

MINUTES OF A REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH, HELD IN THE BOARD ROOM OF THE HARBOR DEPARTMENT ADMINISTRATION BUILDING AT 925 HARBOR PLAZA, LONG BEACH, CALIFORNIA, ON MONDAY, NOVEMBER 7, 2005, AT 3 P.M.

Present: Commissioners: Hancock, Cordero, Hankla
Absent: " Walter*, Topsy-Elvord*
(*On Port Business)

Also present:

S. B. Rubin	Managing Director
D. A. Thiessen	Chief Harbor Engineer
T. K. Whitesell	Director of Administration
H. C. Morris	Director of Communications
M. J. Slavin	Chief Financial Officer
D. L. Albrecht	Director of Information Management
R. Rich	Director of Maintenance
R. G. Kanter	Director of Planning
K. J. McDermott	Director of Properties
O. Covington	Chief Port Security Officer
D. B. Snyder	Director of Trade & Maritime Services
T. A. Poe	Assistant Director of Government Affairs
D. T. Holzhaus	Principal Deputy City Attorney

VICE PRESIDENT HANKLA PRESIDED AS CHAIRPERSON.

APPROVAL OF MINUTES.

Upon motion by Commissioner Cordero, seconded by Commissioner Hancock and unanimously carried, the minutes of the regular meeting of October 31, 2005, were declared read and approved as read.

PUBLIC COMMENTS.

There was no one present to address the Board.

CONSENT CALENDAR – ITEMS NOS. 1-8.

Items Nos. 6 and 7 were removed from Consent Calendar for discussion.

1. MOFFATT AND NICHOL - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE SIXTH AMENDMENT TO CONTRACT FOR THE PIER G TERMINAL REDEVELOPMENT - DOCUMENT NO. HD-6478F AND CWO NO. 1213, SUPPLEMENT NO. 15 - APPROVED.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated November 2, 2005, requesting approval of an amendment to Contract with Moffatt and Nichol for the Pier G Terminal Redevelopment, extending the term to November 30, 2011, CWO No. 1213, Supplement No. 15, both in the amount of \$14,950,000, update the insurance requirement and schedule of fees adjustments for annual cost of living updates, was presented to the Board. The request was approved by the Acting Executive Director.

2. URS CORPORATION - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE CONTRACT FOR THE PIER A WEST SITE REMEDIATION PROJECT - CITY ATTORNEY REQUESTED TO PREPARE CONTRACT - DOCUMENT NO. HD-6992 - CWO NO. 1273, SUPPLEMENT NO. 3 - APPROVED.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated November 2, 2005, recommending authorization of a Contract with URS Corporation for the Pier A West Site Remediation Project, in the amount of \$3,512,361 and CWO No. 1273, Supplement No. 3, in the amount of \$3,712,361, was presented to the Board. The recommendation was approved by the Acting Executive Director.

3. LEVEL I HARBOR DEVELOPMENT PERMITS – RECEIVED AND FILED.

Communication from Robert Kanter, Director of Planning, dated November 2, 2005, requesting that the following Level I Harbor Development Permits be received and filed:

HDP #05-084	THUMS Long Beach Company – Pipeline Replacement
HDP #05-090	Port of Long Beach – Geotechnical Investigation
HDP #05-091	Horizon Lines – Fire Monitoring System Installation
HDP #05-094	Port of Long Beach – Crane Removal
HDP #05-095	California United Terminals – OCR Installation
HDP #05-096	Sulex, Inc. - Roof Replacement
HDP #05-097	Vopak Terminal Long Beach – Groundwater Investigation

was presented to the Board. The request was approved by the Acting Executive Director.

4. RAMON DELGADILLO, JR. – MICHAEL MACKIE – ERIC MATUSAK – ROBERT WARE – DAINELL WOODBEY – VALFRED CARRION – JANIE BORDELON – APPOINTMENTS.

Communication from Toni K. Whitesell, Director of Administration, dated November 2, 2005, requesting approval of the appointments of the following individuals:

<u>Appointment</u>	<u>Classification</u>	<u>Range & Step</u>	<u>Effective Date</u>
Ramon Delgadillo, Jr.	Security Officer III	430/01	11/21/05
Michael Mackie	Security Officer III	430/01	11/21/05
Eric Matusak	Security Officer III	430/01	11/21/05
Robert Ware	Security Officer III	430/01	11/21/05
Dainell Woodbey	Security Officer III	430/01	11/21/05
Valfred Carrion	Security Officer III	430/01	11/21/05
Janie Bordelon	Security Officer III	430/06	11/21/05

was presented to the Board. The request was approved by the Acting Executive Director.

5. PUBLIC RESOURCES ADVISORY GROUP - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE FIRST AMENDMENT TO CONTRACT FOR FINANCIAL ADVISORY SERVICES – DOCUMENT NO. HD-6875A.

Communication from Michael J. Slavin, Chief Financial Officer, dated November 1, 2005, requesting approval of an amendment to Contract with Public Resources Advisory Group (PRAG), for financial advisory services, was presented to the Board. The request was approved by the Acting Executive Director.

8. GUSTAV T. HEIN – EXECUTIVE OFFICER TO THE BOARD OF HARBOR COMMISSIONERS – MERIT INCREASE – APPROVED.

Communication from Steven Rubin, Managing Director, dated November 1, 2005, submitting Human Resources Form, HR-1, for a merit increase for Gustav T. Hein, Executive Officer to the Board of Harbor Commissioners, effective July 1, 2005, was presented to the Board. The submission was approved by the Acting Executive Director.

Commissioner Hancock moved, seconded by Commissioner Cordero that the communications be received and filed and that Items Nos. 1-5, and 8 be approved as recommended. Carried by the following vote:

AYES:	Comms:	Hancock,Cordero,Hankla
NOES:	"	None
ABSENT:	"	Walter,Topsy-Elvord

6. MOFFATT & NICHOL ENGINEERS - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE FIRST AMENDMENT TO CONTRACT FOR PREPARATION OF THE FIVE-YEAR SECURITY INFRASTRUCTURE DEVELOPMENT PLAN - DOCUMENT NO. HD-6807A.

Communication from Cosmo Perrone, Director of Security, dated November 1, 2005, requesting approval of an amendment to Contract with Moffatt & Nichol Engineers for the five-year Security Infrastructure Development Plan, in the amount of \$150,000, and extending the contract to June 30, 2006, was presented to the Board. The request was approved by the Acting Executive Director.

In response to a request by Commissioner Cordero, Mr. Covington reviewed the item and stated Moffatt & Nichol Engineers were selected due to their expertise in grant writing.

