C-6

ROBERT E. SHANNON City Attorney

HEATHER A. MAHOOD Chief Assistant City Attorney

MICHAEL J. MAIS Assistant City Attorney

March 6, 2007

PRINCIPAL DEPUTIES

Barbara D. de Jong Dominic Holzhaus Belinda R. Mayes

DEPUTIES

Gary I. Anderson Richard F. Anthony Christina L. Checel Alusha Park Choi Randall C. Fudge Charles M. Gale Everett L. Glenn Donna F. Gwin Monte H. Machit Anne C. Lattime Lisa Peskay Malmsten Barry M. Meyers Cristyl Meyers I. Charles Parkin Howard D. Russell Tiffani L. Shin

HONORABLE MAYOR AND CITY COUNCIL City of Long Beach California

RECOMMENDATION:

Adopt Resolution of the City Council of the City of Long Beach Approving and Authorizing the Destruction of Certain Records, Papers, and Writings By the Departments of City Manager, Financial Management Treasury Bureau and Financial Management Purchasing Division.

DISCUSSION

Pursuant to your request of January 30, 2007, this office has prepared and submits the above-described resolution for your consideration.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

ROBERT E. SHANNON, City Attorney

Βv

Deputy City Attorney

GJA:tag Enclosure

L:\APPS\CtyLaw32\WPDOCS\D026\P005\00100661.WPD 07-00521

Kobert E. Shannon City Attorney of Long Beach 333 West Ocean Boulevard Long Beach, California 90802-4664 Telephone (562) 570-2200

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH APPROVING AND AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS, PAPERS, AND WRITINGS BY THE DEPARTMENTS OF CITY MANAGER, FINANCIAL MANAGEMENT TREASURY BUREAU, AND FINANCIAL MANAGEMENT PURCHASING DIVISION

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Departments of City Manager, Financial Management Treasury Bureau, and Financial Management Purchasing Division any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

- Sec. 2. The City Council hereby finds that none of said records:
 - A. Affect the title to real property or liens thereon;
 - B. Constitute official court records:
 - C. Constitute records which are required to be kept by statute;
 - D. Constitute the original or record copies of the minutes,

Robert E. Shannon City Attorney of Long Beach 333 West Ocean Boulevard Long Beach, California 90802-4664 Telephone (562) 570-2200 ordinances or resolutions of the City of Long Beach or any City Board or Commission.

Sec. 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

	I	hereby certify that t	ne foregoing resolution	was adopted by the City (Council
of the	City of L	ong Beach at its m	eeting of	, 2007, by the fo	llowing
vote:					
	Ayes:	Councilmembers:			
	Noes:	Councilmembers:		100 At 1	
	Absent:	Councilmembers:			
			С	ity Clerk	

GJA 55/07 #07-00521

 $\verb|L:\APPS\CtyLaw32\WPDOCS\D014\P006\00100172.WPD|$

Destruction Notification Rpt City of Long Beach (CLB) Unknown (TMP) CITY MANAGER (130100)

03/30/2006 09:42:15

Page 1

Cost Center: ()

Records Coordinator: RAMSAY, LINDA Mail Drop: Phone: (562)570-5029 ext:

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Ве	Dates g.	Ending		On Hold?	Destroy 12/31/2005 Location	Space#
	C-373	10023.6	GENERAL FILE	01	/01/1993	12/31/1	994		12/31/2005 C-05-01	3
File Number	Iron Mountain Ref #	# Description		Beg	ginning Date	Ending Dat	te	Record Tit	le Name	
8		COA PROPOSAL	FOR NAVAL SHIPYARD	01/	01/1993	12/31/199	4	GENERAL	FILE	
9		LONG BEACH A	NVAL SHIPYARD CLOSURE	01/	01/1993	12/31/199	4	GENERAL	FILE	
10		KEY DOCUMENT	S AS OF FEBRUARY 1993	01/	01/1993	12/31/199	4	GENERAL	FILE	
11		LONG BEACH N	AVAL STATION CLOSURE	01/	01/1993	12/31/199	4	GENERAL	FILE	
12		LONG BEACH N	AVAL BASE CLOSURE	01/	01/1993	12/31/199	4	GENERAL	FILE	
E = Excluded				Total Eligible Boxes to be	e destroyed	i =	1		7	
				Eligible Box	xes on Hold	 =	0			
				Elgibile Boxes C	hecked Out	: =	0			
				Eligible Boxe	es Removed	=	0			
	j		7	Total Available Boxes to be	e destroyed	=	1			

