City under the terms of this Agreement, the City shall provide classroom space at the Police Department's Training Center and/or other City facilities, to be determined solely by the City, for use as off-campus sites by the College for conducting the courses pursuant to this Agreement.

2. In exchange for the services and payment provided by the District to the City under the terms of this Agreement, the City shall provide to the College services and equipment which includes, but is not limited to, instructors, professional experts, facilitators, support staff, educational and specialized equipment, materials, day to day management support, and all other related services and overhead necessary to implement to terms of this Agreement.
3. The City will maintain records of attendance and achievement. Records will be open to officials of the College and submitted on a developed schedule.
4. The City shall provide a line-of-sight instructor of record who shall be a non-compensated employee of the District and who shall meet all the District minimum qualifications for faculty teaching in a law enforcement capacity.
5. All instructional materials provided by the City to students will be at no additional cost to students enrolled in the course in connection with this Agreement. To the extent that charges will be made for student instructional materials, the charges must follow the Education Code section 76365, 5 California Code of Regulations sections 59400 et seq., LACCD Board Rule 6415 and LACCD Administrative Regulation E-80.

#### C. JOINT RESPONSIBILITIES OF THE CITY AND THE COLLEGE

1. The City and the College shall each work in good faith to implement this Agreement and shall use their best efforts to resolve any disputes informally.
2. The City shall coordinate with the College to ensure that all personal, equipment and materials used in carrying out its responsibilities under this Agreement conform to State of California mandated standards governing instructional programs.
3. The City will offer the college the opportunity to support all Long Beach Police Department Training programs within College's geographical boundaries including "In-Service Training" or continuing education, which the County deems suitable for College affiliation and College certificates. The College agrees that the City may affiliate with other community colleges for courses for which the College declines affiliation.
4. College courses conducted under the terms of this Agreement must be identified as being open to the general public. The college shall allow any person who has been admitted to the College and who has met the applicable prerequisites to enroll in courses taught under the terms of this Agreement in accordance with State law. The District policy on open enrollment is published in the College catalogue and schedule of classes, along with a description of the courses offered under the terms of this Agreement and information about whether the courses are offered for credit and are transferable.

A student requesting registration in Long Beach Police Department's Training Program courses would first need to complete the prerequisites of Long Beach Police Department Training Program courses. In order for the District to claim apportionment for a student in a particular course, and in order for the student's attendance to qualify for payment under the terms of this Agreement, the student must be enrolled in the course through the College.

5. The College and the City will ensure that ancillary and support services, such as counseling and job placement, are provided for the students enrolled in courses under the Agreement.

#### D. PAYMENT FOR SERVICES

The District will pay the City based on Student instructional hours (weekly student contact hours-WSCH or full-time equivalent students-FTES) in accordance with State guidelines. In consideration for the services provided here under the District shall pay the City \$4.25 per student instructional hour that is eligible for State general apportionment. If the State-established registration fee is other than \$46.00 per unit, payments will reflect a pro rata adjustment per student instructional hour for student registration fees based on the change to the rate established by the State. If no compensation is paid by the State to the District, the District will not be obligated to pay the City. If the District is paid apportionment on a pro rata basis by the State, this apportionment shall be applied directly to the City.

#### E. PAYMENT

All payments by the District under this Agreement shall be subject to verification by the City of Long Beach and other appropriate State of California agencies. Classes offered under this Agreement which do not meet State requirements or District policy shall not be considered when computing the payment under this Agreement.

The District shall pay the City upon submission of a valid invoice as follows:

1. An initial payment will be made on February 15<sup>th</sup> of each year based on the number of courses taught during the preceding six-month period.
2. Final payment shall be made approximately 45 days after the receipt of funds from the State. Source data and associated developmental documentation that support the number of students taught will be presented to the City.

#### F. CERTIFICATIONS

1. The District certifies that it does not receive full compensation for the direct educational costs from these courses from any public or private agency, individual or group.
2. The City certifies that the instructional activity to be conducted under the terms of this Agreement will not be fully funded by other sources in accordance with Education Code section 84752.

