

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES**

**WEDNESDAY, MARCH 16, 2016
333 W. OCEAN BLVD., 7TH FLOOR
CIVIL SERVICE BOARD ROOM, 8:00 AM**

Robin Perry, President
Rick McGilton-McGlamery, Vice President



Phyllis Arias, Commissioner
Charles Hicks Jr., Commissioner
Carolyn M. Smith Watts, Commissioner

Kandice Taylor-Sherwood,
Executive Director

FINISHED AGENDA & DRAFT MINUTES

ROLL CALL

Commissioners Charles Hicks, Carolyn M. Smith Watts, Rick
Present: McGilton-McGlamery, Robin Perry and Phyllis Arias

Kandice Taylor-Sherwood, Executive Director & Secretary
Crystal Slaten, Recruitment & Selection Officer
Robert Pfingsthorn, Administrative Officer
Caprice McDonald, Special Projects Officer
Marilyn Hall, Executive Assistant
Gary Anderson, Principal Deputy City Attorney
Lourdes Ferrer, Administrative Analyst
Debbie McCluster, Personnel Analyst
Donna de Araujo, Personnel Analyst
Sheree Valdoria, Personnel Analyst
Shellie Goings, Personnel Analyst

FLAG SALUTE

1. 16-041CS **Recommendation to approve minutes:**
Regular Meeting of February 17, 2016
Regular Meeting of March 2, 2016
Dismissal Hearing Minutes 05-D-1314

**A motion was made by Commissioner Hicks seconded by
McGilton-McGlamery to approve Regular Meeting Minutes for
February 17, 2016. The motion carried by the following vote:**

Yes: 4 - Charles Hicks, Carolyn M. Smith Watts, Rick McGilton-McGlamery and Robin Perry

Abstain: 1 - Phyllis Arias

A motion was made by Commissioner Arias, seconded by Hicks, to approve Regular Meeting Minutes for March 2, 2016. The motion carried by the following vote:

Yes: 3 - Charles Hicks, Robin Perry and Phyllis Arias

Abstain: 2 - Carolyn M. Smith Watts and Rick McGilton-McGlamery

A motion was made by Hicks, seconded by Commissioner Arias, to approve Dismissal Hearing Minutes 05-D-1314. The motion carried by the following vote:

Yes: 3 - Charles Hicks, Robin Perry and Phyllis Arias

Abstain: 2 - Carolyn M. Smith Watts and Rick McGilton-McGlamery

CONSENT CALENDAR (2-6):

Passed the Consent Calendar

A motion was made by Hicks, seconded by Smith Watts, to approve Consent Calendar Items. The motion carried by the following vote:

Yes: 5 - Charles Hicks, Carolyn M. Smith Watts, Rick McGilton-McGlamery, Robin Perry and Phyllis Arias

2. 16-042CS

Recommendation to approve examination results:

*Harbor Maintenance Mechanic (Established 3/8/16) - 102 Applied,
9 Qualified*
*Housing Assistance Coordinator (Established 3/8/16) - 120 Applied,
5 Qualified*
Plumber Supervisor (Established 3/8/16) - 10 Applied, 5 Qualified
*Senior Plumbing Inspector (Established 3/8/16) - 1 Applied,
1 Qualified*
*Transportation Programs Planner (Established 2/26/16) AMENDED
118 Applied, 29 Qualified*
*Transportation Programs Planner (Established 3/4/16) - 4 Applied,
4 Qualified*

A motion was made to approve recommendation on the Consent Calendar.

3. 16-043CS

Recommendation to receive and file bulletins:

Administrative Aide
Garage Supervisor
Marina Supervisor
Police Recruit
Public Safety Dispatcher - Lateral
School Guard

A motion was made to approve recommendation on the Consent Calendar.

4. 16-044CS

Recommendation to receive and file retirements:

*Jose Tadeo Fajardo/Refuse Operator I/Public Works
(12 yrs., 1 mo.)*
Mary Teissere/Clerk Typist III/Police (39 yrs., 7 mos.)
*Marcelino Burgos/General Maintenance Assistant/Harbor
(18 yrs., 10 mos.)*

A motion was made to approve recommendation on the Consent Calendar.

5. 16-045CS **Recommendation to receive and file resignations:**
Tony Olivas/Special Services Officer III/Police (5 mos., 10 days)
Amy Garry/Public Safety Dispatcher I/Police (8 mos., 29 days)

A motion was made to approve recommendation on the Consent Calendar.

