

**LONG BEACH CIVIL SERVICE COMMISSION
CHARLES HICKS JR., PRESIDENT
MAY 15, 2013**

The regular meeting of the Civil Service Commission was held at 9:00 a.m., Wednesday, May 15, 2013, in the Board Room of the Harbor Commission, 925 Harbor Plaza, Long Beach, California.

MEMBERS PRESENT: Charles Hicks Jr., Larry Keller, Jeanne Karatsu, Carolyn Smith Watts, Jonathan Gotz

MEMBER EXCUSED:

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Marilyn Hall, Executive Assistant
Christina Checél, Senior Deputy City Attorney
Salvador Ambriz, Personnel Analyst
Caprice McDonald, Personnel Analyst
Robert Pfingsthorn, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Donna de Araujo, Assistant Administrative Analyst
Ken Walker, Personnel Operations Manager, Human Resources

President Charles Hicks Jr., presided.

Margaret Huebner, Director of Human Resources, Harbor, welcomed the Commission and staff to the Harbor Department.

MINUTES: It was moved by Commissioner Keller, seconded by Commissioner Gotz and carried that the minutes of the regular meeting of April 17, 2013, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Keller, seconded by Commissioner Smith Watts and carried that the Reduction Appeal 05-R-1213 hearing minutes of May 8, 2013, be approved as prepared. The motion carried by a unanimous roll call vote. Commissioner Jonathan Gotz abstained from voting.

CONSENT CALENDAR (2-7): It was moved by Commissioner Smith Watts, seconded by Commissioner Keller and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS:

Request to approve examination results.

Fire Captain – 53 Applied, 12 Qualified
License Inspector (Established on 5/7/13) – 127 Applied,
42 Qualified
Plan Checker – Fire Prevention – 37 Applied, 6 Qualified
Port Financial Analyst (Established 5/6/13) – 96 Applied,
53 Qualified
Senior Civil Engineer (Amended from 4/17/13) – 44 Applied,
35 Qualified
Senior Civil Engineer – 17 Applied, 17 Qualified
Stock and Receiving Clerk (Established 4/19/13) –
566 Applied, 123 Qualified
Water Treatment Operator (Amended from 4/10/13) –
89 Applied, 25 Qualified

The motion was made to approve request on Consent Calendar.

RETIREMENTS:

Request to receive and file retirements.

Susanne Steiner/Police Sergeant/Police
Allene Seymore/Customer Service Representative III/Long
Beach Gas & Oil
Rickey Vance/Equipment Mechanic II/Public Works
Jose Martinez/Refuse Operator I/Public Works
Stephanie Spika/General Librarian/Library

The motion was made to receive and file on Consent Calendar.

RESIGNATIONS:

Request to receive and file resignations.

Andrew Brown/Refuse Operator I/Public Works
Gina Herrera/Administrative Analyst III/Harbor
Francisco Ramirez/Police Officer/Police
Laurence Walker/Painter II/Parks

The motion was made to receive and file on Consent Calendar.

TRANSFERS:

Request to approve transfers.

Carla Gardner/Clerk Typist II/Development Services to
Clerk Typist II/Fire
Matthew McCall/Construction Inspector II/Public Works

to Construction Inspector II/Harbor
Emir Sayyid/General Maintenance Assistant/Library to
General Maintenance Assistant/Parks

The motion was made to approve on Consent Calendar.

RESCHEDULE FOR HEARINGS:

Request to approve reschedule for hearings.

Suspension Appeal 03-S-1213, July 25, 2013
Dismissal Appeal 30-D-910, June 7 & 10; August 23, 2013
Dismissal Appeal 31-D-910, June 7 & 10; August 23, 2013
Dismissal Appeal 20-D-1213, October 23, 30; November 6
and 13, 2013

The motion was made to approve on Consent Calendar.

WITHDRAWAL OF APPEAL:

Request to receive and file withdrawal of appeal.

Dismissal Appeal 14-D-1213

The motion was made to approve on Consent Calendar.