#### G. INDEMNIFICATION

1. The City agrees to defend, indemnify and hold harmless the District, its Board of Trustees, officers, employees, representatives and agents from every action, claim or demand which may be made in connection with the City's breach or failure to comply with any of its obligations contained in this Agreement and/or

by reason of negligent or willful acts, errors, misrepresentations, or omissions of the City, its Board of Trustees, officers, employees, representatives and agents.

2. The District agrees to defend, indemnify and hold harmless the City, its officers, employees, representatives and agents from every action, claim or demand which may be made in connection with the District's breach or failure to comply with any of its obligations contained in this Agreement and/or by reason of the negligent or willful acts, errors, misrepresentation, or omissions of the District, its Board of Trustees, officers, employees, representatives and agents.

## H. INSURANCE

1. The City agrees to maintain a program of general liability insurance or self-insurance coverage throughout the terms of this Agreement. The certificate shall state a limit of liability not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined. The City shall provide the District with a certificate of insurance as evidence of coverage prior to the execution of this Agreement. The City shall provide thirty (30) days written notice to the District of any material change in coverage. Further, the City shall maintain a program of worker's compensation insurance throughout the terms of this Agreement.
2. The District agrees to maintain a program of general liability insurance or self-insurance coverage throughout the term of this Agreement. The certificate shall state a limit of liability no less than \$1,000,000 per occurrence for bodily injury and property damage liability combined. The District shall provide the City with a certificate of insurance as evidence of coverage prior to the execution of this Agreement. The District shall provide thirty (30) days written notice to the City of any material change in coverage. Further, the District shall maintain a program of workers' compensation insurance throughout the terms of this Agreement.

## I. VALIDITY

The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

## J. EXTENSION, MODIFICATIONS AND TERMINATION

This Agreement is for the period of five years, terminating June 30, 2023. This Agreement could be subject to yearly amendments only if there is a change, modification, or exclusion of any of the terms that both parties request and agree to. The District's Board of Trustees would need to approve any amendment to this Agreement.

Notwithstanding the foregoing, this Agreement may be terminated at any time, with or without cause, upon written notice given to the other party at least sixty (60) days prior to the date specified for such termination. In the event of such termination, each party shall fully pay and discharge all obligations in favor of the other party accruing prior to the date of such termination.

Each party shall be released from all obligations or performance that would otherwise accrue subsequent to the date of such termination. Neither party shall incur any liability to the other by reason of such termination.

K. AUTHORITY OF THE CHIEF

The Police Chief, or its designee, shall have full authority to administer this Agreement on behalf of the City. This includes, but not limited to the right to terminate, amend, extend, modify or alter specific terms of the Agreement in accordance with the terms set forth in this Agreement. The Police Chief shall have full access and authority to audit all pertinent records concerning this Agreement.

L. NOTICES

Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage prepaid to the following address:

CITY OF LONG BEACH

Patrick West  
City Manager  
333 W. Ocean Blvd.  
Long Beach, CA 90802

LONG BEACH POLICE  
DEPARTMENT

Robert Luna, Police Chief  
Long Beach Police Department  
400 W. Broadway  
Long Beach, CA 90802

EAST LOS  
ANGELES COLLEGE

Myeshia Armstrong, Vice President  
Administrative Services  
East Los Angeles College  
1301 Avenida Cesar Chavez  
Monterey Park, CA 91754-6099

M. WAIVER

No waiver of any breach of this Agreement by either party shall constitute a waiver of any other breach of this Agreement including a subsequent breach of the same provision.

N. GOVERNING LAW

This Agreement shall be interpreted according to the laws of the State of California.

O. AGREEMENT

This document constitutes the entire Agreement between the parties. This agreement may not be altered or modified except by the express written consent of the City, the College and the District. Each party acknowledges there are no other provisions or presentations that have not been incorporated into this Agreement. The City acknowledges that changes to any provision of this Agreement can only be made by action of the Board of Trustees.

IN WITNESS WHEREOF, the City and the District for the College enter into this Agreement as of the day, month, and year first written above.

