

MINUTES OF A REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH, HELD IN THE BOARD ROOM OF THE HARBOR DEPARTMENT ADMINISTRATION BUILDING AT 925 HARBOR PLAZA, LONG BEACH, CALIFORNIA, ON MONDAY, SEPTEMBER 10, 2007, AT 1 P.M.

Present: Commissioners: Sramek, Hankla, Topsy-Elvord, Walter, Cordero
Absent: " None

Also present:

S. B. Rubin	Managing Director
C. Lytle	Managing Director
R. G. Kanter	Managing Director
L. Marin	Director of Human Resources
H. C. Morris	Director of Communications
S. Joublat	Chief Financial Officer
D. L. Albrecht	Director of Information Management
R. Rich	Director of Maintenance
A. J. Moro	Chief Harbor Engineer
K. J. Adamowicz	Acting Director of Real Estate
C. Perrone	Director of Security
D. B. Snyder	Director of Trade Relations
S. Ashley	Director of Government Affairs
R. S. Baratta	Director of Risk Management
D. T. Holzhaus	Principal Deputy City Attorney

PRESIDENT CORDERO PRESIDED AS CHAIRPERSON.

APPROVAL OF MINUTES.

Upon motion by Commissioner Topsy-Elvord, seconded by Commissioner Walter and unanimously carried, the corrected minutes of the regular meeting of August 27, 2007, and the special meeting of September 4, 2007, were declared read and approved as read.

PUBLIC COMMENTS ON AGENDA ITEMS.

There was no one present to address the Board on agenda items.

CONSENT AGENDA – ITEMS NOS. 1-17.

Items Nos. 6, 11, and 15 were removed from Consent Agenda for discussion.

1. MANSON CONSTRUCTION COMPANY – EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE, UPON SATISFACTION OF CERTAIN CONDITIONS BY CONTRACTOR, CONTRACT FOR THE PIER G TERMINAL REDEVELOPMENT

UNDER SPECIFICATION NO. HD-S2247 – CITY ATTORNEY REQUESTED TO PREPARE CONTRACT – DOCUMENT NO. HD-7217 AND CWO NO. 1213, SUPPLEMENT NO. 20 - APPROVED.

Communication from Douglas J. Sereno, Director of Program Management, dated September 5, 2007, requesting conditional authorization of a Contract with Manson Construction Company for navigational infrastructure on Pier G, Berth G230, under Specification No. HD-S2247, in the amount of \$528,125, and CWO No. 1213, Supplement No. 20, in the amount of \$709,000, was presented to the Board. The request was approved by the Acting Executive Director.

2. URS CORPORATION – DOCUMENT NO. HD-7218 AND DIAZ YOURMAN & ASSOCIATES – DOCUMENT NO. HD-7219 - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE CONTRACTS FOR GEOTECHNICAL ENGINEERING SERVICES.

Communication from Douglas J. Sereno, Director of Program Management, dated September 5, 2007, recommending authorization of Contracts with URS Corporation and Diaz Yourman & Associates, for geotechnical engineering services, each in the amount of \$400,000, and expiring August 1, 2010, was presented to the Board. The recommendation was approved by the Acting Executive Director.

3. KLEINFELDER WEST, INC. - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE CONTRACT FOR HARBOR PLAZA FACILITIES DEVELOPMENT PROJECT - DOCUMENT NO. HD-7220 AND CWO NO. 1234, SUPPLEMENT NO. 6 - APPROVED.

Communication from Douglas J. Sereno, Director of Program Management, dated September 5, 2007, recommending authorization of a Contract with Kleinfelder West for geotechnical services for the Harbor Plaza Facilities Development Project, and CWO NO. 1234, Supplement No. 6, both in the amount of \$400,000, was presented to the Board. The recommendation was approved by the Acting Executive Director.

4. URS CORPORATION - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE FIRST AMENDMENT TO CONTRACT FOR PIER A WEST/AREA 2 INTERIM/SOURCE REMOVAL ACTION - DOCUMENT NO. HD-6992A – CWO NO. 1273, SUPPLEMENT NO. 8 - APPROVED.

Communication from Douglas J. Sereno, Director of Program Management, dated September 5, 2007, requesting approval of an amendment to Contract with URS Corporation for additional work for Pier A West/Area 2 Interim/Source Removal Action, and CWO No. 1273, Supplement No. 8, both in the amount of \$4,134,328, was presented to the Board. The request was approved by the Acting Executive Director.

5. MERIDIAN ENGINEERS, INC. - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE SECOND AMENDMENT TO CONTRACT FOR PROGRAM MANAGEMENT SERVICES – DOCUMENT NO. HD-6748B.

Communication from A. J. Moro, Chief Harbor Engineer, dated September 5, 2007, requesting approval of an Amendment to Contract with Meridian Engineers, Inc., for program management services, in the amount of \$760,500, and revising the billing rates for the extension of the term of the contract to September 30, 2010, was presented to the Board. The request was approved by the Acting Executive Director.

7. DRILLING PERMIT APPLICATIONS – APPROVED.

Communication from Richard D. Cameron, Manager of Environmental Planning, dated August 28, 2007, requesting that the following drilling permit applications be approved:

HDP #07-080X Tidelands Oil Production Company – Drill Well FY-163

HDP #07-081X Tidelands Oil Production Company – Drill Well FY-165

was presented to the Board. The request was approved by the Acting Executive Director.