RECORDS MANAGER Date

Date

Date

Audit # . 243

Destruction Notification Rpt City of Long Beach (CLB) Unknown (TMP) **FM/TREASURY (150401)**

04/17/2006 14:21:00 Page 1

Cost Center: ()

Records Coordinator: MUNZON, MYRNA Mail Drop: Phone: (562)570-6636 ext:

Note	Event	Permanent	Record Title	Record Title Name	Dates		On	Destroy	
Iron Mountain Ref LIST 1431 ###	X) Code							12/31/2005 Location	Spac
#: File Number Iron Mountain Ref # Description Beginning Date Ending Date Record Title Name 1	┙		10027.4	CHECKS - COMMERCIAL	01/01/1998	02/28/1998		02/28/2005 D-09-01	12
File Number Iron Mountain Ref # Description Beginning Date Ending Date Record Title Name	Iron Mountain								
1 100633 CANCELLED CHECK 01/01/1998 02/28/1998 CHECKS - COMMERCIAL Beginning Date Ending Date Record Title Name 01/01/1998 02/28/1998 04/30/1998 04/30/2005 D-09-01 13	Eilo Mumban		" December						
Range Beginning Range Ending Range Description Beginning Date Ending Date Record Title Name JAN. 98 FEB. 98 01/01/1998 02/28/1998 CHECKS - COMMERCIAL I 11226 10027.4 CHECKS - COMMERCIAL 03/01/1998 04/30/1998 04/30/2005 D-09-01 13 Iron Mountain Ref LIST 1431 #: Range Beginning Range Ending Range Description Beginning Date Ending Date CHECKS - COMMERCIAL Iron Mountain Ref LIST 1431 #: 03/01/1998 04/30/1998 06/30/1998 CHECKS - COMMERCIAL Iron Mountain Ref LIST 1431 #: File Number Iron Mountain Ref # Description Beginning Date Ending Date Record Title Name APRIL 98 JUNE 98 04/30/1998 06/30/1998 06/30/1998 CHECKS - COMMERCIAL Range Beginning Range Ending Range Description Beginning Date Ending Date Record Title Name APRIL 98 JUNE 98 04/30/1998 06/30/1998 06/30/1998 06/30/1998 Iron Mountain Ref LIST 1431 #: File Number Iron Mountain Ref LIST 1431		Iron Mountain Kei #			- •	-			
JAN. 98 FEB. 98 11226 10027.4 CHECKS - COMMERCIAL 03/01/1998 02/28/1998 04/30/1998 04/30/2005 D-09-01 13					• •				
11226 10027.4 CHECKS - COMMERCIAL 03/01/1998 04/30/1998 04/30/2005 D-09-01 13			Range Descrip	tion	Beginning Date	Ending Date	Record Ti	tle Name	
Iron Mountain Ref LIST 1431	JAN. 98				01/01/1998	02/28/1998	CHECKS -	- COMMERCIAL	
#: Range Beginning			10027.4	CHECKS - COMMERCIAL	03/01/1998	04/30/1998		04/30/2005 D-09-01	13
Range Beginning Range Ending Range Ending Range Ending APRIL 98 11227 10027.4 CHECKS - COMMERCIAL 04/30/1998 04/30/1998 04/30/1998 06/30/2005 D-09-01 18	Iron Mountain								
MARCH 98	Panne Reginning		Pango Doccrir	tion	Boginning Onto	Ending Data	Danned Ti	illa Nama	
11227 10027.4 CHECKS - COMMERCIAL 04/30/1998 06/30/1998 06/30/2005 D-09-01 18			Range Descrip	uon		-			