**CITY OF LONG BEACH:**

P West  
BY: PATRICK WEST, CITY MANAGER

2/12/19  
DATE

**LONG BEACH POLICE DEPARTMENT:**

R. Luna  
BY: ROBERT LUNA, POLICE CHIEF

2.21.19  
DATE

**EAST LOS ANGELES COLLEGE:**

Myeshia Armstrong  
BY: MYESHIA ARMSTRONG  
VICE PRESIDENT  
ADMINISTRATIVE SERVICES  
EAST LOS ANGELES COLLEGE

3/8/19  
DATE

APPROVED AS TO FORM

January 28, 2019  
CHARLES PARKIN, City Attorney

By Monica J. Kilaita  
MONICA J. KILAITA  
DEPUTY CITY ATTORNEY



## ADDENDUM A

The following course(s) are currently offered under this Agreement. This list of course(s) is subject to change for each semester of instruction, with courses added to, and/or deleted from, this list. All such changes shall be made upon mutual consent of the City of Long Beach, and the Los Angeles Community College District on behalf of East Los Angeles College....see attached.

## ADDENDUM A

**(Courses of Instruction that may be taught under the terms of this Agreement)**

### ADMINISTRATION OF JUSTICE CONTRACT CLASSES

9/1/18

COURSE NAME	DA/PROB CLASSES	COURSE NO.	HRS.	UNITS	REVISED/WRITTEN	STATUS
Active Shooter Strategies		AJ 462	8	.5	2012	Approved
Advanced Basic Criminal Inv. CSU		AJ 135	40	2.25	2012	Approved
Advanced Driver's Training I		AJ 225	8	0.25	2015	Approved
Advanced Driver's Training II		AJ 226	16	0.5	2015	Approved
Advanced Search Warrants	DA	AJ 167	9	0.5	2015	Approved
Advanced Special Weapons and Tactics Instruction		AJ 145	100	3.5	2012	Approved
Advanced Supervision for Civilians		AJ 181	24	1.5		Archived
Advanced Tactical Communications		AJ 221	8	0.5	2015	Approved
Advanced Traffic Collision Inv. CSU		AJ 164	80	4.5	2012	Approved
Advanced Training Instructor-Update		AJ 105	24	1.5	2012	Approved
Advanced Vehicle Theft Inv. CSU		AJ 134	40	2.25	2012	Approved
Analytical Interviewing-Basic		AJ 107	40	2.25	2012	Approved
Analytical Interviewing-Instructor		AJ 106	40	2.5		Archived
Anger Management Techniques		AJ 325	8	0.5	2015	Approved
Animal Control Officer Legal Update		AJ 401	24	1		Archived
AR-15 Rifle		AJ 133	16	0.5	2012	Approved
Arrest and Firearms CSU	PROB	AJ 108	40	2.25	2012	Approved
Asset Forfeiture	DA	AJ 440	8	0.5	2014	Approved
Background Investigation		AJ 193	40	2.25		Approved
Bailiff Orientation		AJ 142	40	2.25	2012	Approved
Basic Dual Purpose		AJ 420	80	2.5	2015	Approved

Motorcycle Training						
Basic Effective Court Testimony	DA	AJ 186	16	1		Archived
Basic Forensics for Detectives		AJ 69	8	0.5	2006-W	Approved
Basic Leadership Institute		AJ 188	16	1.5	2014	Approved
Basic Leadership Institute Facilitator Workshop		AJ 199	40	2.25		Approved
Basic Long Rifle Instructor		AJ 147	40	1.25		Archived
Basic Motorcycle Training		AJ 194	80	3	2015	Approved
Basic Narcotics Investigations CSU		AJ 412	40	2.25	2009	Approved
Basic Search Warrants	DA	AJ 171	4.5	0.25	2015	Approved
Basic Traffic Collision Inv. CSU		AJ 162	40	2.25	2012	Approved
Basic Training Academy CSU	See AJ 82	AJ 98	880	18	2014	Approved
Baton Qualification		AJ 351	4	0.25		Archived
Bicycle Patrol-Basic		AJ 109	40	1.5	2012	Approved
Blast and Explosive Recognition		AJ 128	40	2.25	2012	Approved
Bonus I Functional Supervisor		AJ 143	40	2.5		Archived
Breathalyzer Operator Training		AJ 195	4	0.25	2015	Approved
Career Ethics/Integrity	BOTH	AJ 110	8	0.5	2012	Approved
Case Management for Supervisors	PROB	AJ 374	8	0.5		Approved
Case Management Inventory	PROB	AJ 451	32	1.75	2014	Pending
Chevrolet Tahoe Orientation Course		AJ 192	4	0.25		Archived
Child Abuse Investigation CSU		AJ 136	40	2.25	2012	Approved
Child Abuse Prevention/Reporting	PROB	AJ 458	4	.25	2011	Approved
Chronic Truancy	DA	AJ 448	8	0.5	2014	Approved
Citizen Complaint Intake: Inv. Issues		AJ 400	8	0.5	2015	Approved
Civil Disorder Management for Supervisor		AJ 126	24	1.5		Archived
Civil Process		AJ 151	40	2		Archived
Civilian Career Development in Law Enforcement ( <i>Civilian</i> )		AJ 324	8	0.5	2015	Approved

