

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
411 West Ocean Boulevard, 9th Floor
Long Beach, CA 90802-4664

1 RESOLUTION NO. RES-22-0078
2

3 A RESOLUTION OF THE CITY COUNCIL OF THE
4 CITY OF LONG BEACH APPROVING AND AUTHORIZING
5 THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
6 AND WRITINGS BY THE FIRE DEPARTMENT
7

8 The City Council of the City of Long Beach resolves as follows:

9 Section 1. Pursuant to and in accordance with the provisions of Section
10 34090 of the Government Code of the State of California and Chapter 1.28 of the Long
11 Beach Municipal Code relating to the destruction of City records, and the City Attorney
12 having heretofore given his written consent, the City Council of the City of Long Beach
13 does hereby approve and authorize the destruction by the Fire Department, of any and all
14 of the records, documents, instruments, books, papers, and writings as set forth in the
15 documents attached hereto and marked Exhibit "A" and by reference thereto made a part
16 hereof, which records are under its charge and are no longer required for use in its
17 respective office, said records being no less than two (2) years old.

18 Section 2. The City Council hereby finds that none of said records:

- 19 A. Affect the title to real property or liens thereon;
20 B. Constitute official court records;
21 C. Constitute records which are required to be kept by statute;
22 D. Constitute the original or record copies of the minutes,

23 ordinances or resolutions of the City of Long Beach or any City Board or
24 Commission.

25 Section 3. This resolution shall take effect immediately upon its adoption
26 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

27 ///

28 ///

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of May 24, 2022, by the following vote:

Ayes: Councilmembers: Zendejas, Price, Supernaw,
Mungo, Uranga, Austin.

Noes: Councilmembers: None.

Absent: Councilmembers: Allen, Saro, Richardson.



City Clerk

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
411 West Ocean Boulevard, 9th Floor
Long Beach, CA 90802-4664

Date *

Department *

Bureau, Division, and/or Section

10/21/2021

Fire

Administration Bureau

RECORDS DESTRUCTION APPROVAL

Department Head Approval

City Clerk Approval

City Attorney Approval

Xavier Espino

Monique DeLaGarza

Anita Lakhanl

Department Head Approval Date

City Clerk Approval Date

City Attorney Approval Date

2/9/2022

4/5/2022

4/6/2022

DEPARTMENTAL RECORDS

Retention Schedule Item No *	Record Title *	Description	Years Involved *	Box No. On-Site *	Box No. Off-Site *
N/A	Public Records Act Requests	PRA requests and responses	2006-2017	3	0

Remarks

The Fire Department respectfully requests authority to destroy the above listed PRA files.

Date *

Department *

Bureau, Division, and/or Section

10/21/2021

Fire

Support Services Bureau

RECORDS DESTRUCTION APPROVAL

Department Head Approval

City Clerk Approval

City Attorney Approval

Xavier Espino

Monique DeLaGarza

Anita Lakhani

Department Head Approval Date

City Clerk Approval Date

City Attorney Approval Date

2/9/2022

4/5/2022

4/6/2022

DEPARTMENTAL RECORDS

Retention Schedule Item No *	Record Title *	Description	Years Involved *	Box No. On-Site *	Box No. Off-Site *
11	Recruitment files	The files may include interview scorecards, resumes, cover letters / letters of interest, references, and notes for the Fire Recruit classification, plus background packets for non-selected candidates.	2006-2019	37	0

Remarks

The Fire Department respectfully requests authority to destroy the above listed recruitment files.