Iron Mountain Ref LIST 1431 #: File Number Iron Mountain Ref # Description In 118345 - JUNE 1998 APRIL 98 JUNE 98 Iron Mountain Ref LIST 1431 #: File Number Iron Mountain Ref # Description APRIL 98 JUNE 98 Iron Mountain Ref LIST 1431 #: File Number Iron Mountain Ref # Description Beginning Date Ending Date Record Title Name 04/30/1998 06/30/1998 06/30/1998 06/30/1998 06/30/1998 08/31/1998 08/31/2005 D-09-02 8 File Number Iron Mountain Ref # Description Beginning Date Ending Date Record Title Name 1 120730 - JUNE 1998 06/30/1998 08/31/1998 06/30/1998 08/31/1998 CHECKS - COMMERCIAL Beginning Date Ending Date Record Title Name 1 120730 - JUNE 1998 Beginning Date Ending Date Record Title Name 1 20730 - JUNE 1998 06/30/1998 08/31/1998 CHECKS - COMMERCIAL			10027.4	CUECYC COMMEDCIAL	, ,				
#: File Number Iron Mountain Ref # Description Range Beginning Range Ending Range Description APRIL 98 JUNE 98 JUNE 98 Iron Mountain Ref LIST 1431 #: File Number Iron Mountain Ref # Description Beginning Date Record Title Name 04/30/1998 06/30/1998 CHECKS - COMMERCIAL Beginning Date Record Title Name 04/30/1998 06/30/1998 CHECKS - COMMERCIAL 06/30/1998 08/31/1998 08/31/2005 D-09-02 8 Beginning Date Ending Date Record Title Name 06/30/1998 08/31/1998 08/31/1998 Record Title Name 06/30/1998 08/31/1998 CHECKS - COMMERCIAL Beginning Date Ending Date Record Title Name 06/30/1998 08/31/1998 CHECKS - COMMERCIAL Range Beginning Range Ending Range Description Beginning Date Ending Date Record Title Name 06/30/1998 08/31/1998 CHECKS - COMMERCIAL Range Beginning Range Ending Range Description Beginning Date Record Title Name 06/30/1998 08/31/1998 CHECKS - COMMERCIAL	Iron Mountain		10027.4	CHECKS - COMMERCIAL	04/30/1998	06/30/1998		06/30/2005 D-09-01	18
File Number Iron Mountain Ref # Description Beginning Date Ending Date Record Title Name 1 118345 - JUNE 1998 04/30/1998 06/30/1998 CHECKS - COMMERCIAL Range Beginning Range Ending Range Description Beginning Date Ending Date Record Title Name APRIL 98 JUNE 98 04/30/1998 06/30/1998 CHECKS - COMMERCIAL 11228 10027.4 CHECKS - COMMERCIAL Beginning Date Ending Date Record Title Name O4/30/1998 08/31/1998 08/31/1998 08/31/2005 D-09-02 8 Iron Mountain Ref LIST 1431 #: File Number Iron Mountain Ref # Description Beginning Date Ending Date Record Title Name 1 120730 - JUNE 1998 06/30/1998 08/31/1998 CHECKS - COMMERCIAL Range Beginning Range Ending Range Description Beginning Date Ending Date Record Title Name JUNE 98 AUGUST 98 CHECKS - COMMERCIAL	Tron Flouritain								
1 118345 - JUNE 1998 04/30/1998 06/30/1998 CHECKS - COMMERCIAL Range Beginning Range Ending Range Description Beginning Date Ending Date Record Title Name APRIL 98 JUNE 98 06/30/1998 06/30/1998 CHECKS - COMMERCIAL 11228 10027.4 CHECKS - COMMERCIAL #: File Number Iron Mountain Ref LIST 1431 #: File Number Iron Mountain Ref # Description 1 120730 - JUNE 1998 Range Beginning Range Ending Range Description Range Beginning Range Ending Range Description Range Beginning Range Ending Range Description Beginning Date Record Title Name 1 120730 - JUNE 1998 Beginning Date Record Title Name 1 120730 - Beginning Date Record Title Name 1 120730 - JUNE 1998 Range Description Beginning Date Record Title Name 1 120730 - JUNE 1998 CHECKS - COMMERCIAL Range Beginning Range Ending Range Description Beginning Date Record Title Name 3 1 120730 - JUNE 1998 CHECKS - COMMERCIAL	File Number		t Description		Regioning Date	Ending Date	Record Ti	tle Name	