Commissioner Cordero moved, seconded by Commissioner Hancock that the communication be received and filed, that said amendment to Contract with Moffatt & Nichol Engineers be approved, and that the Executive Director be authorized to execute the amendment. Carried by the following vote:

AYES:	Comms:	Hancock,Cordero,Hankla
NOES:	"	None
ABSENT:	"	Walter,Topsy-Elvord

7. GREEN FLAG INCENTIVE PROGRAM – APPROVED.

Communication from Tom Teofilo, Managing Director, dated November 2, 2005, requesting approval of the Green Flag Incentive Program parameters at the 15% reduced dockage rate level and make the program active for a two-year period, was presented to the Board. The recommendation was approved by the Acting Executive Director.

Vice President Hankla stated this is an excellent step in encouraging compliance and in providing award incentives for compliance.

Commissioner Cordero moved, seconded by Commissioner Hancock that the communication be received and filed; and that the Executive Director be authorized to execute said Green Flag Incentive Program. Carried by the following vote:

AYES:	Comms:	Hancock,Cordero,Hankla
NOES:	"	None
ABSENT:	"	Walter,Topsy-Elvord

NEW BUSINESS.

In response to a request by Commissioner Cordero, Mr. Macias gave an overview of the recent "Trade Is Program", which was recently presented to our local educators, as well as our surrounding area educators.

Commissioner Cordero commented on the upcoming Faster Freight/Cleaner Air Conference, which will be held in Long Beach in January 2006 and he requested staff to bring to the Board, for approval, a co-sponsorship of the event.

Commissioner Cordero stated it is frustrating to listen to the community being critical of the Port and he feels the Port and the community need to unite and inform everyone of the good work that the staff is doing at the Port.

Commissioner Cordero referenced point 2 of the Seven Point Plan from AQMD and questioned their jurisdictional authority.

Vice President Hankla reminded everyone that the November 14, 2005, Board meeting has been cancelled and the next Board meeting will be Monday, November 21, 2005, at 1 pm.

ADJOURNED.

At 4:40 p.m., Commissioner Cordero moved, seconded by Commissioner Hancock that the meeting be adjourned sine die. Carried by the following vote:

AYES:	Comms:	Hancock,Cordero,Hankla
NOES:	"	None
ABSENT:	"	Walter,Topsy-Elvord

MINUTES OF A REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH, HELD IN THE BOARD ROOM OF THE HARBOR DEPARTMENT ADMINISTRATION BUILDING AT 925 HARBOR PLAZA, LONG BEACH, CALIFORNIA, ON MONDAY, NOVEMBER 21, 2005, AT 1 P.M.

Present: Commissioners: Walter, Hancock, Cordero, Hankla, Topsy-Elvord
Absent: " None

Also present:

R. D. Steinke	Executive Director
S. B. Rubin	Managing Director
T. Teofilo	Managing Director
D. A. Thiessen	Chief Harbor Engineer
T. K. Whitesell	Director of Administration
H. C. Morris	Director of Communications
M. J. Slavin	Chief Financial Officer
D. L. Albrecht	Director of Information Management
R. Rich	Director of Maintenance
R. G. Kanter	Director of Planning
K. J. McDermott	Director of Properties
O. Covington	Chief Port Security Officer
D. B. Snyder	Director of Trade & Maritime Services
C. A. Kemp	Director of Community Relations
D. T. Holzhaus	Principal Deputy City Attorney

PRESIDENT TOPSY-ELVORD PRESIDED AS CHAIRPERSON.

APPROVAL OF MINUTES.

Upon motion by Commissioner Hankla, seconded by Commissioner Cordero and unanimously carried, the minutes of the regular meeting of November 7, 2005, were declared read and approved as read.

PUBLIC COMMENTS.

There was no one present to address the Board.

CONSENT CALENDAR – ITEMS NOS. 1-7.

1. FREMONT FOREST GROUP CORPORATION AND WEYERHAEUSER COMPANY - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE CONSENT TO MASTER SUBLEASE AGREEMENT FOR PROPERTY ON PIER ECHO - DOCUMENT NO. HD-6994.

Communication from Kathryn McDermott, Director of Properties, dated November 10, 2005, recommending authorization of a Consent to Master Sublease Agreement with Fremont Forest Group Corporation and Weyerhaeuser Company for property located on Pier Echo, was presented to the Board. The recommendation was approved by the Acting Executive Director.

2. CITY OF LONG BEACH DEPARTMENT OF HEALTH AND HUMAN SERVICES – EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE MEMORANDUM OF UNDERSTANDING FOR A MULTI-SERVICE CENTER FOR THE HOMELESS – DOCUMENT NO. HD-6995.

Communication from Kathryn McDermott, Director of Properties, dated November 9, 2005, recommending authorization of a Memorandum of Understanding with the City of Long Beach Department of Health and Human Services for a Multi-Service Center for the Homeless located at 1301 W. 12th Street & 1327 W. 12th Street, was presented to the Board. The recommendation was approved by the Acting Executive Director.

3. ORTIZ ENTERPRISES INCORPORATED - PARTIAL ACCEPTANCE OF WORK UNDER SPECIFICATION NO. HD-S2103A - PARTIAL RELEASE OF RETENTION.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated November 16, 2005, advising that Ortiz Enterprises, Inc., has satisfactorily partially completed, as of October 24, 2005, the detour roadwork for the Ocean Boulevard/ Terminal Island Freeway Interchange Project, as described in Specification No. HD-S2103A and recommending that said work be accepted as partially complete as of that date, and a release of retention in the amount of \$400,000, was presented to the Board. The recommendation was approved by the Acting Executive Director.

4. ESSENTIA MANAGEMENT SERVICES, LLC - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE CONTRACT TO PROVIDE GREEN PORT PROGRAM, STORM WATER PROGRAM, AND DREDGE MONITORING MANAGEMENT SERVICES - DOCUMENT NO. HD-6996.

Communication from Robert Kanter, Director of Planning, dated November 11, 2005, recommending authorization of a Contract with Essentia Management Services, LLC, to provide Green Port Program, Storm Water Program, and Dredge Monitoring management services, in the amount of \$300,000, was presented to the Board. The recommendation was approved by the Acting Executive Director.

5. LEVEL I HARBOR DEVELOPMENT PERMITS – RECEIVED AND FILED.

Communication from Robert Kanter, Director of Planning, dated November 15, 2005, requesting that the following Level I Harbor Development Permits be received and filed:

HDP #05-098	THUMS Long Beach Company – Boat Dock Removal
HDP #05-099	Phillips Steel Company – Pre-Fabricated Metal Warehouse Installation
HDP #05-101	Trans Harbor, Inc. – Roof Replacement
HDP #05-102	Long Beach Generation, LLC – Geotechnical Investigation
HDP #05-103	Tidelands Oil Production Company – Z Water Injection Plant Improvements
HDP #05-104	Shell Pipeline Company, L.P. – Pipeline Repair
HDP #05-105	Shell Oil Products US – Security Upgrades
HDP #05-110	Tidelands Oil Production Company – Pipeline Installation

was presented to the Board. The request was approved by the Acting Executive Director.