8. HARBOR REVENUE FUND – APPROVAL OF FUND TRANSFER JOURNALS AND AUTHORIZATION OF TRANSFER OF FUNDS.

Communication from Sam Joublat, Chief Financial Officer, dated September 5, 2007, submitting the following Fund Transfer Journals received from the Department of Financial Management:

<u>AMOUNT</u>	<u>DESCRIPTION</u>
96,950.12	Insurance Fund – Worker’s Compensation for September 2007
133,183.88	Employee Benefits Fund – pension obligation bonds for September 2007
186,152.33	General Fund – transfer of the September 2007 estimated City general administration costs
26,199.00	General Fund – adjustment for additional cost of indirect overhead for prior year – FY 2005
274,736.25	Police Department – police services for June 2007

18,446.00	Technology Services Department – data processing operations and maintenance and reprogramming for new vessel report numbers and purging old vessel reports for July 2007
360.00	Technology Services Department- wireless communication for July 2007
420.00	Technology Services Department – messenger services for FY 2007
1,335.35	Reprographics for August 2007
11,057.93	Technical Systems – financial information system for September 2007
3,531.60	Planning and Building Permits for June & July 2007
406.10	City Manager’s Office – services rendered by Weidner Consulting, Inc., for Long Beach Training
3,826.54	City Manager’s Office – charges for publication of Nostrum Quarterly Newsletter

was presented to the Board. The request was approved by the Acting Executive Director.

9. WRITE-OFF OF CERTAIN ACCOUNTS RECEIVABLE - APPROVED.

Communication from Sam Joublat, Chief Financial Officer, dated August 28, 2007, recommending approval of the write-off of certain accounts receivable, in the amount of \$21,175.33, was presented to the Board. The request was approved by the Acting Executive Director.

10. JOHN N. CARPENTER – BAYANEH NIKPOUR – APPOINTMENTS.

Communication from Lisa Marin, Director of Human Resources, dated September 5, 2007, requesting approval of the appointments of the following individuals:

<u>Appointment</u>	<u>Classification</u>	<u>Range & Step</u>	<u>Effective Date</u>
John N. Carpenter	Clerk Typist II	350/07	9/15/07
Bayaneh Nikpour	Administrative Intern-NC	H36	9/11/07

was presented to the Board. The request was approved by the Acting Executive Director.

12. EWO NO. 5068 - EXPENDITURES APPROVED AND PROJECT CLOSED TO ALL FUTURE CHARGES.

Communication from Cosmo Perrone, Director of Security, dated August 29, 2007, submitting the following project for closing action:

		<u>BHC Approval</u>	<u>Expenditures</u>
EWO No. 5068	Procurement of Dive Team Response Vehicle	\$ 220,000	\$ 211,180

and requesting that the expenditures made to said project be approved and that it be closed to all future charges, was presented to the Board. The request was approved by the Acting Executive Director.

13. EWO NO. 5069 - EXPENDITURES APPROVED AND PROJECT CLOSED TO ALL FUTURE CHARGES.

Communication from Cosmo Perrone, Director of Security, dated August 29, 2007, submitting the following project for closing action:

		<u>BHC Approval</u>	<u>Expenditures</u>
EWO No. 5069	Procurement of Dive Boat	\$ 508,775	\$ 508,775

and requesting that the expenditures made to said project be approved and that it be closed to all future charges, was presented to the Board. The request was approved by the Acting Executive Director.

14. EWO NO. 5087 - EXPENDITURES APPROVED AND PROJECT CLOSED TO ALL FUTURE CHARGES.

Communication from Cosmo Perrone, Director of Security, dated August 29, 2007, submitting the following project for closing action:

		<u>BHC Approval</u>	<u>Expenditures</u>
EWO No. 5087	Mobile Emergency Operations Center Trailers	\$ 517,674.07	\$ 517,674.07

and requesting that the expenditures made to said project be approved and that it be closed to all future charges, was presented to the Board. The request was approved by the Acting Executive Director.

16. LONG BEACH WATER DEPARTMENT – EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE SECOND AMENDMENT TO MEMORANDUM OF UNDERSTANDING FOR WATER SAMPLING AND WATER QUALITY MONITORING – DOCUMENT NO. HD-7221.

Communication from Randy J. Rich, Director of Maintenance, dated August 28, 2007, recommending authorization of an Amendment to Memorandum of Understanding with Long Beach Water Department for water sampling and water quality monitoring, extending the term through September 2010, was presented to the Board. The recommendation was approved by the Acting Executive Director.

17. TRAVEL STORE - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE CONTRACT FOR 2007-2008 PORT TRAVEL SERVICE ARRANGEMENTS - DOCUMENT NO. HD-7222.

Communication from Diane K. Jacobus, Acting Executive Officer, dated September 6, 2007, recommending authorization of a Contract with Travel Store for Port travel service arrangements for the period of October 1, 2007, through September 30, 2008, was presented to the Board. The recommendation was approved by the Executive Director.

Commissioner Walter moved, seconded by Commissioner Sramek that the communications be received and filed and that Items Nos. 1-5, 7-10, 12-14, and 16-17, be approved as recommended. Carried by the following vote:

AYES:	Comms:	Sramek, Hankla, Topsy-Elvord, Walter, Cordero
NOES:	“	None
ABSENT:	“	None

6. LEVEL I HARBOR DEVELOPMENT PERMITS – RECEIVED AND FILED.

Communication from Richard D. Cameron, Manager of Environmental Planning, dated August 28, 2007, requesting that the following Level I Harbor Development Permits be received and filed:

HDP #07-057	International Transportation Service – Above-Ground Fuel Tank Installation
HDP #07-071	Shell Pipeline Company, LP – Pipeline Inspection and Repair
HDP #07-073	Pacific Maritime Services – Unload and Install Container Cranes
HDP #07-074	Port of Long Beach – Antenna Installation

HDP #07-075	Port of Long Beach – Weigh-In-Motion System (WIMS) Installation
EMP #07-076	Oxbow Carbon and Minerals – Emergency Cable Installation
HDP #07-078	U.S. Sea Launch – M/V Odyssey Repairs

was presented to the Board. The request was approved by the Acting Executive Director.