Range Beginning Range Ending Range Description APRIL 98 JUNE 98 JUNE 98 JIRON Mountain Ref LIST 1431 #: File Number Iron Mountain Ref # Description Beginning Date Ending Date Record Title Name 1 120730 - JUNE 1998 Range Description Beginning Date Ending Date Record Title Name 06/30/1998 08/31/1998 Record Title Name 06/30/1998 08/31/1998 CHECKS - COMMERCIAL Record Title Name Record Title Name 06/30/1998 08/31/1998 CHECKS - COMMERCIAL Range Beginning Range Ending Range Ending Range Description Range Beginning Date Ending Date Record Title Name 06/30/1998 08/31/1998 CHECKS - COMMERCIAL Record Title Name 06/30/1998 O6/30/1998 O6/30/1998 O6/30/1998 OR/31/1998 CHECKS - COMMERCIAL			•	= 1998		•			
APRIL 98		n Range Ending							
11228 10027.4 CHECKS - COMMERCIAL 06/30/1998 08/31/1998 08/31/2005 D-09-02 8	•					•			
Iron Mountain Ref LIST 1431 #: File Number Iron Mountain Ref # Description Beginning Date Ending Date Record Title Name 1 120730 - JUNE 1998 06/30/1998 08/31/1998 CHECKS - COMMERCIAL Range Beginning Range Ending Range Description Beginning Date Ending Date Record Title Name JUNE 98 AUGUST 98 06/30/1998 08/31/1998 CHECKS - COMMERCIAL			10027.4	CHECKS - COMMERCIAL					
#: File Number Iron Mountain Ref # Description Beginning Date Ending Date Record Title Name 1 120730 - JUNE 1998 O6/30/1998 O8/31/1998 CHECKS - COMMERCIAL Beginning Date Ending Date Record Title Name Beginning Date Ending Date Record Title Name O6/30/1998 O8/31/1998 CHECKS - COMMERCIAL	اس Iron Mountain		2002/14	CHECKS COMMERCIAL	00/30/1990	00/31/1990		00/31/2003 D-09-02	0
1 120730 - JUNE 1998 06/30/1998 08/31/1998 CHECKS - COMMERCIAL Range Beginning Range Ending Range Description Beginning Date Ending Date Record Title Name JUNE 98 AUGUST 98 06/30/1998 08/31/1998 CHECKS - COMMERCIAL		#:							
Range Beginning Range Ending Range Description Beginning Date Ending Date Record Title Name JUNE 98 AUGUST 98 06/30/1998 08/31/1998 CHECKS - COMMERCIAL	File Number	Iron Mountain Ref #	Description		Beginning Date	Ending Date	Record Tit	tle Name	
JUNE 98 AUGUST 98 06/30/1998 08/31/1998 CHECKS - COMMERCIAL	1		120730 - JUNI	1998	06/30/1998	08/31/1998	CHECKS -	- COMMERCIAL	
JUNE 98 AUGUST 98 06/30/1998 08/31/1998 CHECKS - COMMERCIAL	Range Beginning	Range Ending	Range Descrip	tion	Beginning Date	Ending Date	Record Tit	tle Name	
7	JUNE 98	AUGUST 98			- -	_	CHECKS -	- COMMERCIAI	
	1		10027.4	CHECKS - COMMERCIAL	• •		CITECIO		12
		#:							