<i>Expo)</i>						
Civilian Defensive Driving		AJ 223	8	0.25	2015	Approved
Civilian Employee Management in Law Enforcement Admin.		AJ 411	8	0.5	2015	Approved
Civilian Intermediate Interviewing Skills		AJ 418	32	1.5		Archived
Civilian Interviewing Skills		AJ 416	8	0.5	2015	Archived
Civilian Orientation Seminar		AJ 170	40	2.25	2012	Approved
College Security Officer Training		AJ 254	200	7	2015	Approved
Combat Firearms-Patrol		AJ 131	8	0.5		Archived
Combat Firearms-Plainclothes		AJ 132	8	0.5		Archived
Community Policing for Supervisors		AJ 236	16	1.0	2015	Approved
Community Policing Use of Force Issues		AJ 409	8	0.5	2015	Approved
Community Policing Youth Intervention Programs		AJ 369	8	0.5		Archived
Community Service Officer		AJ 103	80	3.5	2012	Approved
Conflict Resolution and Dispute Mediation		AJ 159	8	0.5		Archived
Contemporary Aspects of the 4 <sup>th</sup> Amendment of the U.S Const.-Adv.	DA	AJ 166	9	0.5	2015	Approved
Contemporary Aspects of the 4 <sup>th</sup> Amendment of the U.S Const-Basic	DA	AJ 165	4.5	0.25	2015	Approved
Core Correctional Practices	PROB	AJ 176	20	1.0	2014	Approved
Correctional Personnel Supplemental Academy CSU		AJ 187	80	4.5	2012	Approved
Court Security Assistant		AJ 152	120	4.5	2012	Approved
Court Service Specialist		AJ 153	144	8		Archived
Courtroom Testimony	DA	AJ 352	4	0.25	2015	Approved
CPR Re-certification for Law Enf.	PROB	AJ 326	4	0.25	2015	Approved
CPR-Instructor Update		AJ 422	24	1	2015	Approved
Crime Inquiry Training ( CCHRS, 370 <i>Inquiry Training</i> )		AJ 241	8	0.25	2015	Approved
Crime Prevention		AJ 253	24	0.5	2015	Approved

Through Environmental Design						
Criminal Abatement Workshop		AJ 231	24	1.5	2015	Approved
Criminal History Access Techniques (CCHR, <i>Windows Inquiry</i> )	PROB	AJ 239	8	0.25	2015	Approved
Crowd and Riot Control Instructor		AJ 111	24	1.5		Archived
Cultural Awareness Training		AJ 213	16	1		Archived
Cultural Sensitivity Training for Law Enforcement Personnel ( <i>Museum of Tolerance</i> )		AJ 216	8	0.5	2015	Approved
Current Aspects of Statements and Confessions	DA	AJ 169	8.5	0.5	2015	Approved
Current Aspects of the Miranda Rights	DA	AJ 168	4	0.25	2015	Approved
Custodial Evidence Collection		AJ 355	4	0.25		Archived
Custodial Health Issues	PROB	AJ 402	8	0.5	2015	Approved
Custodial Legal Update	PROB	AJ 365	8	0.5	2015	Approved
Custodial Report Writing	PROB	AJ 322	8	0.5	2015	Approved
Custodial Report Writing II	PROB	AJ 341	8	0.5	2015	Approved
Custodial Report Writing III	PROB	AJ 342	8	0.5	2015	Approved
Custodial Riot Training		AJ 348	8	0.5		Archived
Custodial Search & Seizure		AJ 403	4	0.25		Archived
Custodial Special Weapons Training		AJ 404	8	0.5	2014	Approved
Custody Assistant Phase I CSU		AJ 140	320	10	2014	Approved
Custody Assistant Phase II		AJ 323	80	2		Archived
Custody Command School UC/CSU		AJ 358	24	1		Archived
Custody Executive Command Training		AJ 363	16	1	2015	Approved
Custody Force Training	Use 343	AJ 344	8	0.5	2014	Archived
Custody Incident Command Training		AJ 359	40	2.25	2015	Approved
Custody Incident Command Training Update		AJ 360	8	0.5	2015	Approved
Custody Training Officer		AJ 361	24	1	2015	Approved