In response to a question by Commissioner Cordero about the weigh-in motion system installation, Mr. Moro stated this installation was for determining what the live load on the bridge will be for setting the standard for the new bridge design criteria.

Commissioner Sramek moved, seconded by Commissioner Topsy-Elvord that the communication and said Level I Harbor Developments be received and filed. Carried by the following vote:

AYES:	Comms:	Sramek, Hankla, Topsy-Elvord, Walter, Cordero
NOES:	“	None
ABSENT:	“	None

11. EWO NO. 5049 - EXPENDITURES APPROVED AND PROJECT CLOSED TO ALL FUTURE CHARGES.

Communication from Cosmo Perrone, Director of Security, dated August 29, 2007, submitting the following project for closing action:

		<u>BHC Approval</u>	<u>Expenditures</u>
EWO No. 5049	Landside Security Patrol	\$ 335,000	\$ 330,059

and requesting that the expenditures made to said project be approved and that it be closed to all future charges, was presented to the Board. The request was approved by the Acting Executive Director.

In response to a request by President Cordero, Mr. Perrone reviewed the allocation of the item.

Commissioner Walter moved, seconded by Commissioner Topsy-Elvord that the communication be received and filed and that the expenditures made to said project be

approved, and that EWO No. 5049 be closed to all future charges. Carried by the following vote:

AYES:	Comms:	Sramek,Hankla,Topsy-Elvord,Walter,Cordero
NOES:	“	None
ABSENT:	“	None

15. DEPARTMENT OF HOMELAND SECURITY FY 2007 PORT SECURITY GRANT – EXECUTIVE DIRECTOR AUTHORIZED TO ACCEPT GRANT FOR THE MARITIME DOMAIN AWARENESS AND JOINT COMMAND AND CONTROL CENTER SYSTEM AND REGIONAL INTEGRATION PROJECTS – GWO NO. 4706 AND GWO NO. 4707 – APPROVED.

Communication from Cosmo Perrone, Director of Security, dated September 5, 2007, requesting that the Executive Director be authorized to accept the Department of Homeland Security FY 2007 Port Security Grant #2007-GB-T5-K095, for the Maritime Domain Awareness and Joint Command and Control Center System and Regional Integration Projects, in the amount of \$4,602,701, with a 25% Port cost share, approval of GWO No. 4706, in the amount of \$2,676,983, and GWO No. 4707, in the amount of \$3,459,952, was presented to the Board. The request was approved by the Acting Executive Director.

In response to a request from President Cordero, Mr. Perrone reviewed the grant and the funding.

Commissioner Sramek moved, seconded by Commissioner Walter that the communication be received and filed, and that the Executive Director be authorized to accept the Department of Homeland Security Grant, and GWO No. 4706 and GWO No. 4707 be approved. Carried by the following vote:

AYES:	Comms:	Sramek,Hankla,Topsy-Elvord,Walter,Cordero
NOES:	“	None
ABSENT:	“	None

Commissioner Sramek left the meeting.

REGULAR AGENDA.

18. TESORO REFINING AND MARKETING COMPANY – OPERATIONS AGREEMENT FOR FOREIGN TRADE SUBZONE 50G FOR LOCATION SITES IN WILMINGTON AND CARSON – DOCUMENT NO. HD-7223 - RESOLUTION NO. HD-2383 - ADOPTED.

Communication from Karl Adamowicz, Acting Director of Real Estate, dated August 30, 2007, recommending approval of an Operations Agreement for Foreign Trade Subzone 50G, with Tesoro Refining and Marketing for a 300-acre main terminal

facility on PCH in Wilmington, and an 8-acre sulfur recovery plant on Alameda Street in Carson, was presented to the Board together with the authorizing resolution therefore. The recommendation was approved by the Acting Executive Director.

In response to a request by President Cordero, Mr. Adamowicz reviewed the item.

Commissioner Topsy-Elvord moved, seconded by Commissioner Walter that the communication be received and filed and that the resolution entitled, "A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A FOREIGN-TRADE SUBZONE OPERATIONS AGREEMENT BETWEEN THE CITY OF LONG BEACH, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND TESORO REFINING AND MARKETING COMPANY FOR THE USE OF CERTAIN PREMISES IN THE HARBOR DISTRICT, AND MAKING A DETERMINATION RELATING THERETO," be declared read and adopted as read. Carried by the following vote:

AYES:	Comms:	Hankla, Topsy-Elvord, Walter, Cordero
NOES:	"	None
ABSENT:	"	Sramek

19. RESOLUTION CANCELLING THE REGULAR MEETING AT 1 P.M. ON MONDAY, SEPTEMBER 24, 2007, TO FACILITATE A SPECIAL MEETING AT 5:30 P.M. AT HUDSON ELIZABETH ELEMENTARY SCHOOL – RESOLUTION NO. HD-2384 - ADOPTED.

Communication from Diane K. Jacobus, Acting Executive Officer to the Board, dated September 6, 2007, recommending adoption of a resolution authorizing cancelling of the regular 1 p.m., meeting of Monday, September 24, 2007, to facilitate a special meeting at 5:30 p.m., at Hudson Elizabeth Elementary School, 2335 Webster Avenue, Long Beach, was presented to the Board together with the authorizing resolution therefore. The recommendation was approved by the Acting Executive Director.

