

CITY OF LONG BEACH  
CIVIL SERVICE COMMISSION  
MINUTES

WEDNESDAY, MAY 6, 2015  
333 W. OCEAN BLVD., 7TH FLOOR  
CIVIL SERVICE BOARD ROOM, 8:00 AM

Robin Perry, President  
Rick McGilton-McGlamery, Vice President



Lawrence Keller, Commissioner  
Charles Hicks Jr., Commissioner  
Carolyn M. Smith Watts, Commissioner

Kandice Taylor-Sherwood,  
Executive Director

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## FINISHED AGENDA & MINUTES

### ROLL CALL

**Commissioners** Lawrence Keller, Robin Perry, Charles Hicks, Rick  
**Present:** McGilton-McGlamery and Carolyn M. Smith Watts

Robert Pflingstorn, Administrative Officer, Acting Secretary  
Crystal Slaten, Recruitment Selection Officer  
Caprice McDonald, Special Projects Officer  
Marilyn Hall, Executive Assistant  
Gary Anderson, Deputy City Attorney  
Debbie McCluster, Personnel Analyst  
Lourdes Ferrer, Personnel Analyst  
Donna de Araujo, Personnel Analyst  
Cynthia Stafford, Manager, Personnel Operations, Human Resources

1. 15-090CS      **Recommendation to approve minutes:**  
    *Regular Meeting of April 15, 2015*  
    *Special Meeting Minutes of April 22, 2015*

**A motion was made by Commissioner Hicks, seconded by  
President Keller, to approve recommendation. The motion carried  
by the following vote:**

**Yes:** 5 - Lawrence Keller, Robin Perry, Charles Hicks, Rick  
    McGilton-McGlamery and Carolyn M. Smith Watts

**CONSENT CALENDAR 2-5:**

Passed the Consent Calendar

**A motion was made by Commissioner Smith Watts, seconded by Commissioner McGilton-McGlamery, to approve Consent Calendar Items. The motion carried by the following vote:**

**Yes:** 5 - Lawrence Keller, Robin Perry, Charles Hicks, Rick McGilton-McGlamery and Carolyn M. Smith Watts

**2. 15-091CS**

**Recommendation to approve examination results:**

*Ambulance Operator (Established 4/22/15) - 332 Applied, 276 Qualified*

*Gas Field Service Representative (Established 4/23/15) - 334 Applied, 124 Qualified*

*Parking Control Supervisor (Established 4/14/15) - 19 Applied, 9 Qualified*

*Payroll/Personnel Assistant (Established 4/15/15) - 184 Applied, 35 Qualified*

*Planner (Established 4/24/15) - 128 Applied, 27 Qualified*

*Public Safety Dispatcher (Established 4/30/15) - 2033 Applied, 16 Qualified*

*Public Safety Dispatcher - Lateral (Established 3/30/15) - 85 Applied, 1 Qualified*

*Registered Nurse (Established 3/24/15)- 43 Applied, 25 Qualified*

*Office Automation Analyst (Established 4/15/15) - 80 Applied, 54 Qualified*

*Systems Technician (Established 4/16/15) - 189 Applied, 136 Qualified*

*Traffic Signal Technician (Established 4/24/15) - 70 Applied, 16 Qualified*

**A motion was made to approve recommendation on the Consent Calendar.**

3. 15-092CS            **Recommendation to receive and file bulletin:**  
*Port Financial Analyst*

**A motion was made to approve recommendation on the Consent Calendar.**

4. 15-093CS            **Recommendation to receive and file retirements:**  
*Stephen Berger/Communication Specialist III/Fire (13 yrs., 11 mos.)*  
*Chris Anderson/Police Officer/Police (32 yrs., 12 days)*  
*Douglas Price/Street Maintenance Supervisor I/Public Works*  
*(30 yrs., 3 mos.)*  
*Timothy Gooding/Water Treatment Operator III/Water (29 yrs., 7 mos.)*