6. 16-046CS **Recommendation to approve transfer:**
*Lucia Reyes/Assistant Administrative Analyst I/Long Beach
Gas & Oil to Assistant Administrative Analyst I/Harbor*

A motion was made to approve recommendation on the Consent Calendar.

REGULAR AGENDA

7. 16-047CS **RECOMMENDATION TO APPROVE PROTEST OF
EXAMINATION ITEM(S) - Marina Agent**
Staff Report prepared by Deborah McCluster, Personnel Analyst

Ms. McCluster briefed the Commission regarding this request.

A motion was made by Hicks, seconded by Smith Watts, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Charles Hicks, Carolyn M. Smith Watts, Rick McGilton-McGlamery, Robin Perry and Phyllis Arias

8. 16-048CS **RECOMMENDATION TO APPROVE PROPOSED CIVIL SERVICE
DEPARTMENT BUDGET (Fiscal Year) (Held over for
consideration from March 2, 2016)**

*Staff report prepared by Kandice Taylor-Sherwood, Executive
Director*

The Secretary briefed the Commission regarding the proposed budget.

Mr. Pfingsthorn answered Commission questions regarding the proposed budget.

**A motion was made by Hicks, seconded by Vice President
McGilton-McGlamery, to approve recommendation. The motion
carried by the following vote:**

**Yes: 5 - Charles Hicks, Carolyn M. Smith Watts, Rick
McGilton-McGlamery, Robin Perry and Phyllis Arias**

NEW BUSINESS

Commissioner Hicks questioned if the Police Recruit-Lateral position could be listed as continuous to increase the number of applicants on the eligible list.

Mr. Pfingsthorn stated the Police Department has not indicated a need for additional names.

Commissioner Hicks stated that having a lateral eligible list could save money on training and requested staff discuss the option with the Police Department and report back to the Commission.

MANAGERS' REPORT

Recruitment & Selection

Special Projects

Administration Support Services

Executive Director

Ms. Slaten briefed the Commission on staff's attendance at upcoming career fairs to promote the Police and Fire Recruit positions, as well as other positions within the city. She stated that the Police Recruit position is currently open. Ms. Slaten also briefed the Commission regarding a Disaster Recovery Cost Training she attended, and stated that she will be sharing information from the event with the management team.

Commissioner McGilton-McGlamery questioned if any recruiting was being conducted in the mall area. Ms. Slaten advised that there has been discussion to recruit in the area and will find dates for possible recruitment.

Commissioner Hicks acknowledged Deputy Fire Chief David Segura's resignation from the City and thanked him for his service to the City. Deputy Chief Segura was not present.

Commissioner Smith-Watts informed the Commission that Fire will host a reception for Deputy Chief Segura Thursday, March, 14, 2016, 11:00 a.m. at Fire Headquarters. She also acknowledged Deputy Chief Segura for his 30 years of service and congratulated Chief Chris Rowe on his promotion.

President Perry questioned Civil Service posted Police Recruit opening on Facebook. The Secretary advised that Barbara Curtis places all job postings and other employment related information on Facebook, LinkedIn, Instagram and other social sites.

Mr. Pfingsthorn informed the Commission that the budget would be sent to the Mayor and Financial Management department for their review.

COMMENTS FROM PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.

9. 16-049CS **EXECUTIVE SESSION** - Executive Director's Performance
Evaluation (*Pursuant to Paragraph (b)(1) of Section 54957 of the
California Government Code*)

President Perry recessed the meeting to an Executive Session pursuant to Paragraph (b)(1) of Section 54957 of the California Government Code.

ADJOURNMENT

NOTE:

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Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

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**CITY OF LONG BEACH
PLANNING COMMISSION
MINUTES**

**THURSDAY, MARCH 17, 2016
333 W. OCEAN BOULEVARD
COUNCIL CHAMBER, 5:00 PM**

Mark Christoffels, Chair
Donita Van Horik, Vice Chair
Ron Cruz, Commissioner



Alan Fox, Commissioner
Andy Perez, Commissioner
Jane Templin, Commissioner
Erick Verduzco-Vega, Commissioner

FINISHED AGENDA AND MINUTES

CALL TO ORDER (5:08 PM)

At 5:08 p.m., Chair Christoffels called the meeting to order.

