


1 **DATE:** October 17, 2012
2 **TO:** Civil Service Commission
3 **FROM:** Deborah McCluster, Personnel Analyst 
4 **SUBJECT: EXTENSION OF PROVISIONAL APPOINTMENT – MARIE**
5 **BARNIDGE-McINYRE, PARK NATURALIST**

6 The Civil Service Commission approved the provisional appointment of Marie
7 Barnidge-McIntyre to the classification Park Naturalist on February 15, 2012. Due to
8 the delay in the revision of the classification specification by Human Resource and
9 Parks, Recreation and Marine Departments, staff is requesting the Commission
10 approve an extension of the provisional appointment, which expires October 24, 2012.
11

12 A 60 business day extension will allow sufficient time for the Civil Service Department
13 to complete the examination process for the classification of Park Naturalist.
14 Recruitment for the examination will open November 10, 2012. Staff anticipates the
15 examination process to be completed by November 30, 2012 with results going before
16 the Commission for approval in mid December.
17

18 It is recommended that the Commission approve the extension of the provisional
19 appointment, pursuant to Section 49 of the Civil Service Rules and Regulations.
20

21 The Parks, Recreation and Marine Department and Ms. Barnidge-McIntyre have been
22 informed that this item is on today's agenda.
23

24 DWM: Extension of Provisional Appointment – Barnidge-McIntyre (PRM 10.17.12)
25