RECORDS MANAGER Date

Date

DEPARTMENT HEAD

Date

Audit # ... 243

Destruction Notification Rpt City of Long Beach (CLB) Unknown (TMP) FM/TREASURY (150401)

04/17/2006 14:21:00 Page 2

Cost Center: ()

Records Coordinator: MUNZON, MYRNA Mail Drop: Phone: (562)570-6636 ext:

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates Beg.	Ending	On Hold?	Destroy 12/31/2005 Location	Space
Range Beginning		Range Descript		Beginning Date	Ending Date	Record Til		Spacer
AUGUST 98	SEPTEMBER 98	Konge Descript			-			
	11230	10027.4	CHECKS - COMMERCIAL	08/31/1998	09/30/1998		COMMERCIAL	40
I Iron Mountain		10027.4	CHECKS - COMMERCIAL	10/31/1998	11/30/1998		11/30/2005 D-09-02	13
	#:							
Range Beginning	Range Ending	Range Descript	tion	Beginning Date	Ending Date	Record Til	tle Name	
OCTOBER 98	NOVEMBER 98			10/31/1998	11/30/1998	CHECKS -	COMMERCIAL	
	11231	10027.1	CHECKS - PAYROLL	•	01/31/1998		01/31/2005 D-09-02	14
Range Beginning	Range Ending	Range Descript	ion	Beginning Date	Ending Date	Record Tit	tle Name	
DECEMBER 97	JANUARY 98			12/31/1997	01/31/1998	CHECKS -	PAYROLL	
	11232	10027.1	CHECKS - PAYROLL	01/31/1998	03/30/1998		03/30/2005 D-09-02	15
Iron Mountain								
	#:							
Range Beginning	Range Ending	Range Descript	ion	Beginning Date	Ending Date	Record Tit	tle Name	
JANUARY 98	MARCH 98			01/31/1998	03/30/1998	CHECKS -	PAYROLL	
	11233	10027.1	CHECKS - PAYROLL	04/01/1998	05/31/1998		05/31/2005 D-09-02	16
Iron Mountain I	Ref LIST 1431 #:							
Range Beginning	Range Ending	Range Descript	ion	Beginning Date	Ending Date	Record Tit	tle Name	
APRIL 98	MAY 98			04/01/1998	05/31/1998	CHECKS -	PAYROLL	
	11371	10027.1	CHECKS - PAYROLL	05/01/1998	07/31/1998		07/31/2005 D-09-02	17
Iron Mountain I								
	#:							
Range Beginning	Range Ending	Range Descript	ion	Beginning Date	Ending Date	Record Tit	tle Name	
MAY 98	JULY 98	4000= 4		05/01/1998	07/31/1998	CHECKS -		
	11372	10027.1	CHECKS - PAYROLL	07/01/1998	09/30/1998		09/30/2005 D-09-02	18
Iron Mountain F								
	#:							

Date RECORDS MANAGER DATE DEPARTMENT HEAD DATE CITY ATTORNEY

Audit # 🕝

Destruction Notification Rpt City of Long Beach (CLB) Unknown (TMP) FM/TREASURY (150401)

04/17/2006 14:21:00 Page 3

Cost Center: ()

Records Coordinator: MUNZON, MYRNA Mail Drop: Phone: (562)570-6636 ext:

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates Beg.	Ending	On Hold?	Destroy 12/31/2005 Location	Space#
Range Beginning	Range Ending	Range Descrip	tion	Beginning Date	Ending Date	Record Tit		
JULY 98	SEPTEMBER 98			07/01/1998	09/30/1998	CHECKS -	PAYROLL	
	11373	10027.1	CHECKS - PAYROLL	09/01/1998	11/30/1998		11/30/2005 D-09-03	1
Iron Mountain R								
	#:							
Range Beginning	Range Ending	Range Descrip	tion	Beginning Date	Ending Date	Record Tit	le Name	
SEPTEMBER 98	NOVEMBER 98			09/01/1998	11/30/1998	CHECKS -		
□ <u>-</u>	11374	10027.1	CHECKS - PAYROLL	11/30/1998	12/31/1998		12/31/2005 D-09-03	2
Iron Mountain R	er LIST 1431 #:							
Range Beginning	Range Ending	Range Descript	tion	Beginning Date	Ending Date	Record Tit	le Name	
NOVEMBER 98	DECEMBER 98			11/30/1998	12/31/1998	CHECKS -		
	11375	10027.5	CHECKS - UTILITY REFUND	08/01/1997		000	04/30/2005 D-09-03	3
Iron Mountain R	ef LIST 1431						•	
;	#:							
Range Beginning	Range Ending	Range Descript	tion	Beginning Date	Ending Date	Record Tit	le Name	
AUGUST 97	APRIL 98			08/01/1997	04/30/1998	CHECKS -	UTILITY REFUND	
	11376	10027.5	CHECKS - UTILITY REFUND	05/01/1998	12/31/1998		12/31/2005 D-09-03	5
Iron Mountain R	ef LIST 1431 #:							
Range Beginning	Range Ending	Range Descript	tion	Beginning Date	Ending Date	Record Tit	le Name	
MAY 98	DECEMBER 98			05/01/1998	12/31/1998	CHECKS -	UTILITY REFUND	
			Total Eligible	Boxes to be destroyed	1 = 15			
			-	Eligible Boxes on Hold			· ·	
				ile Boxes Checked Out				
			~	igible Boxes Removed	_			
				Boxes to be destroyed				