**A motion was made to approve recommendation on the Consent Calendar.**

5. 15-094CS            **Recommendation to receive and file resignations:**  
*Bradley Lemmon/Special Services Officer III-Armed/Airport*  
*(10 yrs., 6 mos.)*  
*Ramie Pok/Nutrition Aide I/Health (25 yrs., 7 mos.)*  
*Leslie Sundal/Communications Information Specialist I/*  
*(5 mos., 5 days)*  
*Nathan Albert/Police Officer/Police (11 mos., 25 days)*  
*Juan Herrada/Special Services Officer III-Armed/Police (19 days)*

**A motion was made to approve recommendation on the Consent Calendar.**

**REGULAR AGENDA**

6. 15-095CS      **RECOMMENDATION FOR PROVISIONAL APPOINTMENT -**  
Virginia Alejandrez, Safety Specialist  
*Communication from Deborah R. Mills, Director of Human  
Resources*

The Secretary briefed the Commission regarding this request.

**A motion was made by Commissioner Hicks, seconded by  
Commissioner Smith Watts, to approve recommendation. The  
motion carried by the following vote:**

**Yes:** 5 - Lawrence Keller, Robin Perry, Charles Hicks, Rick  
McGilton-McGlamery and Carolyn M. Smith Watts

7. 15-096CS      **RECOMMENDATION TO EXTEND NON-CAREER HOURS -**  
Nikolas Emerson, Water Utility Worker NC, Water Department  
*Communication from Kevin L. Wattier, General Manager, Water  
Department*

The Secretary briefed the Commission regarding this request.

**A motion was made by President Keller, seconded by  
Commissioner McGilton-McGlamery, to approve recommendation.  
The motion carried by the following vote:**

**Yes:** 5 - Lawrence Keller, Robin Perry, Charles Hicks, Rick  
McGilton-McGlamery and Carolyn M. Smith Watts

8. 15-097CS      **RECOMMENDATION TO EXTEND NON-CAREER HOURS -**  
Anthony Haskin, Water Utility Worker NC, Water Department  
*Communication from Kevin L. Wattier, General Manager, Water  
Department*

The Secretary briefed the Commission regarding this request.

**A motion was made by President Keller, seconded by  
Commissioner McGilton-McGlamery, to approve recommendation.  
The motion carried by the following vote:**

**Yes:** 5 - Lawrence Keller, Robin Perry, Charles Hicks, Rick  
McGilton-McGlamery and Carolyn M. Smith Watts

9. 15-098CS      **RECOMMENDATION TO REAPPOINT RESIGNED EMPLOYEE -**  
Ayisha Burks, Special Services Officer  
*Communication from Robert G. Luna, Chief of Police*

The Secretary briefed the Commission regarding this request.

**A motion was made by President Keller, seconded by Commissioner Hicks, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Lawrence Keller, Robin Perry, Charles Hicks, Rick McGilton-McGlamery and Carolyn M. Smith Watts

10. 15-099CS      **RECOMMENDATION TO APPROVE EXTENSION OF EXPIRING ELIGIBLE LISTS (6 months)**

*Staff report prepared by Kandice Taylor-Sherwood, Executive Director*

Accounting Clerk

Civil Engineer

Civil Engineering Assistant

Clerk

Clerk Typist

Construction Inspector

Fire Recruit

Garage Service Attendant (**3 months**)

Geographic Information Systems Technician

License Inspector (**2 months**)

Police Recruit (8/6/14)

Public Safety Dispatcher

Senior Civil Engineer (**1 month**)

Customer Service Representative (retroactively to 4/11/15)

Capital Projects Coordinator (retroactively to 4/29/15)

The Secretary briefed the Commission regarding this request.

**A motion was made by Commissioner Smith Watts, seconded by Commissioner McGilton-McGlamery, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Lawrence Keller, Robin Perry, Charles Hicks, Rick McGilton-McGlamery and Carolyn M. Smith Watts

**NEW BUSINESS**

**MANAGERS' REPORT**

Ms. McDonald informed the Commission that the interns would be present at the May 20, 2015, meeting to make a presentation to the Commission on their project the TECH-UP TO MOVE-UP video.