PROVISIONAL APPOINTMENT:

The Secretary presented a communication from Cynthia Stafford, Personnel Officer, Public Works, requesting Commission authorization to appoint Elisa Calderon, to the classification of Recycling Specialist on a provisional basis. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

PROVISIONAL APPOINTMENTS:

The Secretary presented a communication from Michael A. DuRee, Fire Chief, requesting Commission authorization to appoint Michelle Ferrill, Aaron Fletcher, Mitchell Garrison, Jeffrey Gillot, David Guerra, Patrick Morrison, Omar Naranjo, Tyler Wawrzynski, and Trevor Wawrzynski to the classification of Marine Safety Sergeant on a provisional basis. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Karatsu and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

PROVISIONAL APPOINTMENT:

The Secretary presented a communication from Margaret Huebner, Director of Human Resources, Harbor, requesting Commission authorization to appoint Allison Yoh, to the classification of Transportation Planner on a provisional basis. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST FOR TRANSFER AND
PERMANENT ASSIGNMENT
IN-LIEU OF LAYOFF:**

The Secretary presented a request from Kenneth A. Walker, Manager, Personnel Operations, requesting Commission approval for transfer and permanent assignment to avoid layoff for Lisa Massacani, Police Services Specialist, Police to Parking Control Checker, Public Works. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Smith Watts and carried that the request be approved pursuant to Sections 65(7) and 64 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**EXTENSION OF EXPIRING
ELIGIBLE LISTS (6 Months):**

The Secretary presented a staff report, prepared by Mario R. Beas, Executive Director, requesting Commission approval of the following eligible lists for six months. After discussion, it was moved by Commissioner Keller, seconded by Commissioner Smith Watts and carried that the following eligible lists be extended for six months. The motion carried by a unanimous roll call vote.

Aquatics Supervisor
Deputy Fire Marshal (11/10/10, 11/17/10 & 12/1/10)
Emergency Medical Educator
Engineering Technician
Gardener
Gas Construction Worker
Gas Field Services Representative
Hazardous Materials Specialist (5/4/11 & 5/11/11)
Laboratory Assistant
Police Recruit
Public Health Nutritionist
Recreation Assistant
Refuse Operator
Registered Nurse

BULLETINS:

It was moved by Commissioner Keller, seconded by Commissioner Smith Watts and carried that the following Job Opportunity Bulletins be approved. The motion carried by a unanimous roll call vote.

Civil Engineer
Payroll/Personnel Assistant
Public Health Nurse Supervisor

MANAGERS' REPORT:

The Secretary informed the Commission that staff would be meeting with the Police Department to discuss the upcoming Police Recruit examination. The Secretary congratulated Rob Pfingsthorn, Personnel Analyst for the excellent work on the Fire Captain examination, and acknowledged the Fire Department's valuable contribution to developing the examination.

President Hicks thanked Carolyn on her accomplishment during her service as President of the Commission.

COMMENTS FROM PUBLIC:

Jim Rexwinkel, Battalion Chief, thanked Rob Pfingsthorn and Civil Service staff for the excellent job they did in the administration of the Fire Captain examination.

Ken Walker, Manager, Personnel Operations, requested the Commission conduct a special meeting on Wednesday, May 22, 2013, to approve a request to conduct the Public Safety Dispatcher examination as a lateral examination, which the Commission granted.

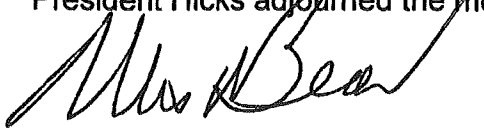
CLOSED SESSION:

It was moved by Commissioner Smith Watts, seconded by Commissioner Keller and carried to recess the meeting to a Closed Session pursuant to Government Code 54947.8, to discuss the transfer and permanent reassignment in lieu of layoff and personnel matters. The motion carried by a unanimous roll call vote.

The Commission reconvened the meeting and approved the motion to approve the transfer and permanent reassignment in lieu of layoff.

ADJOURNMENT:

There being no further business before the Commission,
President Hicks adjourned the meeting.

A handwritten signature in black ink, appearing to read "Mario R. Beas", written in a cursive style.

MARIO R. BEAS
Secretary

MRB:meh