



**CITY OF LONG BEACH**  
DEPARTMENT OF FINANCIAL MANAGEMENT

333 WEST OCEAN BOULEVARD • LONG BEACH, CALIFORNIA 90802

May 18, 2004

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

**SUBJECT:** An Ordinance of the City Council of the City of Long Beach Amending Section 2.84.010 of the Long Beach Municipal Code by Increasing the Authority of the City Purchasing Agent to Bind the City Through the Issuance of a Purchase Order up to \$500,000 for Appropriated Expenditures to be Reimbursed by Homeland Security-Related Grant Funds

**DISCUSSION**

Pursuant to the request approved on April 20, 2004 (see attachment), the subject ordinance has been prepared for consideration and adoption. The increase of authority requires the written approval of and shall be in accordance with procedures provided by the City Manager. The Financial Management Department requested City Council approval to amend Municipal Code Section 2.84.010 for purchases funded by Homeland Security grants in an effort to streamline the process to meet the deadlines for grant reimbursement. These grants flow through other agencies as part of the approval and conveyance process before the City is authorized to expend the grant funds. By the time the grant funds are allocated to the City, the Federal deadlines for spending these funds is almost upon us.

**TIMING CONSIDERATIONS**

City Council action on this matter is requested on May 18, 2004. This ordinance has been declared an emergency to meet the July 15, 2004 deadline for the most imminent grant reimbursement. The Federal Office for Domestic Preparedness requested invoices be submitted in May 2004 to prevent a delay in reimbursement.

**FISCAL IMPACT**

The City will lose all funds not invoiced by the grant deadline and there are potential losses of additional grant funds currently pending if the purchasing process is not expedited.

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IT IS RECOMMENDED THAT THE CITY COUNCIL:

- 1) Declare an emergency to exist and declare the ordinance read, adopted as read, and effective immediately.
- 2) Declare the ordinance read, adopted as read, and laid over to the next meeting of the City Council for final reading.

Respectfully submitted,

  
ROBERT S. TORREZ  
DIRECTOR OF FINANCIAL MANAGEMENT

RST:JV:cm  
OrdinanceLBMunicipalCodeSec2.84.010CouncilLtr

Attachment

APPROVED:

  
GERALD R. MILLER  
CITY MANAGER