6. HARBOR REVENUE FUND – APPROVAL OF FUND TRANSFER JOURNALS AND AUTHORIZATION OF TRANSFER OF FUNDS.

Communication from Michael J. Slavin, Chief Financial Officer, dated November 15, 2005, submitting the following Fund Transfer Journals received from the Department of Financial Management:

<u>AMOUNT</u>	<u>DESCRIPTION</u>
430,045.02	Employee Benefits and Insurance Funds – Transfer of the October 2005 cost of employees' fringe benefits
103,614.92	Employee Benefits and Insurance Funds – Workers Compensation for November 2005
123,294.92	Employee Benefits Fund – Pension obligation bonds for November 2005
175,515.33	General Fund – Transfer of the November 2005 estimated City general administration costs
9,811.75	General Fund – Adjustment for additional cost of indirect overhead for prior year

730,481.50	Fire Department – Fire boats for November 2005 Fire Department – Fire stations for November 2005
8,307.25	Fire Department – Vessel patrol for November 2005
13,139.00	Information Services Bureau – Data processing operations and maintenance for October 2005
933.96	Information Services Bureau – Wireless communications for October 2005
1,060.17	Public Works Department – Maintenance of streetlights for October 2005
2,993.00	Human Resources – Employee honesty bond and travel insurance for fiscal year 2006
1,067.69	Reprographics for October 2005
11,058.33	Technical Systems – Financial information system for November 2005
18,420.05	Utility user's tax billed for October 2005

was presented to the Board. The Fund Transfer Journals were approved by the Acting Executive Director.

7. AUNG A. SOE – APPOINTMENT.

Communication from Toni K. Whitesell, Director of Administration, dated November 15, 2005; requesting approval of the appointment of Aung A. Soe to the position of Administrative Intern-NC, at Range/Step H36/01, effective November 23, 2005, was presented to the Board. The request was approved by the Acting Executive Director.

Commissioner Hankla moved, seconded by Commissioner Hancock that the communications be received and filed and that Items Nos. 1-7 be approved as recommended. Carried by the following vote:

AYES:	Commrs:	Walter, Hancock, Cordero, Hankla, Topsy-Elvord
NOES:	"	None
ABSENT:	"	None

REGULAR AGENDA.

8. SOUTHERN CALIFORNIA EDISON COMPANY - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE LEASE FOR PIER S DOCK SUBSTATION – FIRST READING OF ORDINANCE.

Communication from Kathryn McDermott, Director of Properties, dated November 14, 2005, recommending approval of a Lease with Southern California Edison Company for the Pier S Dock Substation, was presented to the Board together with the authorizing ordinance therefore. The recommendation was approved by the Executive Director.

Commissioner Hankla moved, seconded by Commissioner Hancock that the communication be received and filed and that the ordinance entitled, "AN ORDINANCE OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH DIRECTING THE EXECUTIVE DIRECTOR TO EXECUTE A LEASE BETWEEN THE CITY OF LONG BEACH, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND SOUTHERN CALIFORNIA EDISON FOR THE USE OF CERTAIN PREMISES IN THE HARBOR DISTRICT, AND MAKING A DETERMINATION RELATING THERETO," be declared read for the first time and laid over for its second and final reading. Carried by the following vote:

AYES:	Comms:	Walter, Hancock, Cordero, Hankla, Topsy-Elvord
NOES:	"	None
ABSENT:	"	None

NEW BUSINESS.

Mr. Steve Rubin stated the Port is participating in the City management assistant program. He introduced Mr. John Keisler and stated he will be at the Port on a three month rotation.

Mr. Keisler stated he began his rotation at the City in Financial Management assisting with the budget and he looks forward to his rotation here at the Port.

President Topsy-Elvord welcomed Mr. Keisler.

Mr. Don Snyder stated on the recent Asian Trade Mission the delegation met with officials at the Port of Saigon. Additionally, he stated the Port of Saigon had provided a tour to the delegation and then presented them with a plaque.

ADJOURNED.

At 3:30 p.m., Commissioner Walter moved, seconded by Commissioner Hankla that the meeting be adjourned sine die. Carried by the following vote:

AYES:	Commrs:	Walter, Hancock, Cordero, Hankla, Topsy-Elvord
NOES:	"	None
ABSENT:	"	None

MINUTES OF A REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH, HELD IN THE BOARD ROOM OF THE HARBOR DEPARTMENT ADMINISTRATION BUILDING AT 925 HARBOR PLAZA, LONG BEACH, CALIFORNIA, ON MONDAY, NOVEMBER 28, 2005, AT 1 P.M.

Present: Commissioners: Walter, Hancock, Cordero, Hankla, Topsy-Elvord
Absent: " None

Also present:

R. D. Steinke	Executive Director
G. Knatz	Managing Director
S. B. Rubin	Managing Director
G. T. Hein	Executive Officer to the Board
A. J. Moro	Assistant Chief Harbor Engineer
C. Lewis	Administrative Analyst III
H. C. Morris	Director of Communications
M. J. Slavin	Chief Financial Officer
D. L. Albrecht	Director of Information Management
R. Rich	Director of Maintenance
R. G. Kanter	Director of Planning
K. J. McDermott	Director of Properties
C. Perrone	Director of Security
D. B. Snyder	Director of Trade & Maritime Services
C. A. Kemp	Director of Community Relations
D. T. Holzhaus	Principal Deputy City Attorney

PRESIDENT TOPSY-ELVORD PRESIDED AS CHAIRPERSON.

APPROVAL OF MINUTES.

Upon motion by Commissioner Walter, seconded by Commissioner Cordero and unanimously carried, the minutes of the regular meeting of November 21, 2005, were declared read and approved as read.

PUBLIC COMMENTS.

There was no one present to address the Board.

CONSENT CALENDAR – ITEMS NOS. 1-8.

1. SIEMENS ENERGY AND AUTOMATION, INC. - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE CONTRACT FOR ADVANCED TRANSPORTATION MANAGEMENT AND INFORMATION SYSTEM PROJECT - CITY ATTORNEY REQUESTED TO PREPARE CONTRACT - DOCUMENT NO. HD-6997 - CWO NO. 1259, SUPPLEMENT NO. 1, AND A PROJECT BUDGET - APPROVED.

Communication from D. A. Thiessen, Chief Harbor Engineer, by A. J. Moro, dated November 23, 2005, recommending authorization of a Contract with Siemens Energy and Automation, Inc., for system manager services for the Advanced Transportation Management and Information System Project (ATMIS), in the amount of \$1,900,000, approval of CWO No. 1259, Supplement No. 1, in the amount of \$2,875,000, and approve a project budget, was presented to the Board. The recommendation was approved by the Executive Director.