Date RECORDS MANAGER DATE DEPARTMENT HEAD DATE CITY AFTORNEY

Destruction Notification Rpt City of Long Beach (CLB) Unknown (TMP) FM/PURCHASING (150103)

04/13/2006 12:10:43

Page 1

Cost Center: ()

Records Coordinator: JANA VARGAS, PURCHASING AGENT Mail Drop: Phone: (562)570-6663 ext:

Event	Permanent	Record Title	Record Title Name	Dates		On	Destroy	_
() Code	Box Number 14576	Code 10030.0	(Box Contents) ADMINISTRATIVE FILES	Beg.	Ending	Hold?		Space
Box Conten	ts: LIST 1617	10030.0	ADMINISTRATIVE FILES	01/01/1995	12/31/1998		12/31/2005 D-02-03	16
	ron Mountain Ref #	Description		Posinning Date	Ending Date	Record Tit	io Nome	
1	ion rioditalii Kei #		L CORRESP WILLIAM A. EDDY, MD - AUG 1999	Beginning Date	-			
2			,	01/01/1995	12/31/1998		RATIVE FILES	
3		JULY 1995 - JU	TTERS & OTHER CORRESP	01/01/1995	12/31/1998		RATIVE FILES	
3				01/01/1995	12/31/1998		RATIVE FILES	
4		JULY 1996 - AL		01/01/1995	12/31/1998		RATIVE FILES	
5		SEPT 1997 - O		01/01/1995	12/31/1998		RATIVE FILES	
7	11095	10030.4	NAGEMENT CORRESP JULY 1995 - APRIL 1997	01/01/1995	12/31/1998		RATIVE FILES	
_j Iron Mountain I		10030.4	FORMAL CONTRACT	01/01/1988	12/31/1992		12/31/2005 E-10-04	16
Tron Plodition 1	#:							
Range Beginning	Range Ending	Range Descript	tion	Beginning Date	Ending Date	Record Tit	le Name	
PA-01289	PA-04192	FORMAL CONT	RACTS	01/01/1988	12/31/1992	FORMAL C	ONTRACT	
	11096	10030.4	FORMAL CONTRACT	01/01/1991	12/31/1993		12/31/2005 E-10-04	9
Iron Mountain I	Ref LIST 1428							
	#:							
Range Beginning	Range Ending	Range Descript	tion	Beginning Date	Ending Date	Record Tit	le Name	
_PA-04492	PA-02993	FORMAL CONTI	RACTS	01/01/1991	12/31/1993	FORMAL C	ONTRACT	
	11092	10030.4	FORMAL CONTRACT	01/01/1994	12/31/1995		12/31/2005 E-10-04	4
Box Conten	ts: LIST 1428							
Range Beginning	Range Ending	Range Descript	tion	Beginning Date	Ending Date	Record Tit	le Name	
PA-00295	PA-01195	FORMAL CONTI		01/01/1994	12/31/1995	FORMAL C	ONTRACT	
7	11100	10030.4	FORMAL CONTRACT		12/31/1996		12/31/2005 H-01-04	6
Iron Mountain f				,,	,,		,,	•
	#:							
Range Beginning	Range Ending	Range Descript	ion	Beginning Date	Ending Date	Record Tit	la Nama	

Date RECORDS MANAGER

<u> १ /८५/</u> Date DEPARTMENT HEAD

Date CITY ATTORNEY

Destruction Notification Rpt City of Long Beach (CLB) Unknown (TMP) FM/PURCHASING (150103)