School						
Data Entry for Law Enforcement Personnel (LARCIS Data Entry)		AJ 245	16	1	2015	Approved
Deadly Force Alternative ( <i>Force Options Simulator Course</i> )		AJ 330	4	0.25		Archived
Defense Tactics for Women		AJ 377	8	0.5	2012	Approved
Deputy Sheriff Trainee Phase II		AJ 149	160	7		Archived
Deputy Trainee Academy		AJ 154	360	14		Archived
DNA Awareness	DA	AJ 457	8	0.5	2014	Approved
DNA Evidence	DA	AJ 442	8	0.5	2015	Approved
Domestic Violence Crime Scene Investigation	DA	AJ 419	8	0.5	2014	Approved
Driver Awareness Course/EVOC Patrol Trainee Phase V/Update		AJ 378	8	0.25	2012	Approved
Driver Awareness-Instructor Techniques ( <i>Instructor for Driver Awareness</i> )		AJ 224	24	1	2015	Approved
Driver Training Instructional Techniques ( <i>Instructor for Driver Training</i> )		AJ 227	40	1.75	2012	Approved
Driving Simulator Applications		AJ 228	4	0.25	2015	Approved
Driving Techniques for Executive Security ( <i>Executive Protection Driving</i> )		AJ 229	16	0.50	2015	Approved
Drug and Alcohol Awareness for Supervisors	PROB	AJ 362	8	0.5		Archived
Drug Recognition, Investigation, and Reporting	PROB	AJ 339	8	0.5	2015	Approved
Drug/Alcoholic Recognition Training		AJ 161	40	2.25	2012	Approved
Effective Mgmt for Detained Minors	PROB	AJ 459	4	.25	2011	Approved
Elder Abuse	DA	AJ 443	8	0.5	2015	Approved
Emergency Medical Training		AJ 129	120	7		Archived
Emergency Response Procedures for	PROB	AJ 354	8	0.5	2015	Approved

Custody Personnel						
EMT-1 Re-Certification		AJ 138	24	1.5		Archived
Ethics and Integrity in Community Policing		AJ 375	8	0.5		Archived
Expandable Straight Baton Inst.		AJ 430	8	0.25	2015	Approved
Field Operation School-Adv (Lt)		AJ 115	24	1.5	2012	Approved
Field Operation School-Int. (Sgt)		AJ 114	40	2.25	2012	Approved
Field Operations for Detectives		AJ 191	40	2.25	2012	Approved
Field Probation Officer Core FPOC	PROB	AJ 261	284	12	2015	Approved
Field Training Officer-Basic CSU		AJ 112	40	2.25	2012	Approved
Field Training Officer-Update	DA	AJ 113	8	0.5	2015	Approved
First Aid Breathing Mask		AJ 353	8	0.5	2015	Approved
First Aid Instructor Training		AJ 214	40	1.5	2015	Approved
First Aid Re-Certification for Law Enforcement	PROB	AJ 329	8	0.5	2015	Approved
First Line Supervision		AJ 364	24	1		Archived
Force Training-Instructor Prep. CSU		AJ 116	120	5	2012	Approved
Four Wheel Drive Vehicles and Equipment		AJ 215	16	0.5	2015	Approved
Fundamentals of Prosecution	DA	AJ 460	200	7.5	2012	Approved
Gangs in the Custodial Environment	PROB	AJ 356	8	0.5	2015	Approved
Graffiti Investigation	DA	AJ 444	8	0.5	2014	Approved
Handler Baton-Instructor Prep.		AJ 117	40	2.5		Archived
Handler Baton-Basic		AJ 118	16	1		Archived
Handler Baton-Refresher		AJ 119	8	0.5		Archived
Hazardous Material Transportation		AJ 423	40	2		Archived
High Tech Investigations	DA	AJ 445	16	1.0	2015	Approved
Homicide and Death Inv. CSU		AJ 158	80	4.5	2012	Approved
Horse Mounted Defensive Tactics Inst.		AJ 406	40	2.25		Archived
Human Trafficking Awareness		AJ 435	8	0.5		Archived
I.D. Theft 1 <sup>st</sup> Responders	DA	AJ 446	8	0.5	2014	Approved
I.D. Theft	DA	AJ 447	16	1.0	2015	Approved