2. PORT OF LONG BEACH - PORT OF LOS ANGELES – ALAMEDA CORRIDOR TRANSPORTATION AUTHORITY - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE COST SHARING AGREEMENT FOR FUNDING OF THE ADVANCED TRANSPORTATION MANAGEMENT AND INFORMATION SYSTEM PROJECT – DOCUMENT NO. HD-6998.

Communication from D. A. Thiessen, Chief Harbor Engineer, by A. J. Moro, dated November 23, 2005, requesting approval of a Cost Sharing Agreement with the Port of Los Angeles and Alameda Corridor Transportation Authority for funding of the Advanced Transportation Management and Information System Project, (ATMIS), with each contributing funds in the amount of \$1,100,000, was presented to the Board. The request was approved by the Executive Director.

3. EXCEL PAVING COMPANY – EXECUTIVE DIRECTOR AUTHORIZED TO ISSUE CHANGE ORDER NO. 1 FOR THE PIER E TERMINAL REDEVELOPMENT UNDER SPECIFICATION NO. HD-S2258.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated November 23, 2005, recommending authorization of the issuance of Change Order No. 1 to Excel Paving Company for the Chiquita Building Demolition and Site Improvements on Pier E under Specification No. HD-S2258, in the amount of \$275,237, was presented to the Board. The request was approved by the Executive Director.

4. CWO NO. 4602 - EXPENDITURES APPROVED AND PROJECT CLOSED TO ALL FUTURE CHARGES.

Communication from Kathryn McDermott, Director of Properties, dated November 21, 2005, submitting the following project for closing action:

		<u>BHC Approval</u>	<u>Expenditures</u>
CWO No. 4602	North Harbor Acquisition Program	\$50,000,000	\$30,136,830

and requesting that the expenditures made to said project be approved and that it be closed to all future charges, was presented to the Board. The request was approved by the Executive Director.

5. TIDELANDS OIL PRODUCTION COMPANY – PERMIT TO DRILL ONE PRODUCTION WELL – APPROVED.

Communication from Robert Kanter, Director of Planning, dated November 21, 2005, recommending approval of the application submitted by Tidelands Oil Production Company for a permit to drill one production well (Z1-063), was presented to the Board. The recommendation was approved by the Executive Director.

6. THUMS – PERMIT TO DRILL THREE PRODUCTION WELLS – APPROVED.

Communication from Robert Kanter, Director of Planning, dated November 21, 2005, recommending approval of the application submitted by THUMS for a permit to drill three production wells, (J-444I, J-412 Rd 1, and J-468 Rd 1) located in the Pier J-4 site, was presented to the Board. The recommendation was approved by the Executive Director.

7. JOHN F. POPE, JR. – APPOINTMENT.

Communication from Toni K. Whitesell, Director of Administration, dated November 22, 2005, requesting approval of the appointment of John F. Pope, Jr., to the position of Port Communications Officer, at Range/Step 660/03, effective November 29, 2005, was presented to the Board. The request was approved by the Executive Director.

8. SMITH, ESPOSITO & LYERLY DBA E. DEL SMITH AND COMPANY, INC. - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE CONTRACT FOR FEDERAL LEGISLATIVE ADVOCACY SERVICES - DOCUMENT NO. HD-6999.

Communication from Carl A. Kemp, Director of Community Relations and Government Affairs, dated November 21, 2005, recommending authorization of a Contract with Smith, Esposito & Lyerly dba E. Del Smith and Company, Inc., for federal legislative advocacy services, in the amount of \$171,600, for the period of October 1, 2005, through September 30, 2006, was presented to the Board. The recommendation was approved by the Executive Director.

Commissioner Hankla moved, seconded by Commissioner Hancock that the communications be received and filed and that Items Nos. 1-8 be approved as recommended. Carried by the following vote:

AYES:	Commrs:	Walter, Hancock, Cordero, Hankla, Topsy-Elvord
NOES:	"	None
ABSENT:	"	None

REGULAR AGENDA.

9. WORLD OIL CORPORATION – EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE REVOCABLE PERMIT FOR PROPERTY LOCATED ON PIER C – DOCUMENT NO. HD-7000 – RESOLUTION NO. HD-2285 - ADOPTED.

Communication from Kathryn McDermott, Director of Properties, dated November 21, 2005, recommending approval of a Revocable Permit with World Oil Corporation for property on Pier C, was presented to the Board together with the authorizing resolution therefore. The recommendation was approved by the Acting Executive Director.

Commissioner Hancock moved, seconded by Commissioner Cordero that the communication be received and filed and that the resolution entitled "A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A REVOCABLE PERMIT BETWEEN THE CITY OF LONG BEACH, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND WORLD OIL CORPORATION FOR THE USE AND OCCUPANCY OF APPROXIMATELY 10,935 SQUARE FEET ON PIER C IN THE HARBOR DISTRICT, AND MAKING A DETERMINATION RELATING THERETO," be declared read and adopted as read. Carried by the following vote:

AYES:	Commr:	Walter,Hancock,Cordero,Hankla,Topsy-Elvord
NOES:	"	None
ABSENT:	"	None

10. SOUTHERN CALIFORNIA EDISON COMPANY - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE LEASE FOR PIER S DOCK SUBSTATION – DOCUMENT NO. HD-7001 - ORDINANCE NO. HD-1956 - ADOPTED.

Ordinance entitled, "AN ORDINANCE OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH DIRECTING THE EXECUTIVE DIRECTOR TO EXECUTE A LEASE BETWEEN THE CITY OF LONG BEACH, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND SOUTHERN CALIFORNIA EDISON FOR THE USE OF CERTAIN PREMISES IN THE HARBOR DISTRICT, AND MAKING A DETERMINATION RELATING THERETO," was presented to the Board for its second and final reading.

Commissioner Walter moved, seconded by Commissioner Cordero that said ordinance be declared read for the second time and adopted as read. Carried by the following vote:

AYES:	Commr:	Walter,Hancock,Cordero,Hankla,Topsy-Elvord
NOES:	"	None
ABSENT:	"	None

NEW BUSINESS.

Mr. Hein announced there would be a Special Board meeting on Monday, December 5, 2005, at 9:00 a.m., and this would be in lieu of the Regular Board meeting.

ADJOURNED.

At 3:10 p.m., Commissioner Hankla moved, seconded by Commissioner Hancock that the meeting be adjourned sine die. Carried by the following vote:

AYES:	Commrs:	Walter, Hancock, Cordero, Hankla, Topsy-Elvord
NOES:	"	None
ABSENT:	"	None

**CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION AND MARINE
PARKS AND RECREATION COMMISSION MINUTES
OCTOBER 20, 2005**

I. CALL TO ORDER

The meeting of the Parks and Recreation Commission was called to order by Chris Kozaites, President, at 9:00 a.m., at the El Dorado Park West Community Center, in the Senior Center Library. Thomas Shippey, Manager of Maintenance Operations, took roll call and confirmed a quorum.