Commissioner Walter moved, seconded by Commissioner Topsy-Elvord that the communication be received and filed and that the resolution entitled "A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH SUSPENDING RULE 1(B) AS SET FORTH IN HARBOR DEPARTMENT RESOLUTION NO. HD-519, AS AMENDED, RELATING TO THE MEETING SCHEDULE OF THE BOARD OF HARBOR COMMISSIONERS, AND CANCELLING

THE REGULAR MEETING OF SEPTEMBER 24, 2007," be declared read and adopted as read. Carried by the following vote:

AYES:	Comms:	Hankla,Topsy-Elvord,Walter,Cordero
NOES:	"	None
ABSENT:	"	Sramek

20. RESOLUTION CANCELLING THE REGULAR MEETING OF MONDAY, OCTOBER 1, 2007 – RESOLUTION NO. HD-2385 - ADOPTED.

Communication from Diane K. Jacobus, Acting Executive Officer to the Board, dated September 6, 2007, recommending adoption of a resolution authorizing cancelling of the regular meeting of Monday, October 1, 2007, was presented to the Board together with the authorizing resolution therefore. The recommendation was approved by the Executive Director.

Commissioner Walter moved, seconded by Commissioner Topsy-Elvord that the communication be received and filed and that the resolution entitled "A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH SUSPENDING RULE 1(B) AS SET FORTH IN HARBOR DEPARTMENT RESOLUTION NO. HD-519, AS AMENDED, RELATING TO THE MEETING SCHEDULE OF THE BOARD OF HARBOR COMMISSIONERS, AND CANCELLING THE REGULAR MEETING OF OCTOBER 1, 2007," be declared read and adopted as read. Carried by the following vote:

AYES:	Comms:	Hankla,Topsy-Elvord,Walter,Cordero
NOES:	"	None
ABSENT:	"	Sramek

Commissioner Sramek returned to the meeting.

NEW BUSINESS.

President Cordero stated the Special Committee meeting of the Presidents and Vice Presidents of the Port of Long Beach and the Port of Los Angeles originally scheduled for today at 3 p.m., has been cancelled.

Mr. Sam Joumbat introduced Mr. Wei Chi, Assistant Chief Financial Officer.

Mr. Chi stated he looked forward to working with the Commissioners and staff.

President Cordero welcomed Mr. Chi.

President Cordero gave an update on his recent trip to Mexico City to jointly sign a Memorandum of Understanding with the Secretariat of Communications and Transport of the United Mexican States. He stated the MOU creates a mutual

partnership with the City of Long Beach to promote regular and diverse exchanges for their communities benefit and to improve security and transportation infrastructure efficiency at ports, railways, and highways.

President Cordero stated the visit to Mexico City will culminate into a summit here in Long Beach in November led by the Consulate General of Mexico and Los Angeles.

President Cordero stated the connection of trade between the two countries equates to \$14 billion annually, and only 1% of that trade comes by way of vessel.

Additionally, President Cordero stated he had visited the Port of Lazaro Cardenas and toured the Pier that is almost complete and it is equal to our Pier S project.

PUBLIC COMMENTS ON NON-AGENDA ITEMS.

Ms. Joan Greenwood, from the recently organized Wrigley Area Neighborhood Group, addressed the Board and invited the Commissioners to their upcoming meeting on October 4, which will have a panel to discuss environmental justice along the I-710 Corridor. She stated before the meeting there would be a reception to recognize the Port for the Harbor Arbor Day Program and Ms. Greenwood thanked the Port for the 384 trees that were planted on the Green Belt last May.

Additionally, Ms. Jill Hill from the Wrigley Area Neighborhood Group stated the Group is now the new home of the Daisy Avenue Christmas Tree Lane Event. She stated all the displays have been refurbished and new lights have been purchased for the Parade, which is city sponsored, and she invited the Commissioners to come to the Parade.

Commissioner Topsy-Elvord stated the Green Port Open House is scheduled for October 13, 2007, and she invited the Wrigley Area Neighborhood Group to attend.

The following addressed the Board on the Clean Truck Program, Mr. Jose Hernandez, Ms. Lydia Smith, Mr. Luis Macias, Mr. Bill McConnell, Ms. Cecilia Barra, Mr. Tom Polito, Pastor Brinson, Mr. Peter Bennett, Ms. Rupal Patel, who also submitted her comments for the record, and Reverend Jerry Stinson, who submitted 86 postcards from his congregation in support of the Clean Truck Program, for the record.

Mr. James Lopez from ReFuel Corp., addressed the Board and spoke on his potential proposal to work with the Port of Long Beach and provide a generating station of 2,800 mega watts which would be generated by desalinated water from the ocean and that can be put into a boiler and turned into steam burning hydrogen and oxygen mixture. He stated it is safe, clean, and runs 100% efficient.

President Cordero thanked everyone for their comments.

CLOSED SESSION.

At 2:55 p.m., President Cordero recessed the Board meeting to hold a closed session:

PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Closed session pursuant to Section 54957 of the Government Code to consider appointment of Director of Environmental Planning.

PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Closed session pursuant to Section 54957 of the Government Code to consider appointment of Director of Master Planning.

At 3:30 p.m., the meeting was again called to order by President Cordero.

ADJOURNED.

At 3:31 p.m., Commissioner Walter moved, seconded by Commissioner Hankla that the meeting be adjourned sine die. Carried by the following vote:

AYES:	Comms:	Sramek,Hankla,Topsy-Elvord,Walter,Cordero
NOES:	"	None
ABSENT:	"	None

MINUTES OF A REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH, HELD IN THE BOARD ROOM OF THE HARBOR DEPARTMENT ADMINISTRATION BUILDING AT 925 HARBOR PLAZA, LONG BEACH, CALIFORNIA, ON MONDAY, SEPTEMBER 17, 2007, AT 1 P.M.