Investigation/Prosecution						
Inmate Civil Litigation ( <i>Title 15/Civil Litigation</i> )		AJ 349	8	0.5	2015	Approved
Inmate Control Technician ( <i>Edged Weapons</i> )		AJ 343	8	0.5	2015	Approved
Instructional Techniques for Accessing Criminal Histories ( CCHRS, <i>Teacher Training for Windows Inquiry</i> )	PROB	AJ 240	16	1.0	2015	Approved
Instructor Development (Intermediate)		AJ 415	40	2	2015	Approved
Instructor Training for Crime Information Handling (LARCIS, <i>Teacher Training</i> )		AJ 244	16	1		Archived
Inter. Traffic Collision Inv. CSU		AJ 163	40	2.25	2012	Approved
Intermediate Forensics for Detectives		AJ 94	8	0.5	2014	Approved
Intermediate Search Warrants	DA	AJ 376	8	0.5	2012	Approved
Intermediate Sign Language		AJ 417	20	1		Archived
Intervention System for Law Enforcement Personnel		AJ 405	16	1		Archived
Intro. to Community Policing III		AJ 234	24	1.5		Archived
Introduction to Community Policing		AJ 197	4	0.25		Archived
Introduction to Community Policing I		AJ 232	8	0.5	2015	Approved
Introduction to Community Policing II		AJ 233	16	1.0	2015	Approved
Introduction to Internal Affairs		AJ 179	8	0.5	2012	Approved
Introduction to Internal Affairs		AJ 319	8	.5	2012	Archived
Investigator Case Management ( <i>LARCIS Investigator Course</i> )	PROB	AJ 371	8	0.5	2015	Approved
Jail Cell Extraction ( <i>Team Cell Extraction</i> )		AJ 335	8	0.5	2015	Approved
Jail Intelligence Gathering	PROB	AJ 338	8	0.5	2015	Approved
Jail Security ( <i>Advance Jail Security</i> )	PROB	AJ 331	8	0.5	2015	Approved



Juvenile Corrections Off. Core JCOC	PROB	AJ 260	232	11.0	2015	Approved
Laser Firearms Training I, Basic		AJ 88	8	0.5	2015	Approved
Laser Firearms Training II, Int.		AJ 89	8	0.5	2015	Approved
Laser Firearms Training III, Advance		AJ 90	8	0.5		Archived
Law and Policies Pertaining to Sexual Harassment ( <i>Sexual Harassment Trng</i> )	PROB	AJ 220	4	0.25	2015	Approved
Law Enforcement Explorer Academy		AJ 248	198	5	2015	Approved
Law Enforcement Fraternalization Policy ( <i>Ethics and Frat.</i> )	PROB	AJ 328	4	0.25	2015	Approved
Law Enforcement Instructor Training Involving Data Entry (LARCIS, <i>Teacher Trng. For Data Entry</i> )		AJ 246	16	1	2015	Approved
Law Enforcement Professional Stand.	See AJ 98	AJ 82	16	1.0	2014	Approved
Law Enforcement Response to Domestic Violence	DA PROB	AJ 367	8	0.5	2015	Approved
Law Enforcement Security Assistant		AJ 175	80	3.5	2007	Approved
Law Enforcement Strategies Against Violence	DA PROB	AJ 368	8	0.5	2015	Approved
Law Enforcement Strategies Against Hate Crimes	DA	AJ 366	8	0.5	2015	Approved
Law Enforcement Stress Workshops		AJ 357	8	0.5	2015	Approved
Law Enforcement Technician Course		AJ 182	40	2.25	2014	Approved
Law Enforcement Youth Camp		AJ 255	128	3		Archived
Legal Update 12 Hours	BOTH	AJ 454	12	.75	2015	Approved
Legal Update 16 Hours	BOTH	AJ 455	16	1.0	2015	Approved
Legal Update 24 Hours	BOTH	AJ 456	24	1.5	2015	Approved
Legal Update 32 Hours	BOTH	AJ 488	32	1.5	2013	Approved
Legal Update 4 Hours	BOTH	AJ 452	4	.25	2015	Approved
Legal Update 40 Hours	BOTH	AJ 489	40	1.75	2013	Approved
Legal Update 8 Hours	BOTH	AJ 453	8	0.5	2015	Approved
Legal Update Affective	DA	AJ 183	32	2	2015	Approved