Present: Chris Kozaites, President
Harry Saltzgaver, Vice President
Bea Antenore
Raymond Chavarria
Simon George
Drew Satariano
Brett Waterfield

Absent: none

Staff: Thomas Shippey, Manager, Maintenance Operations Bureau
Dennis Eschen, Manager, Planning and Development Bureau
Janet Day-Anselmo, Manager, Business Operations Bureau
Diane Lewis, Manager, Community Enrichment Programs Bureau
Steven Neal, Chief Ranger
Geoff Hall, Special Projects Officer
Belem Solis, Superintendent, Community Recreation Programs Bureau
Robin Black, Executive Secretary to the Director

Guests: Kirsten Autry, Save LBC Skyline
Wesley Moore, Animal Control Services Officer

II. APPROVAL OF MINUTES – SEPTEMBER 15, 2005

It was moved by Commissioner Chavarria and seconded by Commissioner Satariano to approve the September 15, 2005 Parks and Recreation Commission minutes. The motion carried unanimously.

III. SAMMY AWARD PRESENTATION – SHERRI NIXON-JOINER

In Sherri Nixon-Joiner's absence, Robin Black awarded the Sammy Award to Thomas Shippey, Manager of the Maintenance Operations Bureau.

President Kozaites requested that Ms. Nixon-Joiner tell them what she and Sammy did over the past month, at the next Commission meeting in November.

IV. EMPLOYEE-OF-THE-MONTH PRESENTATION FOR OCTOBER

President Kozaites stated that the Employee of the Month is not available, so this award would be presented at the November meeting.

V. RECOGNITION OF TEAM WORK – DIANE LEWIS

Ms. Diane Lewis stated that she has two special recognitions of teamwork in the Community Enrichment Programs Bureau. The first group being acknowledged is the Park Ranger Policy and Procedure Manual Subcommittee of Park Ranger Division. The Committee consists of five individuals, of which three are present.

Ms. Lewis stated that the Operations Manual for the Park Rangers has been in need of revision for quite some time and the Park Rangers identified this revision as a high priority issue. The 20 Park Rangers chose a subcommittee of five Park Rangers to work on revising the manual. The draft will then be submitted to the City Attorney's Office and the Police Department for their review and comment. The manual will then be distributed to all Park Rangers and Department executive staff for review and comment. They hope that the manual will be finalized by the end of the year.

Ms. Lewis stated that this team is being recognized for their commitment to the process, for stepping up and working together on the project which will benefit the City of Long Beach as they continue to enforce safety so that the public can continue to enjoy and feel safe in our city parks and recreation spaces. She introduced John Hill, Kevin Phillips, and Fred Guzman. She stated that Mario Camacho and Carlos Ortiz were not available to attend.

President Kozaites and Vice President Saltzgaver presented the group with a plaque.

Ms. Lewis stated that she also wanted to recognize a large group of people from the Nature Center, the majority of which were in attendance today. She said that this recognition is for the 21st Annual Coastal Cleanup in the City of Long Beach. The outstanding efforts of these individuals resulted in 4,900 pounds of trash and 800 pounds of recyclables collected. Their efforts resulted in a citywide benefit, and they should be acknowledged.

President Kozaites and Vice President Saltzgaver presented the group with a plaque.

Ms. Mary Blackburn stated that these ten staff people are fantastic and they did an outstanding job. The Coastal Cleanup is just one example of the way that this crew pulls together to create wonderful things in this community. Ms. Blackburn stated that the Nature Center's annual benefit plant sale would be held on October 29. She also stated that the Nature Center's alternative gift fair would be held on December 3.

Commissioner Chavarria commended the group for the work they have done.

VI. COMMISSION ACTION ITEMS

#05-1001

PERSONAL SERVICES/INSTRUCTION AGREEMENTS-MONTHLY APPROVAL

It was moved by Commissioner Chavarria and seconded by Commissioner Antenore to authorize the Community Recreation Services Bureau manager or his or her management designee to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed. The motion carried unanimously.

#05-1002

MEMORIAL BENCH FOR FLEET RESERVE ASSOCIATION, BRANCH 43

It was moved by Commissioner Chavarria and seconded by Commissioner Satariano to approve the placement and installation of two memorial benches for the Fleet Reserve Association. The motion carried unanimously.

Vice President Saltzgaver stated that this is very fitting to be next to the Lone Sailor Memorial statue.

Commissioner Antenore stated that bricks are still being placed near the statue. She asked how much space is there going to be for those bricks?

Mr. Tom Shippey responded that they would be able to go on and on. There is plenty of room for a large amount of bricks to go in and around the benches. People will always be able to have bricks placed by the statue.

VII. COMMITTEE STATUS REPORTS

A. EXECUTIVE COMMITTEE President Kozaites, Chair

President Kozaites stated that the Committee met and discussed the agenda.

Vice President Saltzgaver stated that Commissioner Chavarria came up with a great idea to get name badges made for the Parks and Recreation Commissioners

President Kozaites stated that he would like to take an item out of order and discuss the Park Safety Committee now because there is a speaker present to give a report on coyotes.

C. PARK SAFETY COMMITTEE
Commissioner Waterfield, Chair

Commissioner Waterfield stated that the Committee would meet on November 11 and tour some of the facilities. He said that Mr. Moore would discuss the coyote report that was presented to the City Council on October 11.

Mr. Wesley Moore, Animal Control Services Officer, distributed a copy of the coyote presentation that was given to the City Council. He explained that a dog was attacked inside El Dorado Regional Park and that the Park Rangers were extremely helpful in taking a report and investigating the incident. This is not only a park problem; it is a City of Long Beach problem. He stated that there is a lot of wildlife in the city. Mr. Moore explained the various ways that residents should learn to live with wildlife and how to discourage wildlife from being in the area. He also explained how the wildlife use the freeways and flood controls to travel from one area to another. He stated that the United States Department of Agriculture's Wildlife Services and the State Department of Fish and Game would come in when wildlife is a threat to a person. Mr. Moore stated that residents should report a wildlife threat to a person immediately to the Animal Control, the Park Rangers, or the Police Department.

Ms. Diane Lewis stated that the City has sent out media releases to the public, flyers are distributed at El Dorado Regional Park and at the Nature Center, and signs have been increased in the park notifying patrons of coyotes.

Commissioner Chavarria stated that Park Rangers are needed at skate parks to educate kids on safety equipment needed.

President Kozaites stated that the Finance and Appeals Committee would be discussed at this time.

