



# CITY OF LONG BEACH

Department of Parks, Recreation and Marine

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April 12, 2005

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

Award contract to Lenny Arkinstall Sr., DBA Los Cerritos Wetlands Stewardship Inc., for maintenance and management of environmentally sensitive areas, in an estimated annual amount of \$125,000 for a one-year period, commencing April 1, 2005, with the option of renewing for two additional one-year periods at the discretion of the City Manager. (Districts 2 & 3)

## DISCUSSION

City Council approval is requested to enter into a contract for services pertinent to the maintenance and management of environmentally sensitive areas, including Golden Shore Marine Biological Reserve, Jack Dunster Marine Biological Reserve, Colorado Lagoon, Rainbow Lagoon, Sims Pond, the Colorado Lagoon-adjacent Pacific and Electric Right-of-Way (PE ROW) greenbelt, and debris control at Catalina Landing and Rainbow Harbor. Services provided through this contract will include:

- Environmental consulting
- Ecological site management
- Habitat maintenance

A Request for Proposal (RFP) process was conducted in accordance with Administrative Regulation 8-4, "Selecting Professional Consultants," to secure professional services. On January 8, 2005, 72 potential companies specializing in environmental consulting and maintenance were notified of the RFP; seven are Minority-owned Business Enterprises (MBE), five are Women-owned Business Enterprises (WBE), and three are Long Beach businesses. The proposal was made available from the Purchasing Division located on the Plaza Level of City Hall and the Division's website at [www.lbpurchasing.org](http://www.lbpurchasing.org). An announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities sent to 32 local, minority, and women's groups. Seven proposals were submitted prior to the deadline, which was February 7, 2005. All proposals received were evaluated by a selection board consisting of Department of Parks, Recreation and Marine managers, knowledgeable in the field of environmental services. Los Cerritos Wetlands Stewardship, Inc., was selected as the consultant most qualified to provide services for maintenance.

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This letter was reviewed by Deputy City Attorney J. Charles Parkin on April 1, 2005, and by Budget Management Officer David Wodynski on March 29, 2005.

TIMING CONSIDERATIONS

City Council action is requested on April 12, 2005, to ensure uninterrupted service provision.

FISCAL IMPACT

Sufficient funds to pay for this contract, estimated at \$125,000 annually, is budgeted with \$10,000 in the General Fund (GP) and \$115,000 in the Tidelands Fund (TF) in the Department of Parks, Recreation and Marine (PR).

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



PHIL T. HESTER  
DIRECTOR OF PARKS, RECREATION AND MARINE

PTH:JE

APPROVED:



GERALD R. MILLER  
CITY MANAGER