Present: Commissioners: Sramek, Hankla, Topsy-Elvord, Walter, Cordero
Absent: " None

Also present:

R. D. Steinke	Executive Director
C. Lytle	Managing Director
D. A. Thiessen	Managing Director
R. G. Kanter	Managing Director
D. K. Jacobus	Acting Executive Officer to the Board
L. Marin	Director of Human Resources
H. C. Morris	Director of Communications
S. Joumblat	Chief Financial Officer
D. L. Albrecht	Director of Information Management
R. Rich	Director of Maintenance
A. J. Moro	Chief Harbor Engineer
K. J. Adamowicz	Acting Director of Real Estate
C. Perrone	Director of Security
D. B. Snyder	Director of Trade Relations
S. Ashley	Director of Government Affairs
R. S. Baratta	Director of Risk Management
D. T. Holzhaus	Principal Deputy City Attorney

PRESIDENT CORDERO PRESIDED AS CHAIRPERSON.

APPROVAL OF MINUTES.

Upon motion by Commissioner Topsy-Elvord, seconded by Commissioner Sramek and unanimously carried, the minutes of the regular meeting of September 10, 2007, were declared read and approved as read.

PUBLIC COMMENTS ON AGENDA ITEMS.

There was no one present to address the Board on agenda items.

CONSENT AGENDA – ITEMS NOS. 1-5.

Item No. 5 was removed from Consent Agenda for discussion.

1. CH2M HILL – DOCUMENT NO. HD-7092A AND SCIENCE APPLICATIONS INTERNATIONAL CORPORATION – DOCUMENT NO. HD-7093A - EXECUTIVE

DIRECTOR AUTHORIZED TO EXECUTE FIRST AMENDMENT TO CONTRACTS FOR ENVIRONMENTAL DOCUMENTATION SERVICES.

Communication from Richard Cameron, Manager of Environmental Planning, dated September 11, 2007, requesting approval of an amendment to Contracts with CH2M Hill and Science Applications International Corporation for environmental documentation services, in the amount of \$500,000 each, was presented to the Board. The request was approved by the Acting Executive Director.

2. CH2M HILL - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE CONTRACT FOR THE PORTWIDE WATER SYSTEM ASSESSMENT STUDY AND IMPROVEMENT PROJECT – CITY ATTORNEY REQUESTED TO PREPARE CONTRACT - DOCUMENT NO. HD-7224 – EWO NO. 5092, SUPPLEMENT NO. 1 – APPROVED.

Communication from Douglas J. Sereno, Director of Program Management, dated September 12, 2007, recommending authorization of a Contract with CH2M Hill for the Portwide Water System Assessment Study and Improvement Project, in the amount of \$1,876,037, with a contract term ending September 30, 2008, and approval of EWO No. 5092, Supplement No. 1, in the amount of \$2,161,037, was presented to the Board. The recommendation was approved by the Acting Executive Director.

3. JOHN PETRILLA – APPOINTMENT.

Communication from Lisa Marin, Director of Human Resources, dated September 12, 2007, requesting approval of the appointment of John Petrilla to the position of Administrative Intern-NC at Range/Step H42, effective September 18, 2007, was presented to the Board. The request was approved by the Acting Executive Director.

4. RICHARD CAMERON – LARRY COTTRILL – LYNNE KUSADA – APPOINTMENTS.

Communication from Lisa Marin, Director of Human Resources, dated September 12, 2007, requesting approval of the appointments of the following individuals:

<u>Appointment</u>	<u>Classification</u>	<u>Range & Step</u>	<u>Effective Date</u>
Richard Cameron	Director of Environmental Services	EOO	9/22/07
Larry Cottrill	Director of Planning	EOO	9/22/07

Lynne Kusada

Terminal Service
Representative I

440/03

10/01/07

was presented to the Board. The request was approved by the Acting Executive Director.

Commissioner Sramek moved, seconded by Commissioner Walter that the communications be received and filed and that Items Nos. 1-4 be approved as recommended. Carried by the following vote:

AYES:	Comms:	Sramek, Hankla, Topsy-Elvord, Walter, Cordero
NOES:	"	None
ABSENT:	"	None

5. E. DEL SMITH & COMPANY DBA CARPI CLAY & SMITH – EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE CONTRACT FOR FEDERAL LEGISLATIVE ADVOCACY SERVICES.

Communication from Samara Ashley, Director of Government Affairs, dated September 11, 2007, recommending authorization of a Contract with E. Del Smith & Company, dba Carpi Clay & Smith, for federal legislative advocacy services, in the monthly amount of \$15,000, for the period of October 1, 2007, through September 30, 2008, was presented to the Board. The recommendation was approved by the Acting Executive Director.

In response to a request by President Cordero, Ms. Ashley reviewed the item.

Commissioner Topsy-Elvord spoke against the recommendation and in favor of consideration of Akin Gump Strauss Hauer & Feld, LLP.

Commissioner Hankla spoke in favor of the recommended action.

Commissioner Cordero spoke in favor of Akin Gump Strauss Hauer & Feld, LLP.

Commissioner Walter spoke in favor of the recommended action.

Commissioner Hankla moved, seconded by Commissioner Walter that the item be tabled.

Commissioner Topsy-Elvord made a substitute motion, seconded by Commissioner Sramek, that staff prepare a contract with Akin Gump Strauss Hauer & Feld, LLP, for the period of October 1, 2007, through September 30, 2008, in the

amount of \$10,000 monthly, and consistent with their original proposal, and that it be brought back to the Board for consideration, as soon as possible. Carried by the following vote:

AYES:	Comms:	Sramek, Topsy-Elvord, Walter, Cordero
NOES:	"	Hankla
ABSENT:	"	None

NEW BUSINESS.

President Cordero announced the 1 p.m., meeting on Monday, September 24, 2007, has been cancelled and that the Board will meet at 5:30 p.m., on Monday, September 24, 2007, at Elizabeth Hudson Elementary School, 2335 Webster Avenue, Long Beach, in the auditorium.

Commissioner Walter stated on Saturday, October 20, 2007, the Yokkaichi Sister City Association will entertain Mayor Inoue and a delegation from Yokkaichi with a dinner at Keesel, Young & Logan.