B. FINANCE AND APPEALS COMMITTEE
Commissioner Satariano, Chair

Commissioner Satariano stated that the Committee met frequently in the last month. He stated that Janet Day-Anselmo would give a report on the year-end numbers and Geoff Hall is going to give a report on cost recovery.

Ms. Janet Day-Anselmo distributed the monthly statement and said that the year-end statement would be distributed next month, when all the numbers are finalized. She gave a brief General Fund analysis, discussed the year-end performance of expenditures and revenues, and the Three-Year Plan reductions.

Vice President Saltzgaver asked what the difference was between the total budget and the General Fund budget. Ms. Day-Anselmo responded that the total budget contains all funds in our department, which includes Tidelands, grant funds, the special advertising promotions, about ten different funds, does not include CIP funds.

Commissioner Chavarria stated that he is wondering if the hiring freeze and vacancies will continue, because he hates to see Department services go down due to lack of staff. Ms. Day-Anselmo responded that over 100 full-time positions were eliminated, but no one was laid off. The report next month should answer some of those questions.

Mr. Geoff Hall stated that he introduced the proposed Cost Recovery Policy at the Commission's September 15 meeting as part of the citywide fee study. He said that at that time, he told the Commission that all departments would be presenting their policies to the City Council in mid-November and that it would be beneficial for the Commission to adopt a policy before that time. The Commission referred the item to the Finance and Appeals Committee. Committee staff met twice to review and refine the proposed Cost Recovery Policy and the revised document was included in the packet. It was recently concluded that the Commission does not need to rush to adopt a Cost Recovery Policy. It is more important that the policies be developed with deliberation and with an understanding of their potential impacts. The staff report to the City Council would simply reference that the Commission has reviewed a draft of the policy document and that it would be included in the City Council report.

Mr. Hall stated that many of these policies were borrowed from the City of San Luis Obispo. However, significant changes had been made to make it more applicable to the City of Long Beach. He said that the policies are needed to provide the Department with a framework or methodology to evaluate and justify fees. Mr. Hall said that the adoption of a formal policy would help guide the Department in the future. Mr. Hall briefed the Commission on the draft policies.

Commissioner Chavarria stated that he is concerned about nonprofit organizations, such as soccer tournaments, who make quite a bit of money and are granted fee waivers for the use of our fields. The Department needs to phase out fee waivers for groups who make so much money.

Vice President Saltzgaver suggested that if the revenue from the golf course concession is not included and is used to upgrade the courses, perhaps this should also be done for the tennis courts and for the marinas.

Mr. Hall stated that these policies could be added to as we go along.

Commissioner Satariano thanked Mr. Hall for his work, this was a big item.

It was moved by Commissioner Chavarria and seconded by Vice President Saltzgaver to receive the staff presentation, and defer adoption of the proposed cost recovery policies to a future meeting. It was also recommended that Commissioners communicate any concerns or recommendations for revisions to the Finance and Appeals Committee, who will continue to work with staff to develop appropriate policies. The motion carried unanimously.

D. EQUAL EMPLOYMENT OPPORTUNITY AND CUSTOMER SATISFACTION COMMITTEE

Commissioner Chavarria, Chair

Commissioner Chavarria stated that the Committee would meet next month. He also requested the Commissioners to look at the monthly highlights, page 5, at the "Customer Satisfaction Surveys" section.

E. CAPITAL IMPROVEMENT PROJECTS COMMITTEE

Commissioner George, Chair

Commissioner George stated that the Committee met this morning and discussed the quarterly report included in the packet.

Mr. Dennis Eschen briefly went over the report, highlighting the new funding in the FY 2006 Capital budget.

F. CITY SCHOOLS/JOINT COMMITTEE

Commissioner Antenore, Chair

Commissioner Antenore stated that the Committee meeting was cancelled by the School District.

G. SPECIAL EVENTS AND RECREATION COMMITTEE

Commissioner Satariano, Chair

Commissioner Satariano stated that this is a new committee and they would be meeting next month.

VIII. DIRECTOR'S REPORT TO COMMISSION

A. DIRECTOR'S MONTHLY REPORT – SEPTEMBER 2005

Commissioner Antenore asked how the booms are holding up with the latest rains.

Mr. Tom Shippey responded that they are holding up very well. He said that staff had completely replaced the boom in Rainbow Harbor and it held up well. So far the Los Angeles County boom is also holding up very well.

IX. CORRESPONDENCE

President Kozaites stated that there was no correspondence.

X. UNFINISHED BUSINESS

President Kozaites stated that there was no unfinished business.

XI. NEW BUSINESS

A. 2005 MUNICIPAL BAND REPORT

Ms. Diane Lewis stated that in the report are some of the key highlights of the 96th year of the Municipal Band program. The food sales based on the theme of each week's concerts were well received. They implemented a volunteer team captain program that resulted in approximately \$20,000 in budget savings, which worked out well. The banner advertising helped to increase attendance. They held a volunteer recognition luncheon at the Bembridge House as a thank you. She stated that they plan to put together a report to the City Council on how they will package next season's concerts, which they hope will include some level of sponsorships. She stated that she would bring this information to the Commission's Special Events and Recreation Committee and then to the full Parks and Recreation Commission before bringing it to the City Council.

It was moved by Commissioner Chavarria and seconded by Commissioner Antenore to receive and file the 2005 Municipal Band Report. The motion carried unanimously.

B. IMPLEMENTATION OF THE OPEN SPACE AND RECREATION ELEMENT

Mr. Dennis Eschen stated the Open Space and Recreation Element has a number of responsibilities for implementation and an annual report is given to the Planning Commission, who would then forward the report to the City Council. He said that park acreage gets the most attention. The Department added 3.16 acres of parkland in 2005, which brings the City up to 2,643.16 acres in total.

It was moved by Commissioner Chavarria and seconded by Vice President Saltzgaver to forward this report to the Planning Commission. The motion carried unanimously.

C. PARK IMPACT FEE ANNUAL REPORT FOR FISCAL YEAR 2004

Mr. Dennis Eschen stated that a draft came to the Parks and Recreation Commission previously that included an increase in the fee. The fee increase has been coordinated with other City fee increases that are pending and being held until those other fee increases have been decided on so that we don't increase the fees on new construction to the point that it makes new construction non-economical. This item is now with the Financial Management Department. During the year, the Department did receive \$365,000 in fees and it is projected next year to receive \$375,000. However, we spent \$1.20 million as a result of accumulated fees in the past and are budgeted \$1 million for the current year based on a number of large projects that are due to start within the next few months.

It was moved by Commissioner Satariano and seconded by Commissioner Chavarria to recommend that the City Council receive and file the FY 2004 Annual Report on Park Impact Fees. The motion carried unanimously.

D. APPROVAL OF PLANS FOR IMPROVEMENT OF VICTORY PARK AT 100 EAST OCEAN BOULEVARD

President Kozaites stated that the contractor has pulled this item off the agenda.