Ms. Slaten thanked the Commission for the opportunity to work in the Civil Service Department and the warm welcome she received, and that she is looking forward to working with the commission and staff.

On behalf of the Executive Director, the Secretary welcomed Ms. Slaten to the Civil Service Department.

**COMMENTS FROM PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission’s jurisdiction.**

**FOLLOW-UP REGARDING DISCUSSION OF PUBLIC LANGUAGE ACCESS POLICY**

Cynthia Stafford, Manager, Personnel Operations, addressed the Commission regarding the follow-up to the discussion on the Public Language Access Policy. She stated that at the Commission's request, she conducted a survey of positions that may be impacted by the Language Access Policy. Each City position was reviewed and a determination was made on whether each position meets the definition of a "Point of Contact" position as stated in the policy. Based upon the study, she provided the Commission with a list of position that were identified as not meeting the "Point of Contact" definition, and stated that it included all City departments with the exception of the Harbor Department, which did not respond to the survey. Ms. Stafford stated that she will work with Civil Service staff to determine suitable language to be used on job bulletins with "Point of Contact" positions, for Commission approval.

The Commission concurred with Ms. Stafford working with staff to draft language to be used on the job bulletins in a staff report for Commission approval.

**ADJOURNMENT**

**NOTE:**

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the City Clerk Department at (562) 570-6101, 72 hours prior to the Commission meeting.

Kung ang nakasulat na pagsasalin-wika ng adyenda at mga katitikan ng Komisyon ay hinahangad para sa mga taong hindi nagsasalita ng Ingles mangyaring gawin ang iyong kahilingan sa pamamagitan ng telepono sa Kagawaran ng Klerk ng Lunsod sa (562) 570-6101, 72 pitong oras bago ang pulong ng Komisyon.

Si desea obtener la traducción lingüística escrita de la agenda y las actas de la Comisión para las personas que no hablan inglés, realice su pedido por teléfono al Departamento de la Secretaría Municipal al (562) 570-6101, 72 horas antes de la reunión de la Comisión.

បើលោកអ្នកមិនចេះនិយាយភាសាអង់គ្លេស ហើយត្រូវការរបៀបវារៈនៃកិច្ចប្រជុំគណៈកម្មាធិការ និងរបាយការណ៍នៃកិច្ចប្រជុំគណៈកម្មាធិការ ជាសំណៅប្រែសម្រួលលាយលក្ខណ៍អក្សរទៅជាភាសារបស់លោកអ្នក នោះសូមស្នើសុំមកនាយកដ្ឋានសៀវភៅសាលាក្រុង តាមទូរស័ព្ទលេខ (562) 570-6101 អោយបាន 72 ម៉ោងមុនកិច្ចប្រជុំគណៈកម្មាធិការត្រូវបានធ្វើឡើង។



CITY OF LONG BEACH  
PLANNING COMMISSION  
MINUTES

THURSDAY, APRIL 16, 2015  
333 W. OCEAN BOULEVARD  
COUNCIL CHAMBER, 5:00 PM

Alan Fox, Chair  
Mark Christoffels, Vice Chair



Molly Campbell, Commissioner  
Donita Van Horik, Commissioner  
Jane Templin, Commissioner  
Andy Perez, Commissioner  
Erick Verduzco-Vega, Commissioner

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## FINISHED AGENDA AND MINUTES

### CALL TO ORDER (5:03 PM)

At 5:03 p.m., Chair Fox called the meeting to order.

### ROLL CALL (5:03 PM)

Also present: Amy Bodek, Director of Development Services; Linda Tatum, Planning Bureau Manager; Jeff Winklepleck, Current Planning Officer; Angela Reynolds, Deputy Director of Development; Amy Webber, Deputy City Attorney; Gina Casillas, Planner; Scott Kinsey, Planner; Ira Brown, Planner; Brant Birkeland, Planner; Heidi Eidson, Bureau Secretary.