Commissioner Walter stated he received a letter and flyer from the Friends of the Colorado Lagoon referring to the good neighbors and friends at the Port of Long Beach, which was in recognition of our contribution of funds to befriend and restore the Lagoon.

Commissioner Sramek complimented and thanked Mr. Moro for providing a memo report on the Wittmar Company demo test using an alternate system to provide shore to ship electric power.

Commissioner Hankla stated the Port had received a similar proposal from City Light and Power and he hoped we would also evaluate that proposal, along with the one from Wittmar.

President Cordero stated there were representatives from Vancouver, Canada, specifically an Economist and a licensed motor carrier, who are open to discussing what their experience has been in Canada in addressing their Port drayage that we are addressing in our CAAP.

PUBLIC COMMENTS ON NON-AGENDA ITEMS.

Mr. Bill McConnell addressed the Board and expressed his concerns over the Container Diversion and Economic Impact Study for the Clean Truck Program.

Ms. Vander Schaaf, President of American Cartage Agencies, Ltd., addressed the Board and stated her company has provided drayage service at the Port of Vancouver for over 53 years. She reviewed the licensing system at the Port of Vancouver and how it stabilized things. Additionally, she stated she would be in town

for a few days if anyone wanted to reach her and that she would talk with the public or answer any questions after the meeting.

Mr. Phil Davies, Senior Consultant for IBI Group in Vancouver, addressed the Board and stated he was the Director of Research for the Vancouver Ports trucking task force which made recommendations on industrial relations and on port efficiencies for trucking .

The following addressed the Board on the Clean Truck Program, Ms. Cecilia Ibarra, Mr. Luis Ceja, Ms. Katlin Emmanuel, and Mr. Carlos Ramirez.

CLOSED SESSION.

At 4:05 p.m., President Cordero recessed the Board meeting to hold a closed session:

PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Closed session pursuant to Section 54957 of the Government Code to consider appointment of Director of Transportation Planning.

PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Closed session pursuant to Section 54957 of the Government Code to consider appointment of Director of Engineering Design.

At 4:35 p.m., the meeting was again called to order by President Cordero.

ADJOURNED.

At 4:36 p.m., Commissioner Topsy-Elvord moved, seconded by Commissioner Walter that the meeting be adjourned sine die. Carried by the following vote:

AYES:	Comms:	Sramek, Hankla, Topsy-Elvord, Walter, Cordero
NOES:	"	None
ABSENT:	"	None

**CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION AND MARINE
PARKS AND RECREATION COMMISSION MINUTES
AUGUST 16, 2007**

I. CALL TO ORDER

The Parks and Recreation Commission meeting was called to order by Harry Saltzgaver, President, at 9:02 a.m., at the El Dorado Park West Senior Center Library. Thomas Shippey, Manager of the Maintenance Operations Bureau, took roll call and confirmed a quorum.

Present: Harry Saltzgaver, President
Albert Guerra
Bob Livingstone
Sarah Tong Sangmeister

Absent: Drew Satariano, Vice President
Brett Waterfield
Simon George

Staff: Phil Hester, Director of Parks, Recreation and Marine
Thomas Shippey, Manager, Maintenance Operations Bureau
Anna Mendiola, Park Development Officer
J.C. Squires, Manager, Business Operations Bureau
Tara Yeats, Financial Services Officer
Lt. Joe Stilinovich, Park Rangers
Bill Greco, Supervising Park Ranger
Lori Jarmacz, Aquatics Supervisor
Robin Black, Executive Assistant to the Director

Guests: Robert Lamond

It was moved by Commissioner Livingstone and seconded by Commissioner Guerra to excuse the absences of Vice President Drew Satariano, Commissioner Brett Waterfield, and Commissioner Simon George. The motion carried unanimously.

II. APPROVAL OF MINUTES – JULY 19, 2007

It was moved by Commissioner Tong Sangmeister and seconded by Commissioner Guerra to approve the July 19, 2007 Parks and Recreation Commission minutes. The motion carried unanimously.

III COMMISSION ACTION ITEMS

#07-0801

PERSONAL SERVICES/INSTRUCTION AGREEMENTS-MONTHLY APPROVAL

It was moved by Commissioner Livingstone and seconded by Commissioner Guerra to authorize the Community Recreation Services Bureau Manager or his or her management designee to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed. The motion carried unanimously.

#07-0802

AUTHORIZATION TO EXECUTE A PERMIT FOR THE OPERATION OF A PICNIC SERVICE CONCESSION WITH IN THE EVENT, LLC FOR A TERM OF ONE YEAR EXPIRING ON JULY 31, 2008, WITH OPTIONS FOR RENEWAL SUBJECT TO THE DISCRETION OF THE DIRECTOR

It was moved by Commissioner Livingstone and seconded by Commissioner Tong Sangmeister to authorize the Director of Parks, Recreation and Marine to execute a permit with In the Event, LLC for a term of one year, expiring July 31, 2008, with options for renewal subject to the discretion of the Director. The motion carried unanimously.

IV. COMMITTEE STATUS REPORTS

A. EXECUTIVE COMMITTEE
President Saltzgaver, Chair

President Saltzgaver stated that the Committee met and discussed the budget. He said that next Monday, August 20, a Budget Workshop is scheduled to discuss Culture, Education, and Leisure, which is where the Parks, Recreation and Marine Department would be discussed. He said he had a conflict and would not be able to attend. Commissioner Livingstone said that he would be out of town.

Mr. Hester stated that the Budget Workshop on August 20, would consist mostly of a presentation and there would probably not be an opportunity to make comments at that time. He said there would be more of an opportunity for the Commission to make comments at the August 21 Budget Workshop.

President Saltzgaver stated that he could probably attend for a short time on August 21. He said that he would discuss this with Vice President Satariano.

