

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1 RESOLUTION NO. RES-17-0016

2
3 A RESOLUTION OF THE CITY COUNCIL OF THE
4 CITY OF LONG BEACH APPROVING AND AUTHORIZING
5 THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
6 AND WRITINGS BY THE DEVELOPMENT SERVICES
7 DEPARTMENT

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9 The City Council of the City of Long Beach resolves as follows:

10 Section 1. Pursuant to and in accordance with the provisions of Section
11 34090 of the Government Code of the State of California and Chapter 1.28 of the Long
12 Beach Municipal Code relating to the destruction of City records, and the City Attorney
13 having heretofore given his written consent, the City Council of the City of Long Beach
14 does hereby approve and authorize the destruction by the Development Services
15 Department, of any and all of the records, documents, instruments, books, papers, and
16 writings as set forth in the documents attached hereto and marked Exhibit "A" and by
17 reference thereto made a part hereof, which records are under its charge and are no
18 longer required for use in its respective office, said records being no less than two (2)
19 years old.

20 Section 2. The City Council hereby finds that none of said records:

- 21 A. Affect the title to real property or liens thereon;
- 22 B. Constitute official court records;
- 23 C. Constitute records which are required to be kept by
24 statute;
- 25 D. Constitute the original or record copies of the minutes,
26 ordinances or resolutions of the City of Long Beach or
27 any City Board or Commission.

28 Section 3. This resolution shall take effect immediately upon its adoption

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by the City Council, and the City Clerk shall certify the vote adopting this resolution.

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of February 21, 2017, by the following vote:

Ayes: Councilmembers: Gonzalez, Pearce, Price,
Mungo, Uranga, Austin,
Richardson.

Noes: Councilmembers: None.

Absent: Councilmembers: Supernaw, Andrews.

Posnam Davis
City Clerk

EXHIBIT "A"

RECORDS DESTRUCTION REQUEST

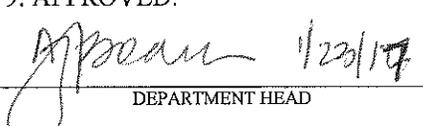
1. Date 1/20/17

Honorable Council of the City of Long Beach

2 The Development Services – Administration respectfully requests authority to destroy the following
DEPARTMENT

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON- SITE	7. BOX NO. OFF-SITE
34	Invoices/Vouchers/Direct Payments	1989 - 2000		34 Boxes
42	Time Sheets	2009 – 2010		4 Boxes
34	P-Cards	2005 - 2008		<u>2 Boxes</u>
	Total			40 Boxes

<p>FOR DEPARTMENTAL USE</p> <p>8. RECOMMENDED:  <small>RECORDS MANAGER</small></p> <p>9. APPROVED:  <small>DEPARTMENT HEAD</small></p>	<p>CITY ATTORNEY'S CONSENT</p> <p>Consent is hereby given to destroy the records enumerated above.</p> <p style="text-align: center;"><small>CITY ATTORNEY</small></p> <p>11. By  <small>DEPUTY CITY ATTORNEY</small></p> <p>12. Title <u>DEPUTY CITY ATTORNEY</u></p> <p>13. Date <u>2/2/17</u></p>	<p>14. REMARKS:</p>
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