



CITY OF LONG BEACH

DEPARTMENT OF HEALTH AND HUMAN SERVICES

HOUSING AUTHORITY
of the City of Long Beach

521 E. 4TH STREET • LONG BEACH, CALIFORNIA 90802 • (562) 570-6985 • FAX: (562) 499-1052

February 12, 2013

AGENDA ITEM 4

HONORABLE HOUSING AUTHORITY COMMISSION
City of Long Beach
California

RECOMMENDATION:

Adopt the attached resolution adopting the Los Angeles Housing Department's Conflict of Interest policy – Directive Number FY 12-001, as it relates to the Housing Opportunities for Persons with AIDS program. (Citywide)

DISCUSSION

In mid-January 2013, the Housing Authority received notification from the Los Angeles Housing Department (LAHD) regarding its new Policy on Conflict of Interest – Directive Number FY12-001, as it relates to the Housing Opportunities for Persons with AIDS (HOPWA) program. This new Policy states that all contractors with the LAHD must adopt Los Angeles' Conflict of Interest provisions as stated in Directive Number FY12-001. This new requirement became effective as of May 1, 2012 and affects any new LAHD agreements and/or amendments to existing LAHD contractor agreements.

Such conflict of interest provisions required by the LAHD for the Housing Authority are in addition to the conflict of interest items outlined in the Ethics Guide for Long Beach City Officials and Employees. If provisions for Long Beach and the LAHD conflict, the more restrictive or stringent provision would apply.

Since 1999, the Housing Authority has contracted with the LAHD for the HOPWA program. This program provides rental assistance to approximately 50 HOPWA families per month, and also provides housing case management services, including periodic grants to assist clients with catch-up rent, utility payments and moving expenses to almost 200 clients in the City of Long Beach every year. The current HOPWA Program Tenant Based Rental Assistance and Other Supportive Services grant in the amount of \$914,000 expires on March 31, 2013.

This letter was reviewed by Deputy City Attorney Linda Vu on January 24, 2013 and by Budget Management Officer Victoria Bell on January 25, 2013.

TIMING CONSIDERATIONS

To continue operating the HOPWA program through funding from the LAHD, the Housing Authority requests approval of this recommendation prior to the expiration of the current contract, March 31, 2013.

FISCAL IMPACT

There is no fiscal impact as a result of this recommendation. However, failure to comply with this requirement may result in the loss of a \$914,000 grant from LAHD to operate the HOPWA program.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

APPROVED:



SUSAN PRICE
ACTING ASSISTANT EXECUTIVE DIRECTOR



PATRICK H. WEST
EXECUTIVE DIRECTOR

Attachments: LAHD Policy on Conflict of Interest- Directive Number FY12-0001
Resolution

1 RESOLUTION NO. H.A. _____

2
3 A RESOLUTION OF THE HOUSING AUTHORITY
4 OF THE CITY OF LONG BEACH, CALIFORNIA,
5 ADOPTING THE LOS ANGELES HOUSING
6 DEPARTMENT'S CONFLICT OF INTEREST POLICY –
7 DIRECTIVE FY12-001, AS IT RELATES TO THE HOUSING
8 OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)
9 PROGRAM

10
11 WHEREAS, the Housing Authority of the City of Long Beach, California
12 received notification from the Los Angeles Housing Department (LAHD) regarding its new
13 Policy on Conflict of Interest - Directive Number FY12-001, as it relates to the Housing
14 Opportunities for Persons with AIDS (HOPWA) program; and

15 WHEREAS, this new Policy states that all contractors with LAHD must
16 adopt Los Angeles' Conflict of Interest provisions as stated in Directive Number FY12-
17 001; and

18 WHEREAS, this new requirement became effective as of May 1, 2012 and
19 affects any new LAHD agreements and/or amendments to existing LAHD contractor
20 agreements; and

21 WHEREAS, such conflict of interest provisions required by LAHD for the
22 Housing Authority are in addition to the conflict of interest items outlined in the Ethics
23 Guide for Long Beach City Officials and Employees; if provisions for Long Beach and
24 LAHD conflict, the more restrictive or stringent provision would apply; and

25 WHEREAS, since 1999, the Housing Authority has contracted with LADH
26 for the HOPWA program, providing rental assistance, case management services,
27 including periodic grants to assist clients with catch-up rent, utility payments and moving
28 expenses to hundreds of clients every year; and

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1 WHEREAS, the current HOPWA grant expires March 31, 2013; and
2 WHEREAS, according to LAHD, contracts will be renewed only if
3 contractors comply with Directive Number FY12-001;

4 NOW, THEREFORE, the Housing Authority of the City of Long Beach,
5 California resolves as follows:

6 Section 1. The Housing Authority of the City of Long Beach, California
7 hereby adopts the City of Los Angeles' Conflict of Interest Policy - Directive Number
8 FY12-0001, effective May 1, 2012.

9 Section 2. The Clerk will certify to the passage of this resolution by the
10 Housing Authority of the City of Long Beach, California, and it will immediately take
11 effect.

12 I certify that the foregoing resolution was adopted by the Housing Authority
13 of the City of Long Beach, California, at its meeting of _____, 20____, by the
14 following vote of the qualified members of the Authority:

15
16 Ayes: Commissioners: _____

17 _____

18 _____

19 _____

20 Noes: Commissioners: _____

21 _____

22 Absent: Commissioners: _____

23 _____

24 _____

25 _____

26 _____

City Clerk

27 _____

28 _____

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, the duly qualified and acting Clerk of the Housing Authority of the City of Long Beach, California, do certify:

1. That the attached resolution is a true and correct copy of a resolution as finally adopted by a duly called meeting of the Housing Authority of the City of Long Beach, California held on _____, 2013 and duly recorded in the official records of the Governing Body; that the resolution has not been amended, modified, or rescinded, and is now in full force and effect;

2. That the meeting was duly convened and held in all respects in accordance with law; that to the extent required by law, due and proper notice of the meeting was given; that a legal quorum was present throughout the meeting and that a legally sufficient number of members of the Housing Authority of the City of Long Beach, California voted in the proper manner for adoption of the resolution; that all other requirements and proceedings under the law incident to the proper adoption or passage of the resolution, including publication, if required, have been duly fulfilled, carried out, and otherwise observed; that I am authorized to execute this Certificate; and that the seal affixed below constitutes the official seal of the Housing Authority of the City of Long Beach, California and this Certificate is executed under that official seal.

IN WITNESS WHEREOF, I have set my hand on _____, 2013.

(Signature)
LARRY HERRERA
CITY CLERK

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