B. FINANCE AND APPEALS COMMITTEE
President Saltzgaver, Chair

Mr. J.C. Squires stated that the Committee met and discussed the fee schedule. He said that this item would be on the September agenda, to enable it to be posted in advance in the newspaper and at the community centers.

1) FY 08 BUDGET PRESENTATION

Mr. Squires stated that the budget booklet was included in the Commissioner's packets. He went over the Department's core values, as stated in the packet. He then went over the Department's significant accomplishments. He distributed the focus area definitions and summarized the Department's budget.

Ms. Tara Yeats went over the Department's programs that had significant changes.

Mr. Squires said that regarding performance measurement, the Department is going to bring back consultants who met with the management staff over a year ago. They have been invited back to go over the Department's performance measures. He said that the Parks and Recreation Commissioners would also be invited to attend.

President Saltzgaver asked how staff knows if the performance measure goals are realistic.

Mr. Squires responded that for many of the measures, the track record is being developed. The issue is that a lot of the Department's measures are very high-level and they come back to customer satisfaction, which makes them a once a year indicator. He said that it would take five years to get five touches. With this system, the Department can make operational decisions throughout the year. If the Department is not on target to meet their measure, they can start making changes. He said that they would discuss redesigning the measures, particularly on the recreation side, and pushing them down, deep into the programs so we can give you good measures monthly, to see if the Department is achieving our goals.

Mr. Hester stated that what the Department found is that we were doing a lot of the measuring already, just as head counts, but it was obvious there were some gaps.

Commissioner Guerra asked why there were an estimated 7,200 less aquatic visits?

Ms. Yeats responded that Silverado Pool would have a reduction in hours back to what is actually budgeted. The Department has been providing what has been budgeted. She said that Lori Jarmacz, the Aquatics Supervisor, was in attendance and was prepared to discuss Silverado Pool.

Ms. Jarmacz stated that they have overspent the budget at Silverado Pool. She said that after a major renovation, the pool was opened in late November 2006. It had been closed for a very long time and from the time of the reopening, staff operated that pool seven days a week to provide service to that community. In order to operate within the budget, the Department is not able to operate seven days a week at that facility. The Silverado Pool will be closed on Sundays and closed on Tuesdays and Thursdays during the school year.

Mr. Squires stated that they used the salary savings to expand the service level at that pool to get back the capacity that had been there pre-renovation.

President Saltzgaver asked if the pool budget includes next summer's plan for shared use of the Jordan pool.

Mr. Squires responded that it does not include that. He said that the Jordan pool program would be planned downtown.

Ms. Yeats stated that these figures were coordinated prior to the decision being made to use the Jordan pool.

Ms. Yeats discussed reductions to the extended day programs.

Mr. Hester stated that residents pay \$50 for morning and afternoon extended day care, for a week, at Houghton, Silverado, and Veterans Parks. He said that for full cost recovery, the cost would be \$110 per person, per week. He stated that this service serves a total of 65 people total, at all three sites combined. Mr. Hester stated that there is an alternative of after school programs at schools, which are adjacent to each of those park sites. The YMCA has after school programs also. He said that a decision has been made to cut this program from the budget, as opposed to raising the rates 100 percent.

Ms. Yeats discussed reductions to the unfunded programs, such as snow days, Halloween carnivals, and Easter egg hunts. The Department provided these through salary savings for the last several years and unfortunately, we do not have that available next year. Those programs are not funded in the next fiscal year. She said that the Halloween carnivals and Easter egg hunts are about \$49,000, and the snow days come to about \$10,000 per site, for a total of a little over \$100,000 to provide these services.

Mr. Hester stated that these events were not budgeted, but the Department was able to have them because of salary savings. There are no more salary savings for 2008.

Ms. Yeats stated that this information would be presented at the upcoming Budget Workshop. She then discussed the budget under each of the programs.

C. PARK SAFETY COMMITTEE
Commissioner George, Chair

President Saltzgaver stated that the Committee met this morning. He asked if anything was heard from the Youth Advisory Commission of the 5th Council District regarding the skate park.

Mr. Hester responded he has not heard anything.

Lt. Joe Stillinovich stated that an issue came up with a staff member being unable to contact a park ranger. He said that if a park ranger is talking to a citizen or working, they do not answer their cell phones because it is rude and unsafe. He said that to help fix this problem, a memo was drafted to all Department employees stating when to call the park rangers or the police, and that will be distributed. That will shed some light so there is not an unrealistic expectation of always being able to reach a park ranger. They also conducted a self-initiated internal audit of the vehicles, radios, and weapons. They lost one radio, which probably occurred during the move. They changed their policy in how the radios are handled.

Lt. Joe Stillinovich said that right after the Municipal Band Concerts at El Dorado Park West, traffic is so busy that the park rangers have to close a lane on Studebaker Road, so all the cars can leave. He said that they usually set out flares to direct traffic and that is a lot of sulfur burning in the air. He and Mr. Greco looked into some other alternatives and came up with a product called Power Flare. It is an indestructible, low profile light, powered by batteries, and vehicles can drive over it and not damage it. He said that they are looking into

possibly purchasing these items because it would be better for the environment and better for the neighborhood. Lt. Stilinovich said that they are a bit cost prohibitive but the batteries are rechargeable and last for about three years. The park rangers are evaluating them currently.

Mr. Greco stated that they updated the first aid kits in each of the park ranger vehicles. He then went over the monthly highlights.

D. PLANNING AND PERFORMANCE COMMITTEE
Commissioner Guerra, Chair

Commissioner Guerra stated that the Committee did not meet.

E. CAPITAL IMPROVEMENT PROJECTS COMMITTEE
Vice President Satariano, Chair

1) CREATION OF ADDITIONAL DOG PARK IN WESTERN HALF OF THE CITY

Commissioner Livingstone said that the Committee met and discussed a request for possible dog park sites on the west side of the city. There were several options and there are four sites listed. The Committee agreed that they didn't want to put forward four sites and have all of them become dog parks.