ROLL CALL (5:08 PM)

Also present: Amy Bodek, Director of Development Services; Linda Tatum, Planning Bureau Manager; Christopher Koontz, Advance Planning Officer; Craig Chalfant, Planner; Ira Brown, Planner; Heidi Eidson, Planning Bureau Secretary.

Commissioners Ron Cruz, Andy Perez, Jane Templin, Donita Van Horik and
Present: Mark Christoffels

Commissioners Alan Fox, Alan Fox and Erick Verduzco-Vega
Absent:

FLAG SALUTE (5:09 PM)

Commissioner Cruz led the flag salute.

MINUTES (5:09 PM)

16-019PL Recommendation to receive and file the Planning Commission minutes of March 3, 2016.

A motion was made by Vice Chair Van Horik, seconded by Commissioner Templin, to approve the recommendation. The motion carried by the following vote:

Yes: 5 - Ron Cruz, Andy Perez, Jane Templin, Donita Van Horik and Mark Christoffels

Absent: 2 - Alan Fox and Erick Verduzco-Vega

DIRECTOR'S REPORT (5:09 PM)

Linda Tatum, Planning Bureau Manager, provided the Director's Report.

Linda Tatum responded to a query from Commissioner Templin.

SWEARING OF WITNESSES (5:12 PM)

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

STUDY SESSION (5:12 PM)

16-020PL Conduct a study session regarding the Midtown Specific Plan.

Linda Tatum, Planning Bureau Manager, introduced Christopher Koontz, Advance Planning Officer, who presented an overview of the Midtown Specific Plan.

Craig Chalfant, Project Planner, presented the study session item.

Chair Christoffels spoke.

A dialogue ensued between Chair Christoffels and Christopher Koontz.

Craig Chalfant responded to a query from Chair Christoffels.

A dialogue ensued between Chair Christoffels and Christopher Koontz.

Commissioner Van Horik spoke.

A dialogue ensued between Commissioner Van Horik and Christopher Koontz.

Commissioner Templin spoke.

Christopher Koontz responded to queries from Commissioner Templin.

Commissioner Templin responded to a query from Christopher Koontz.

Chair Christoffels responded to queries from Commissioner Templin.

Commissioner Templin spoke.

Christopher Koontz responded to a query from Commissioner Templin.

Commissioner Cruz spoke.

A dialogue ensued between Commissioner Cruz and Christopher Koontz.

Commissioner Van Horik spoke.

A dialogue ensued between Commissioner Van Horik and Christopher Koontz.

Craig Chalfant responded to a query from Commissioner Van Horik.

A dialogue ensued between Commissioner Van Horik and Christopher Koontz.

Commissioner Templin spoke.

Christopher Koontz responded to a query from Commissioner Templin.

Chair Christoffels spoke.

A dialogue ensued between Chair Christoffels and Christopher Koontz.

Chair Christoffels spoke.

PLANNING COMMISSION TRAINING - Coastal Commission Development Review Process (6:12 PM)

Linda Tatum, Planning Bureau Manager, presented the training item.

Ira Brown, Project Planner, further discussed the training item.

Commissioner Templin spoke.

Ira Brown responded to a query from Commissioner Templin.

Christopher Koontz, Advance Planning Officer, spoke.

Ira Brown spoke.

Commissioner Cruz spoke.

Ira Brown spoke.

Chair Christoffels spoke.

Ira Brown spoke.

Chair Christoffels spoke.

Ira Brown spoke.

Chair Christoffels spoke.

Ira Brown spoke.

Commissioner Van Horik spoke.

Ira Brown spoke.

Linda Tatum spoke.

Commissioner Templin spoke.

Linda Tatum responded to a comment made by Commissioner Templin.

Ira Brown spoke.

Linda Tatum spoke.

Commissioner Van Horik spoke.

Ira Brown and Linda Tatum responded to a query from Commissioner Van Horik.

Commissioner Templin spoke.

A dialogue ensued between Commissioner Templin, Linda Tatum and Christopher Koontz.

PUBLIC PARTICIPATION (6:41 PM)

There was no public comment given.

COMMENTS FROM THE PLANNING COMMISSION (6:41 PM)

Christopher Koontz, Advance Planning Officer, spoke.

ADJOURNMENT (6:42 PM)

At 6:42 p.m., Chair Christoffels adjourned the meeting.

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