04/13/2006 12:10:43

Page 2

Cost Center: ()

Records Coordinator: JANA VARGAS, PURCHASING AGENT Mail Drop: Phone: (562)570-6663 ext:

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates Beg.	Ending	On Hold?	Destroy 12/31/2005 Location	Space
Range Beginning	Range Ending	Range Descript	ion	Beginning Date	Ending Date	Record Tit	le Name	
PA-03793	COPIER EQUIP.	FORMAL CONT	RACTS	01/01/1993	12/31/1996	FORMAL C	CONTRACT	
	13306	10030.4	FORMAL CONTRACT	01/01/1997	12/31/1998		12/31/2005 C-01-03	1
Box Content	ts: LIST 1541							
File Number I	ron Mountain Ref #	* Description		Beginning Date	Ending Date	Record Tit	le Name	
1		PA-01197 FURI	NISH AND DELIVER EMERGENCY HAZARDOUS WASTE	01/01/1997	12/31/1998	FORMAL C	CONTRACT	
2		CLEAN-UP SER	VICES (LW)	01/01/1997	12/31/1998	FORMAL C	CONTRACT	
3		PA-03297 PLUM	1BING SUPPLIES (BG) 2 FOLDERS	01/01/1997	12/31/1998	FORMAL C	CONTRACT	
4		PA-04097 FURI	VISH, DELIVER AND INSTALL FENCING (LW)	01/01/1997	12/31/1998	FORMAL C	CONTRACT	
	13784	10030.4	FORMAL CONTRACT	01/01/1997	12/31/1998		12/31/2005 G-01-03	9
Box Content	ts: LIST 1574							
File Number I	ron Mountain Ref #	t Description		Beginning Date	Ending Date	Record Tit	le Name	
1		PA-02597 FURI ACCESSORIES	NISH AND DELIVER GAS METERS & RELATED (BG)	01/01/1997	12/31/1998	FORMAL C	CONTRACT	
2		PA-02897 FURI	NISH AND DELIVER ACTIONEERING SERVICES (BG)	01/01/1997	12/31/1998	FORMAL C	CONTRACT	
3		PA-02896 FURI	NISH AND DELIVER SPRINKLER SUPPLIES	01/01/1997	12/31/1998	FORMAL C	CONTRACT	
Iron Mountain R	14453 Ref 138049005 #:	10030.4	FORMAL CONTRACT	01/01/1998	12/31/1998		12/31/2005 138049005	0
Box Content	ts: LIST 1614							
Range Beginning	Range Ending	Range Descript	ion	Beginning Date	Ending Date	Record Tit	le Name	
PA-02498	PA-002698			01/01/1998	12/31/1998	FORMAL C	CONTRACT	
Iron Mountain R	11097 Ref LIST 1428 #:	10030.6	RESOLUTIONS	01/01/1995	12/31/1996		12/31/2005 H-01-04	2
;	**							

Destruction Notification Rpt City of Long Beach (CLB) Unknown (TMP) FM/PURCHASING (150103)

04/13/2006 12:10:43

Page 3

Cost Center: ()

	Records Coordinator: JANA VARGAS, F	PURCHASING AGENT	Mail Drop:	Phone: (562)570-6663 ext:
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Event	Permanent	Record Title Code	Record Title Name (Box Contents)	Dates Beg.	F	nding		On Hold?	Destroy 12/31/2005 Location	Space
X) Code Range Beginning	Range Ending	Range Descripti		Beginning Date		nding Da	te	Record Tit	······································	Space
Kange Degilling	nange znamg	. ango o ooonpa		01/01/1995		2/31/19		RESOLUTI		
	[Total E	ligible Boxes to be destroye	d :	=	9		7	
				Eligible Boxes on Hol	d :	=	0			
				Elgibile Boxes Checked Ou	ıt :	=	0			
				Eligible Boxes Remove	d :	=	0			
	Ì		Total Av	ailable Boxes to be destroye	d :	=	9			

// Date RECORDS MANAGER Date

DEPARTMENT HEAD

4 1400 Day & Walson