**Commissioners** Andy Perez, Donita Van Horik, Erick Verduzco-Vega, Mark  
**Present:** Christoffels and Alan Fox

**Commissioners** Jane Templin and Molly Campbell  
**Absent:**

### FLAG SALUTE (5:04 PM)

Commissioner Verduzco-Vega led the flag salute.

### MINUTES (5:05 PM)

15-017PL Recommendation to receive and file the Planning Commission minutes of April 2, 2015.

**A motion was made by Vice Chair Christoffels, seconded by Commissioner Perez, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 4 - Andy Perez, Donita Van Horik, Mark Christoffels and Alan Fox

**Abstain:** 1 - Erick Verduzco-Vega

**Absent:** 2 - Jane Templin and Molly Campbell

**DIRECTOR'S REPORT (5:05 PM)**

Linda Tatum, Planning Bureau Manager, provided the Director's Report.

Linda Tatum responded to a query from Chair Fox.

**SWEARING OF WITNESSES (5:09 PM)**

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

**CONTINUED ITEM (5:10 PM)**

1. 15-016PL Recommendation to adopt findings as directed by the Planning Commission on March 5, 2015, to support the approval of a Conditional Use Permit (CUP) request to allow the sale of beer and wine for off-site consumption (Type 20 license) at an existing Walgreen's located at 5400 Cherry Avenue within the Light Industrial (IL) zone and accept Categorical Exemption 14-142. (District 8) (Application No. 1411-09)

Jeff Winklepleck, Current Planning Officer, spoke.

Amy Webber, Deputy City Attorney, spoke.

Gina Casillas, Project Planner, presented the staff report.

Commissioner Verduzco-Vega spoke.

Jeff Winklepleck responded to a query from Commissioner Verduzco-Vega.

Matt Dzurec, representing the applicant, spoke.

Matt Dzurec responded to a query from Chair Fox.

Song To presented public comment.

Charles Sarkowski presented public comment.

Katie (no last name given) presented public comment.

Commissioner Perez spoke.

Commissioner Van Horik spoke.

Jeff Winklepleck responded to queries from Commissioner Van Horik.

Commissioner Verduzco-Vega spoke.

Chair Fox spoke.

Commissioner Van Horik spoke.

**A motion was made by Commissioner Perez, seconded by Commissioner Verduzco-Vega, to approve recommendation. The motion carried by the following vote:**

**Yes:** 4 - Andy Perez, Donita Van Horik, Erick Verduzco-Vega and Alan Fox

**No:** 1 - Mark Christoffels

**Absent:** 2 - Jane Templin and Molly Campbell

**REGULAR AGENDA (5:27 PM)**

2. 15-018PL Recommendation to approve a Conditional Use Permit (CUP) request to allow the sale of beer, wine, and spirits for off-site consumption (Type 21 license) at 4250 Long Beach Boulevard, in the CCA (Commercial Community Automobile-Oriented) zoning district, and accept Categorical Exemption 15-039. (District 8) (Application No. 1503-06)

Jeff Winklepleck, Current Planning Officer, introduced Scott Kinsey, Project Planner, who presented the staff report.

Commissioner Van Horik spoke.

A dialogue ensued between Commissioner Van Horik and Scott Kinsey.

Commissioner Verduzco-Vega spoke.

Scott Kinsey responded to queries from Commissioner Verduzco-Vega.

Commissioner Perez spoke.

Scott Kinsey responded to a query from Commissioner Perez.

Peter Impala of Art Rodriguez & Associates, representing the applicant, spoke.

Peter Impala responded to queries from Chair Fox.

Commissioner Verduzco-Vega spoke.

Peter Impala responded to queries from Commissioner Verduzco-Vega.

Commissioner Van Horik spoke.

A dialogue ensued between Commissioner Van Horik and Peter Impala.

