

City of Long Beach
MILLS ACT PROPERTY TAX INCENTIVE PROGRAM

APPLICATION PACKAGE CHECK-OFF LIST

Read the Application Guide before completing your application.
Use this Check-Off List as a cover sheet for the items below.

Requirements for All Properties EXCEPT Condominiums:

The property owner(s) must submit the following:

- Mills Act Contract Application Form
- Priority Consideration Criteria Worksheet
- Rehabilitation/Restoration/Maintenance Plan
- Photographs (see Application Guide page 10)
- Site Plan (see Application Guide page 10)
- Most recent property tax bill
- Grant Deed (owner name must match application form)
- Mills Act Pre-Application Fee (see Application Guide page 11)

**Requirements for Condominiums/Homeowners Association (HOA)
Controlled Properties:**

The authorized agent(s) of the HOA must submit the following for the building's commonly held spaces:

- Mills Act Contract Application Form (one for building's exterior/common spaces)
- HOA Covenants, Conditions & Restrictions (CC&Rs)
- Matrix of Condominium Ownership Information
- Priority Consideration Criteria Worksheet
- Rehabilitation/Restoration/Maintenance Plan
- Photographs (see Application Guide page 10)
- Site Plan (see Application Guide page 10)
- Most recent property tax bill (if applicable)
- Grant Deed (if applicable)
- Mills Act Pre-Application Fee (see Application Guide page 11)

ALL individual unit owners must submit the following for their private property:

- Mills Act Contract Application Form (one for each for individual unit)
- Most recent property tax bill
- Grant Deed (owner name must match application form)

Include all of the above in one combined submittal.

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MILLS ACT CONTRACT APPLICATION FORM

OWNER INFORMATION

Property Address: 830 SANTIAGO AVE LONG BEACH CA 90804
Owner(s) of Property: GERALD AND CHARLENE FELLER TRUSTEE
Owner(s) Mailing Address: 2743 E 1ST ST L.B. CA 90803
Home Telephone: N/A Work Telephone: NA
Mobile Telephone: 562 209-0383 Alternate Telephone: 562 303-2697
Owner(s) Email: _____ Alternate Email: _____

PROPERTY INFORMATION

Assessor Parcel Number (APN): 7241 - 021 - 010 Council District No.: 3
Property Purchase Date: FEB 16 2018 Most Recent Assessed Value: \$156,769
Use: Single-Family (1 dwelling unit) Duplex/Triplex (2-3 dwelling units)
 Multi-Family (4 or more dwelling units) Commercial/Industrial/Institutional
List addresses of all other property owned within the City of Long Beach (attach sheet if needed): 2743 E 1ST ST. EB CA 90803

Are taxes on all property owned in the City of Long Beach paid current to date?

Yes No

Are there any orders to comply from City of Long Beach Building and Safety of Housing Authority on any property owned? Yes No

HISTORIC DESIGNATION

PROPOSED LANDMARK

Designated City of Long Beach Historic Landmark

Landmark Name: KENNETH S WING DESIGN FELLER HOME

Original Construction Date: 5-26-1937 Architect(s): KENNETH S WING

Contractor or other person of note (owner, occupant, etc.) _____

Architectural Style: MONTEREY COLONIAL

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I am (We are) the present owner(s) of the property described above and hereby apply for a Historical Property Contract.

[Handwritten Signature] 3-24-18

Owner Signature

Date

[Handwritten Signature] 3/24/2018

Owner Signature

Date

GERALD A FELLER

Print Name

CHARLENE K FELLER

Print Name

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PRIORITY CONSIDERATION CRITERIA WORKSHEET

The following Priority Considerations were recommended by the City of Long Beach Cultural Heritage Commission in October 2014 and approved by the City Council in January 2015. Eligible and complete applications that meet these criteria will be given priority consideration for receiving a Mills Act contract.

In order to determine the property's eligibility for priority consideration, please use the space below to describe if and how the property meets each of the criteria. Also include any required attachments described below.

Did you submit a Mills Act application for your property in or prior to 2006?

YES NO

As described in the Application Guide, new applications to the Mills Act Program were temporarily suspended in 2006. Applications received during that year were returned by the City to the applicants. The Cultural Heritage Commission would like to give priority to those previously submitted applications. **If this criterion applies to you, include a copy of your previously returned Mills Act application along with your 2015 Mills Act application package.**

Is your property a unique or important historic structure that is in particularly poor condition and in need of significant restoration, regardless of location?