Law Enforcement DA's Office	PROB					
Legal Update for Investigation D.A's Office	DA PROB	AJ 184	32	2	2015	Approved
Management and Leadership Training (Command and Leadership Trng) CSU		AJ 212	72	4	2015	Approved
Mental Illness Identification & Restraint Procedures	PROB	AJ 432	8	0.5	2015	Approved
Methamphetamine Labs: First Responder Awareness		AJ 198	4	0.25		Archived
Middle Management Responsibilities (Operations School)		AJ 249	40	1.5		Archived
Mobile Data Computer System		AJ 461	8	.5	2012	Approved
Motivational Interviewing	PROB	AJ 177	20	1.0	2015	Approved
Motorcycle Training Quarterly Update		AJ 251	8	0.5	2015	Approved
Mounted Patrol		AJ 137	40	1.5	2012	Approved
Narcotics and Gang Prevention CSU		AJ 190	40	2.25		Approved
Narcotics on Patrol		AJ 258	16	1.0	2013	Approved
Non-Lethal Weapons - PROB	Use 343	AJ 346	8	0.5	2014	Archived
Off-Road Motorcycle Techniques for Law Enforcement Admin.		AJ 410	80	2		Archived
Operations Safe Street Inv. CSU		AJ 189	40	2.25	2012	Approved
Orientation to Public Service Academy		AJ 102	16	1		Archived
Patrol School CSU		AJ 120	120	4.5	2012	Approved
Peer Support Program		AJ 210	22	1		Archived
Personal Performance Index		AJ 247	8	0.25	2015	Approved
Physical Security in a Custody Facility (Ground Defense) PROB	Use 331	AJ 345	8	0.5	2014	Archived
Platoon Commander Training		AJ 217	24	1		Archived
Police Academy Extended		AJ 101	1020	22		Archived

Police Case Management (LARCIS, <i>Case Management</i> )	PROB	AJ 243	16	0.5	2014	Approved
Policing Information Systems Training (CCHRS, <i>Teacher Training for Information System</i> )		AJ 242	16	0.5	2014	Archived
Policy and Procedures Equipment for Bailiff		AJ 139	8	0.5	2015	Approved
Practical Skills for Community Policing		AJ 235	24	1.5		Archived
Pre Academy Fitness Prep		AJ 434	54	1		Archived
Prisoner Transportation ( <i>Prisoner Transportation and Security</i> )		AJ 332	8	0.5	2015	Approved
Professional Training Program-Court		AJ 141	24	1.5		Archived
Public Safety Dispatcher CSU		AJ 157	120	5.25	2012	Approved
Racial Profiling		AJ 407	8	0.5	2015	Approved
Radar Operator Training		AJ 218	40	1.75	2014	Approved
Reducing Domestic Violence through Community Policing		AJ 370	40	2		Archived
Report Domestic Violence through Community Policing Update		AJ 373	16	1		Archived
Report Writing for Law Enforcement Civilians		AJ 372	16	1	2015	Approved
Reserve Academy Level I		AJ 318	324	7		Approved
Reserve Academy Level II		AJ 317	265	6	2014	Approved
Reserve Academy Level III		AJ 316	220	5	2014	Approved
Respect Based Leadership		AJ 421	8	0.5	2015	Approved
Search and Seizure Update	DA	AJ 121	16	1	2015	Approved
Security Officer and Training		AJ 127	200	7.0	2012	Approved
Self-Defense Techniques for Law Enforcement ( <i>Critical Decision Making</i> )	PROB	AJ 327	8	0.5	2015	Approved
Sex Offender		AJ 219	16	1		Archived