Lori Gast, Red Mountain Retail Group, representing the applicant, responded to a query from Commissioner Van Horik.

Commissioner Verduzco-Vega spoke.

Scott Kinsey responded to a query from Commissioner Verduzco-Vega.

Peter Impala responded to a query from Commissioner Verduzco-Vega.

Commissioner Van Horik spoke.

**A motion was made by Commissioner Van Horik, seconded by Commissioner Perez, to approve the recommendation with an amendment to modify Condition No. 13 to include the prohibition of recycling redemption machines and include the modification of conditions as provided by staff. The motion carried by the following vote:**

**Yes:** 5 - Andy Perez, Donita Van Horik, Erick Verduzco-Vega, Mark Christoffels and Alan Fox

**Absent:** 2 - Jane Templin and Molly Campbell

3. 15-019PL

Recommendation to recommend the City Council adopt a Resolution amending the Local Coastal Program related to consistency with the Mobility Element and accept Categorical

Exemption 15-038. (Districts 2 and 3)

Jeff Winklepleck, Current Planning Officer, introduced Ira Brown, Project Planner, who presented the staff report.

Commissioner Christoffels spoke.

Ira Brown responded to a query from Commissioner Christoffels.

Commissioner Verduzco-Vega spoke.

A dialogue ensued between Commissioner Verduzco-Vega and Ira Brown.

Commissioner Van Horik spoke.

Amy Bodek, Director of Development Services, responded to a query from Commissioner Van Horik.

Commissioner Christoffels spoke.

Bob Ladd presented public comment.

Chair Fox spoke.

Ira Brown responded to a query from Chair Fox.

Commissioner Christoffels spoke.

**A motion was made by Vice Chair Christoffels, seconded by Commissioner Perez, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 5 - Andy Perez, Donita Van Horik, Erick Verduzco-Vega, Mark Christoffels and Alan Fox

**Absent:** 2 - Jane Templin and Molly Campbell

#### **4. STUDY SESSION - Midtown Specific Plan (6:19 PM)**

Amy Bodek, Director of Development, introduced the study session item.

Angela Reynolds, Deputy Director, presented the study session.

Richard Larry, Consultant with Catalyst, discussed the existing conditions of the midtown area.

Commissioner Christoffels spoke.

A dialogue ensued between Commissioner Christoffels and Richard Larry.

Colin Drukker, Placeworks, responded to a query from Commissioner Christoffels.

A dialogue ensued between Commissioner Christoffels and Richard Larry.

Colin Drukker responded to queries from Commissioner Christoffels.

Commissioner Van Horik spoke.

Colin Drukker responded to a query from Commissioner Van Horik.

Angela Reynolds and Colin Drukker responded to queries from Commissioner Van Horik.

Commissioner Christoffels spoke.

Colin Drukker responded to queries from Commissioner Christoffels.

A dialogue ensued between Commissioner Christoffels and Richard Larry.

Commissioner Verduzco-Vega spoke.

Richard Larry and Colin Drukker responded to a query from Commissioner Verduzco-Vega.

Richard Larry responded to a query from Commissioner Verduzco-Vega.

Angela Reynolds responded to a query from Commissioner Verduzco-Vega.

Chair Fox spoke.

Colin Drukker responded to a query from Chair Fox.

Chair Fox spoke.

Richard Larry responded to queries from Chair Fox.

Commissioner Van Horik spoke.

Colin Drukker responded to queries from Commissioner Van Horik.

Commissioner Christoffels spoke.

A dialogue ensued between Commissioner Christoffels, Colin Drukker and Richard Larry.

Angela Reynolds spoke.

**PUBLIC PARTICIPATION (7:25 PM)**

There were no comments from the public.

**COMMENTS FROM THE PLANNING COMMISSION (7:25 PM)**

There were no comments from the Planning Commission.

**ADJOURNMENT (7:26 PM)**

At 7:26 p.m., Chair Fox adjourned the meeting.

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