Mr. Hester stated that the Committee did a lot of work on this and when it came to him for his signature, he was concerned that suggesting only one or two sites could create some issues. He added two more dog parks as viable alternatives to the Committee's list.

Commissioner Livingstone said he wanted to remind the City Council that whenever they put in a dog park they are taking away parks space from kids.

President Saltzgaver stated that the same would happen with putting in a soccer field or ball field.

It was moved by Commissioner Livingstone and seconded by Commissioner Guerra to recommend to the City Council that the four (4) sites of Scherer Park, Drake/Cesar E. Chavez Greenbelt, Wardlow and Golden, and Veterans Park are viable future dog park locations. The motion carried unanimously.

F. CITY SCHOOLS/JOINT COMMITTEE
Commissioner Tong Sangmeister, Chair

Commissioner Tong Sangmeister stated that the Committee did not meet.

Mr. Hester stated that he was invited to participate in a Senate Select Committee on Schools and the Community at Wilson High School and was asked to speak on joint use. It was going to be held by Senator Tom Torlakson, Supervisor Knabe, Senator Lowenthal, and the Mayor as a result of Senate Bill 35. He was asked to participate to speak on joint use, but they cancelled the hearing. They were looking at what cities are doing as it relates to joint use. Part of his conversation would have related to the findings of the Parks and Recreation Commission. The Bill allows the Long Beach Unified School District to work with other groups to be able to either use school facilities or build facilities on school sites. He said there are also funding opportunities to use state school money to cover some of the costs of community facilities.

President Saltzgaver stated that the letter approved at the last Commission meeting was sent to Superintendent Chris Steinhauser, who acknowledged the letter and said he was going over it. President Saltzgaver said he thought it important to follow up on that letter.

G. SPECIAL EVENTS AND RECREATION COMMITTEE
Commissioner Livingstone, Chair

Commissioner Livingstone said that a meeting was scheduled, but due to various emergency reasons, there was no quorum.

V. **DIRECTOR'S REPORT TO COMMISSION**

A. DIRECTOR'S MONTHLY REPORT – JULY 2007

President Saltzgaver asked for any questions on the monthly report. There were none.

It was moved by Commissioner Livingstone and seconded by Commissioner Tong Sangmeister to receive and file the Director's Monthly Report for July 2007. The motion carried unanimously.

VI. **CORRESPONDENCE**

President Saltzgaver said that there was no correspondence.

VII. UNFINISHED BUSINESS

President Saltzgaver stated that there was no unfinished business.

VIII. NEW BUSINESS

A. RECOMMENDATION REGARDING "ERNEST S. MCBRIDE, SR. PARK" AS THE POTENTIAL NAME FOR CALIFORNIA RECREATION CENTER

Commissioner Livingstone said that he still has reservations about waiting a year, but this is very deserving.

It was moved by Commissioner Livingstone and seconded by Commissioner Guerra to recommend to the Housing and Neighborhood Committee and the full City Council that California Recreation Center be renamed "Ernest S. McBride, Sr. Park."

IX. COMMENTS

A. AUDIENCE

President Saltzgaver asked for comments from the audience. There were none.

B. STAFF

President Saltzgaver asked for comments from the staff.

Mr. Hester stated that he would like to brief the Commission about a program at MacArthur Park. There has been a lot of discussion and an article in the Press Telegram about a Graf Art program. This program has been in place for at least 15 years as part of the Homeland program that began when Dixie Swift was the supervisor. This is a program where young adults, ages 18 and older, have an opportunity to come to the park and do art designs with aerosol cans. That is the general concept. The perception is that the public can't believe the City is training kids to tag and graffiti all over the city. The part that is missing is that these are adults who are artists and are being supervised. This is an internationally recognized art medium. There is a piece at MacArthur that was done by a German artist who came over to participate in the program. Homeland is not your typical community center. It is the focal point of the whole diverse community in that area. It is a cutting edge, urban program. People who don't understand it see it as a different situation.

Mr. Hester said that with a different supervisor, the art had spread to areas outside to what they had agreed to. He said he is meeting with staff next week to reestablish protocol. One of the artists who painted there was hired by the Department to paint the Houghton Park skate park to eliminate some of the real graffiti there. He said that staff is also discussing using portable boards for the art.

Commissioner Livingstone said that one of Bill Pearl's issues is that the City is funding graffiti. How much money goes into that?

Mr. Hester responded that the only thing that the City funds is the recreation supervisor, who oversees the program and is also an artist. He works eight hours a week, for a total of about \$5,700 a year, and the City does not buy the paint.

Commissioner Livingstone asked if there was any control over the content of the art.

Mr. Hester stated that gang signs are not allowed and the art was not supposed to be visible from the street.

C. **COMMISSIONERS**

President Saltzgaver asked for comments from the Commissioners.

President Saltzgaver stated that the Queen Mary lease was put into escrow. He is concerned about what will happen to the Events Park, down the road. He heard that there were plans to develop it.

Mr. Hester responded stated that they cannot develop the Special Events Park because it is a dedicated park.

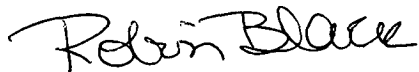
X. **NEXT MEETING**

President Saltzgaver stated that the next meeting would be held at 9:00 a.m. on Thursday, September 20, 2007, at MacArthur Park/Homeland in the Community Center, 1321 East Anaheim Street, Long Beach.

XII. ADJOURNMENT

President Saltzgaver adjourned the meeting at 10:45 a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Robin Black". The signature is written in a cursive, flowing style.

Robin Black
Executive Assistant to the Director

c: Phil T. Hester, Director of Parks, Recreation and Marine