

RESOLUTION NO. RES-11-0038

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF LONG BEACH APPROVING AND AUTHORIZING  
THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,  
AND WRITINGS BY THE LONG BEACH POLICE  
DEPARTMENT RECORDS & TECHNOLOGY DIVISION

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Long Beach Police Department Records & Technology Division of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes, ordinances or resolutions of the City of Long Beach or any City Board or Commission.

Section 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of March 22, 2011, by the following vote:

Ayes: Councilmembers: Lowenthal, Andrews, Johnson, Gabelich, Neal.

Noes: Councilmembers: None.

Absent: Councilmembers: Garcia, DeLong, O'Donnell, Schipske.

  
\_\_\_\_\_  
City Clerk

OFFICE OF THE CITY ATTORNEY  
ROBERT E. SHANNON, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4664

# EXHIBIT A

# RECORDS DESTRUCTION REQUEST

1. Date 1/06/2011

Honorable Council of the City of Long Beach

2. The Police Department, Records & Technology Div. respectfully requests authority to destroy the following

DEPARTMENT

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
	MICROFILM SEPT 2000 - WARRANT ABSTRACTS OCT 1995 DES	2000		342875788
	SCANNED ENVELOPES RETURN CARDS			446622342
	SCANNED ENVELOPES & RETURN CARDS			446622344
	SCANNED ENVELOPES/RETURN CARDS			446708756
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	SCANNED ENVELOPES/RETURN CARDS			446708758
	SCANNED ENVELOPES/RETURN CARDS			446708759
	SCANNED ENVELOPES/RETURN CARDS			446708760
	SCANNED ENVELOPES/RETURN CARDS			446708761
	SCANNED ENVELOPES/RETURN CARDS			446708762
	SCANNED ENVELOPES/RETURN CARDS			446708763
	SCANNED ENVELOPES/RETURN CARDS			446708764
	SCANNED ENVELOPES/RETURN CARDS			446708765
<b>FOR DEPARTMENTAL USE</b>		<b>CITY ATTORNEY'S CONSENT</b>		14. REMARKS:
8. RECOMMENDED: <i>just approved</i> RECORDS MANAGER		Consent is hereby given to destroy the records enumerated above.		
9. APPROVED: <i>[Signature]</i> DEPARTMENT HEAD		11. By <i>[Signature]</i> CITY ATTORNEY		
10. DATE:		12. Title <u>DEPUTY CITY ATTORNEY</u> 13. Date <u>March 9, 2011</u>		