Commissioner Chavarria requested a tour of the Victory Park area. Mr. Eschen responded that he would arrange that.

Mr. Eschen stated that the applicant has changed their mind on the design and they are revising it one more time. It may come to the Parks and Recreation Commission in November or later.

XII. COMMENTS

A. AUDIENCE

There were no comments from the audience.

B. STAFF

Ms. Diane Lewis distributed a flyer for an event at the Rancho Los Cerritos on October 22, called "A Child's Haunted Garden." They are introducing children to history as it pertains to the historic gardens at the Rancho.

Ms. Belem Solis stated that next week there are Halloween events coming up at 14 neighborhood and community recreation centers. In addition to that, the seniors will be having a costume celebration at 9:00 a.m., on October 31.

C. COMMISSIONERS

Commissioner Chavarria stated that today at 1:30 p.m., the Planning Commission would be hearing the item on the Sports Park for approval. He said that all the sports leagues have been contacted.

XIII. NEXT MEETING

The next meeting will be held at 9:00 a.m. on Thursday, November 15, 2005, at the El Dorado Park West Community Center, in the Senior Center Library, 2800 Studebaker Rd., Long Beach.

XIII. ADJOURNMENT

President Kozaites adjourned the meeting at 10:50 a.m.

Respectfully submitted,



Robin Black
Executive Secretary
to the Director

c: Phil T. Hester, Director of Parks, Recreation and Marine

MINUTES
 REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS
 LONG BEACH, CALIFORNIA
 NOVEMBER 17, 2005

The Board of Water Commissioners of the City of Long Beach met in the Board Room of the Administration Building, 1800 E. Wardlow Road, Long Beach, California, on November 17, 2005.

The meeting was called to order at 9:15 a.m. by President Conley.

PRESENT:	Stephen T. Conley	Commissioner
	Frank Clarke	Commissioner
	William B. Townsend	Commissioner
	Lillian Y. Kawasaki	Commissioner
	Helen Z. Hansen	Commissioner
	Donna F. Gwin	Senior Deputy City Attorney
	Kevin L. Wattier	General Manager
	Lynnette L. French	Secretary to the Board of Water Commissioners
	Robert C. Cheng	Deputy General Manager-Operations
	B. Anatole Falagan	Deputy General Manager-Business
	Ryan J. Alsop	Director, Government & Public Affairs
	Matthew P. Lyons	Director, Planning & Conservation
	Paul T. Fujita	Director of Finance
	Isaac C. Pai	Director of Engineering
	K. Eric Leung	Director of Water Resources
	Robert V. Swain	Division Engineer
	Robert Villanueva	Division Engineer
	Juan F. Garza	Administrative Analyst I
	Melissa L. Keyes	Administrative Projects Coordinator
	Carolyn A. Hill	Senior Secretary

ABSENT: None

1. PLEDGE OF ALLEGIANCE

William B. Townsend, Board of Water Commissioner, led the Board and audience in the Pledge of Allegiance.

2. APPROVAL OF MINUTES

November 3, 2005

Upon motion by Commissioner Clarke, seconded by Commissioner Kawasaki, and unanimously carried, the Minutes of the Regular Meeting of November 3, 2005, were approved.

3. PUBLIC COMMENT

President Conley opened the public comment period. As there were no requests to address the Board, the public comment period was closed.

4. PRESIDENT'S REPORT

- **Stephen T. Conley, President, Board of Water Commissioners**

Seawater Desalination

President Conley reported that he delivered a picture and letter of appreciation to former Congressman Stephen Horn. The photograph was taken on the day that President Conley and Ryan Alsop, Director of Government & Public Affairs, hosted a tour for the Congressman of the Long Beach Water Department (LBWD) seawater desalination research facility. The Water Department has greatly appreciated Congressman Horn's support of the Water Desalination Act of 1996, legislation which enabled the United States Bureau of Reclamation to obtain funding for research to develop processes for the conversion of saline water to drinking water. Long Beach now has the distinction of having the largest federally authorized seawater desalination research and development project in the nation.

5. REVIEW BOARD MEETING SCHEDULE FOR DECEMBER 2005

The Board discussed their schedules for the month of December and agreed to the following meeting schedule:

Thursday, December 1 st	Regular Meeting, 9:15 a.m.
Thursday, December 8 th	Committee of the Whole, 9:15 a.m.
Thursday, December 15 th	No Meeting, Lack of Quorum
Thursday, December 22 nd	Regular Meeting, 9:15 a.m.
Thursday, December 29 th	No Meeting, Agenda Items Deferred to January 2006

6. GENERAL MANAGER'S REPORT

- **Kevin L. Wattier, General Manager**

Leo J. Vander Lans Water Treatment Plant

On November 4th, the Water Replenishment District of Southern California (WRD) held a ceremony to transfer the operations of the Leo J. Vander Lans Water Treatment Facility, a state-of-the-art recycled water treatment center, to the LBWD. The central role of the facility is to treat recycled water to ensure that Southern California's groundwater supply is sufficient, clean, and safe. In recognition of the occasion, Tonia Reyes Uranga, Councilwoman representing the 7th District in the City of Long Beach, presented a Certificate of Appreciation to the LBWD.

Connect to Met

On Wednesday, November 16th, the LBWD served as the host site for a seminar sponsored by the Metropolitan Water District (MWD). Commissioner Hansen and Mr. Wattier greeted the participants in the morning and made introductory remarks. The workshop provided local business owners and leaders with information about how their businesses may be awarded contracts for goods and services from the MWD. Seminar participants learned about access to capital while honing their business skills with the help of resource partners.

National Drinking Water Advisory Council

Also on November 16th, the LBWD hosted representatives from the National Drinking Water Advisory Council (NDWAC), a federal advisory committee that supports the United States Environmental Protection Agency in performing its responsibilities related to the national drinking water program. The Council is comprised of members from the general public, state, and local agencies, and private groups concerned with safe drinking water. The itinerary for the day included a tour of the LBWD's seawater desalination research and development facility. The tour of the site was at the request of the NDWAC and reflects the wide-spread interest in the project as well as its prestige in the water industry.

Alamitos Reservoir

B. Anatole Falagan, Deputy General Manager-Business, explained that he is following up on the Board's request to provide information about the oil wells that are sited at the Alamitos Reservoir. He stated that he will report back on the facility status and the terms and conditions of the agreements that pertain to the on-site wells.

7. LEGAL COUNSEL REPORT

- **Donna F. Gwin, Senior Deputy City Attorney**

No report was given.

8. CONSENT CALENDAR

8a. Approval of Transfer of Funds by Journal Entry Dated November 17, 2005

Transfers No. 3 through No. 16 in the total amount of \$315,616.01 covering the Water and Sewer Revenue Funds, were submitted to the Board for approval.