Registration and Tracking Procedures (Sex Offender Registration and Tracking for Inv.)						
Sexual Assault Investigation		AJ 148	40	2.25	2012	Approved
Side-Handle Baton Inst.		AJ 431	40	1.5		Archived
Sign Language for Emergency Personnel		AJ 333	8	0.5	2015	Approved
Special Weapons and Tactics		AJ 144	80	3.5	2012	Approved
Street Gangs ad Subculture CSU		AJ 122	40	2.25	2015	Approved
Successful Habits for Law Enf.		AJ 95	24	1.5	2012	Approved
Successful Habits for Law Enf.		AJ 96	8	0.5		Approved
Suicide Preventive Measures for Inmates		AJ 337	4	0.25	2015	Approved
Supervision Accountability (Accountability Through Supervision)		AJ 211	8	0.5	2015	Approved
Supervision for Civilians in Law Enforcement		AJ 156	80	4.5	2012	Approved
Supervisory Training-First Level CSU	PROB	AJ 124	80	4.5	2012	Approved
Survivor Techniques for Custodial Personnel (Officer's Survival)		AJ 336	4	0.25	2014	Approved
Tactical Communications for Law Enforcement Professionals		AJ 155	8	0.5	2012	Approved
Tactical Entry		AJ 130	32	2		Archived
Tactical Weapons Qualification		AJ 334	8	0.5	2015	Approved
Taser Training		AJ 347	8	0.5	2015	Approved
Team Techniques of Community Policing I		AJ 237	8	0.5		Archived
Team Techniques of Community Policing II		AJ 238	16	1.0		Archived
Tear Gas Refresher/Handler		AJ 125	8	0.5	2015	Approved
Terrorism Awareness Training		AJ 408	8	0.5	2015	Approved
The Administrative		AJ 222	8	0.5	2015	Approved

Investigation Process (Administrative Inv's)						
The Use of Force Update for Supervisors		AJ 340	8	0.5	2015	Approved
Transitional Academy		AJ 257	80	2.5		Archived
Urban Terrorism: First Responder		AJ 398	8	0.5	2012	Approved
Use of Force I		AJ 91	8	0.5		Archived
Use of Force II		AJ 92	8	0.5		Archived
Use of Force III		AJ 93	8	0.5	2015	Approved
Van Operations		AJ 230	8	0.25		Archived
Veh. Response in Emergency Situation		AJ 252	10	0.25		Archived
Vehicle Theft for Patrol Officers		AJ 146	24	1.5	2015	Approved
Vice Investigation Update		AJ 123	40	2.5		Archived
Video Training for Law Enforcement		AJ 350	8	0.5	20015	Approved
Weapons of Mass Destruction		AJ 433	16	1	2014	Approved

## **ADDENDUM B**

### **Title 5. Education Code of California**

#### **53410. Minimum Qualifications for Instructors of Credit Courses, Counselors, and Librarians.**

The minimum qualifications for service as a community college faculty member teaching any credit course, or as a counselor or librarian, shall be satisfied by meeting any one of the following requirements:

- (a) For faculty assigned to teach courses in disciplines where the master's degree is not generally expected or available, which are, generally, disciplines in specialized technical, trade, or industrial fields, either of the following:
  - (1) Possession of a bachelor's degree, or equivalent foreign degree, plus two years of professional experience directly related to the faculty member's assignment; or
  - (2) Possession of an associate degree, or equivalent foreign degree, plus six years of professional experience directly related to the faculty member's assignment.

**NOTE:** Minimum qualifications are also met by those individuals possessing a life time teaching credential in their field of training; ie: police training