YES NO

The Cultural Heritage Commission would like to encourage the rehabilitation, restoration and maintenance of designated historic landmarks or contributors to historic landmark districts with significant need. However, as noted in the Application Guide, properties with outstanding Orders to Comply from the Building and Safety Division or Housing Authority will not be eligible for a Mills Act contract until those urgent conditions are first remedied. **If this criterion applies to you, please describe the unique or important aspects of your property and the significant restoration that is needed on an attached sheet.**

KENNETH S WING DESIGN

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REHABILITATION/RESTORATION/MAINTENANCE PLAN

Use this template to create a detailed work plan to be completed in the first 10 years of the contract. Recall that all work must be consistent with the Secretary of the Interior's Standards for Rehabilitation (see Application Guide Appendices), and properties which have already been fully rehabilitated or restored, and do not need additional work, are not eligible. Work that is visible from the public right-of-way, corrects any critical systems or structural deficiencies, and preserves historic features of the property should be given first priority. Duplicate this form as needed or provide additional sheets to include all work plan items. **Remember that all exterior work on historic properties requires prior City approval through a Certificate of Appropriateness, and that any unpermitted work could be subject to fines, penalties, or might have to be modified, removed or redone at owner expense.**

Property Name and Address: 830 SANTIAGO AVE L.B. CA 90804

Item No.: <u>1</u> Building Feature: <u>WOOD WINDOWS (FRONT MAIN (EAST) ELEVATION) AND SOUTH SIDE OF HOUSE</u> Completion Year: 20 <u>20</u>	Detailed description of work: <u>SCRAPE, SAND AND REPAINT 8 DOUBLE-HUNG WOOD WINDOWS ON MAIN (EAST) AND SOUTH SIDE OF HOUSE, REPAIR AND CLEAN EXISTING METAL HARDWARE</u> Specify/list: <u>WHEN PRACTICAL</u>
Plan to Use Long Beach Vendors For Materials/Labor: <input checked="" type="checkbox"/> Yes (If Yes, specify/list) <input type="checkbox"/> No	Detailed description of work: <u>SCRAPE, SAND AND REPAINT 10 DOUBLE-HUNG WOOD WINDOWS ON EAST + NORTH SIDE OF HOUSE. REPAIR AND CLEAN EXISTING METAL HARDWARE</u> Specify/list: <u>WHEN PRACTICAL</u>
Item No.: <u>2</u> Building Feature: <u>WOOD WINDOWS EAST AND NORTH SIDE OF HOUSE</u> Completion Year: 20 <u>21</u>	Plan to Use Long Beach Vendors For Materials/Labor: <input checked="" type="checkbox"/> Yes (If Yes, specify/list) <input type="checkbox"/> No

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Property Name and Address: 830 SAUTIAGO AVE LONG BEACH 90804

Item No.: <u>3</u> Building Feature: <u>EXTERIOR STUCCO, SHUTTERS, AND WOOD TRIM</u> Completion Year: 20 <u>22</u>	Detailed description of work: <u>SCRAPE, SAND, PREP, AND PAINT EXTERIOR INCLUDING WOOD TRIM AND SHUTTERS. HISTORIC CORRECT COLORS.</u>
Plan to Use Long Beach Vendors For Materials/Labor: <input checked="" type="checkbox"/> Yes (If Yes, specify/list) <input type="checkbox"/> No	Specify/list: <u>WHEN PRACTICAL</u>
Item No.: <u>4</u> Building Feature: <u>ELECTRICAL</u> Completion Year: 20 <u>23</u>	Detailed description of work: <u>REPLACE UNDERSIZED SERVICE PANEL</u> <u>REPLACE KNOB + TUBE AND UNGROUND WIRING WHERE PRACTICAL</u>
Plan to Use Long Beach Vendors For Materials/Labor: <input checked="" type="checkbox"/> Yes (If Yes, specify/list) <input type="checkbox"/> No	Specify/list: <u>WHEN PRACTICAL</u>
Item No.: <u>5</u> Building Feature: <u>HEATING SYSTEM</u> Completion Year: 20 <u>24</u>	Detailed description of work: <u>REPLACE ORIGINAL GRAVITY FURNACE AND DUCTING. REPLACE WITH EFFICIENT HEATING/A/C UNIT AND DUCTING (ASBESTOSFREE)</u>
Plan to Use Long Beach Vendors For Materials/Labor: <input checked="" type="checkbox"/> Yes (If Yes, specify/list) <input type="checkbox"/> No	Specify/list: <u>WHEN PRACTICAL</u>

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Property Name and Address: 830 SANTIAGO AVE LONG BEACH, CA 90804

Item No.: <u>6</u> Building Feature: <u>ROOF</u> Completion Year: 20 <u>26</u>	Detailed description of work: <u>REPLACE ORIGINAL WOOD SHAKE ROOF WITH HISTORIC AND PERIOD CORRECT MATERIAL</u>
Plan to Use Long Beach Vendors For Materials/Labor: <input checked="" type="checkbox"/> Yes (If Yes, specify/list) <input type="checkbox"/> No	Specify/list: <u>WHEN PRACTICAL</u>
Item No.: <u>7</u> Building Feature: <u>ATTIC INSULATION</u> Completion Year: 20 <u>27</u>	Detailed description of work: <u>REMOVE ATTIC INSULATION, REMOVE DROPPINGS AND DEBRIS AND REPLACE WITH NEW INSULATION.</u>
Plan to Use Long Beach Vendors For Materials/Labor: <input checked="" type="checkbox"/> Yes (If Yes, specify/list) <input type="checkbox"/> No	Specify/list: <u>WHEN PRACTICAL</u>

NOTE: Please ensure that the current condition of all building features proposed for rehabilitation/restoration/maintenance as part of this work plan are clearly photographed or otherwise documented and labelled as required, and submitted with the Mills Act Application (see Application Guide page 10).

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