8b. Approval of Retirement Order No. 6063, the Fixed Asset Physical Inventory for the Fiscal Year 2004-2005

Retirement Order No. 6063, covering items that were not found during the Department's fixed inventory count, was distributed to the Board. The items were either destroyed and replaced during construction projects, lost, or stolen. Staff recommends that the Board approve the retirement of the items so that the Water Department's fixed asset inventory may be adjusted accordingly.

8c. Approval of Retirement Order No. 6064 for Flare Fittings That Have Become Obsolete

Retirement Order No. 6064, covering flare fittings that are no longer used in service construction, was distributed to the Board. Staff recommends that the items be removed from the Department's records and sold at auction.

8d. Approval of Retirement Order No. 6065 for Emergency Food Supplies That Have Reached the One Year Shelf-Life Term

Retirement Order No. 6065, covering emergency food supplies, was distributed to the Board. The LBWD is required to replace food items that have reached the one year shelf-life term limit for the Emergency Food Supply program, even though the items are non-perishable. Rather than discard the supplies, staff recommends that the food items listed be removed from the Water Department's Emergency Food Supply and donated to local charities.

8e. Approval of Retirement Order No. 6066 for Miscellaneous Equipment, Vehicles, and Repeaters That Have Become Obsolete

Retirement Order No. 6066, covering miscellaneous equipment, vehicles, and repeaters that have become obsolete or unrepairable, was distributed to the Board. Staff recommends that the items be removed from the Department's records and sold at auction.

8f. Request Approval of Adjustment to Inventory Materials and Supplies for the 3rd and 4th Quarters of Fiscal Year 2004-2005 (April 1, 2005, to September 30, 2005)

A communication was presented to the Board from Robert Cheng which is on file at the Long Beach Water Department.

Action Requested:

- That the Board approve the adjustments to the Water Fund in the amount of \$3,619.04 for the 3rd and 4th Quarters – Fiscal Year 2004-2005 (April 1, 2005, to September 30, 2005).

A physical inventory of the Water Fund inventories in the main warehouse was conducted for the six-month period indicated above, resulting in a net gain of \$3,619.04.

- 8g. **Adopt Specification No. WD-13-05 for the Second Street Bridge Seawater Pipeline Crossing and Request Authorization for the General Manager to Sign a Construction Contract with W.A. Rasic Construction Company, Inc.**

A communication was presented to the Board from Eric Leung which is on file at the Long Beach Water Department.

Action Requested:

- That the Board adopt Specification No. WD-13-05 for the 2nd Street Bridge Seawater Pipeline Crossing and authorize the General Manager to sign an Agreement with W.A. Rasic Construction Company, Inc., in the amount of \$157,516.00.

The project is 50 percent funded by the United States Bureau of Reclamation; the remainder of the funds are included in the Fiscal Year 2005-2006 Capital Improvement Program budget (Water Fund).

Board Action

It was moved by Commissioner Hansen and seconded by Commissioner Townsend that the Board approve Consent Calendar Items 8a-8g.

The motion was carried by the following vote:

AYES:	COMMISSIONERS:	<u>STEPHEN CONLEY, FRANK CLARKE,</u> <u>WILLIAM TOWNSEND,</u> <u>LILLIAN KAWASAKI, HELEN HANSEN</u>
NOES:	COMMISSIONERS:	<u>NONE</u>
ABSENT:	COMMISSIONERS:	<u>NONE</u>
ABSTAIN:	COMMISSIONERS:	<u>NONE</u>

9. LEGISLATIVE ISSUES/ACTIONS/BILLS

- **Ryan J. Alsop, Director, Government & Public Affairs**

Emergency Preparedness – Community Outreach Initiative

Mr. Alsop reported that the LBWD, with the Long Beach Chapter of the American Red Cross, will distribute a free emergency supply of bottled water to approximately 900 homes located in the 2nd Council District of Long Beach. American Red Cross officials will demonstrate the process for building home disaster preparedness kits on Saturday, November 19th, at Burbank Elementary School. This pilot-scale demonstration project will assist the LBWD and the American Red Cross in determining if the program can be implemented city-wide.

Federal Appropriations

The United States House of Representatives and the United States Senate have passed the Fiscal Year 2006 Energy and Water Development Appropriations Conference Report. Included in the bill is \$622,000 for the Long Beach Reclaimed Water Expansion Project and \$1,250,000 for the Long Beach Seawater Desalination Project. The bill will now be forwarded to the President.

California Municipal Utilities Association (CMUA)

Mr. Alsop announced that the CMUA will hold its annual legislative briefing in Sacramento on Monday, January 30, 2006. The conference provides an opportunity for water industry officials to meet with key legislative staff and learn what water and energy issues will be considered in the second year of this two year session (2005/2006 Legislative Session). Mr. Alsop reported that he will also be making arrangements for the Board of Water Commissioners to meet with our local elected officials and that he will be providing a detailed itinerary in the near future.

10. NEW BUSINESS

Urban Water Management Plan (UWMP)

Mr. Lyons explained that on November 10th, the Board of Water Commissioners reviewed a draft of the proposed UWMP that the Board will be asked to adopt on December 1, 2005. As a result of input provided by the Board, two additional chapters have been added to the UWMP which Mr. Lyons distributed. He briefly summarized the additions and stated that a Public Hearing will be agendized on December 1, 2005, to hear public comment on the proposed plan prior to formal action by the Board.

Excused Absence: Commissioner Clarke

It was moved by Commissioner Hansen, seconded by Commissioner Townsend, and unanimously approved, that Commissioner Clarke be excused from the Regular Board Meeting of Thursday, December 1, 2005.

Excused Absence: Commissioner Conley

It was moved by Commissioner Clarke, seconded by Commissioner Hansen, and unanimously approved that Commissioner Conley be excused from the Regular Board Meeting of Thursday, December 22, 2005.

**11. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE
EVALUATION
Section 54954.5 of the Government Code
Title: General Manager**

The Board adjourned to Closed Session at 10:15 a.m. and reconvened to Open Session at 11:15 a.m. President Conley reported that no action was taken. The Board has requested additional information from the General Manager.

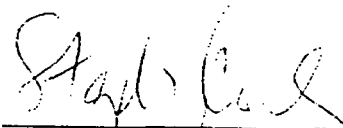
12. ADJOURNMENT

There being no further business to come before the Board, it was moved by Commissioner Clarke, seconded by Commissioner Townsend, and unanimously carried, that the meeting be adjourned at 11:18 a.m. to the next Regular Meeting of the Water Commission to be held on Thursday, December 1, 2005, at 9:15 a.m., in the Board Room of the Administration Building, 1800 E. Wardlow, in Long Beach, California.



William B. Townsend, Secretary

Attest:



Stephen T. Conley, President